

ANNUAL REPORT OF THE LIBRARY COMMITTEE

I. DATE: 16 April 1979  
TO: Chairman of the Faculty  
FROM: W. Keats Sparrow, Chairman (1978-79), Library Committee

II. Membership of the Committee

Ex-officio: Chancellor Brewer  
Dr. Holt, Vice Chancellor for Administration and Planning  
Henry Ferrell, Chairman of the Faculty  
Director of Library Services - Eugene Brunelle

Don Collins, Library Science, Vice Chairperson	1979
Keats Sparrow, English, Chair	1979
Avtar Singh, Sociology & Anthropology	1979
Dan Hines, Business	1980
Jerry Tester, Technology, Secretary	1980
C. T. Martoccia, Psychology	1980
Martha Lapas, Library Services	1981
James Joyce, Physics	1981
Loren Campion, History	1981

Student: Caroline Blackwell

III. Committee Meetings (dates and members absent)

21 September 1978	
19 October 1978	Debnath, Campion
16 November 1978	Blackwell
7 December 1978	Blackwell, Debnath, Tester, Singh
1 February 1979	Blackwell, Singh (class conflict), Ferrell
1 March 1979	Blackwell, Tester (illness), Hines (illness), Ferrell
5 April 1979	Blackwell

IV. Date of Reports to the Faculty Senate During the Year

14 November 1978  
24 April 1979

V. Instructions Given to the Committee by the Faculty Senate Other than Those Found in the Committee's Constitutional Charge

79-25 The Library Committee shall report to the Faculty Senate in April concerning implementation of the Colorado Plan as applied to present purchasing policies in serials and monographs at East Carolina University.

VI. Committee Organization, Subcommittees, Research Activities, etc.

The Library Committee adequately represents the entire University. The Committee and its subcommittees have transcended vested (i.e., Unit) interests in helping to determine Library policies--e.g., allocations plans--that are fair to the entire University community. It has an amiable relationship with the Joyner administration and staff and, through this constructive relationship, has been able to base its policy decisions on professional research conducted by the librarians.

VII. Committee Accomplishments Including Recommendations Made to Agencies Other Than the Faculty Senate

Two matters have monopolized the Committee's agendas for the last several years: How to allocate equitably to the various campus units the funds for securing (1) monographs and (2) serials. During this time, the Committee has done little else than to try and resolve these complicated matters, largely through tampering with, adjusting, and considering alternatives to the current allocations methods.

In 1978-79, the Committee finally took actions that should settle these matters equitably and that should free future Committee agendas: It adopted modified versions of the "Colorado Allocations Plan" for both serials and monographs. Over the coming years, these allocations plans, which are based on quantifiable data, will fund each unit according to the same criteria and will thus assure each unit of its just portion of the annual materials budgets. This action is especially timely in that over the next few years the Committee will need to turn its attention to such pressing matters as technological innovations for the Library and how to cope with budgetary and inflationary cutbacks in materials funds.

Besides resolving these major problems, the Committee has also taken several actions that will improve its own functioning. For example, it has begun distributing its minutes to unit library representatives, thus establishing liaison between the Committee and the various units. It has initiated a Committee handbook that will assure continuity of practices from one academic year to another and that will improve the Committee's performance. It adopted a proposal for a quarterly accounting of unit allocations, thereby assisting the Library and the various units with their bookkeeping. And it began the practice of allocating funds the spring prior to the year when the funds will be spent, thus removing the lag caused by allocating the funds in the fall of the year when they will be spent.

VIII. Citation of Resolution Numbers of Senate Resolutions that Originated With the Committee

None

IX. Proposals and/or Business to be Carried Over to Next Year

A. The quantifiable data that is used in the two Colorado Plans, and the percentages determined by the Plans, will have to be approved annually (in the spring) by the Committee.

B. The Committee handbook will have to be completed--the sooner, the better.

X. Evaluation of the Committee

A. Structure: Excellent

B. Duties: Appropriate

C. Functions: Excellent

D. Personnel: Excellent

XI. Suggestions for Improving the Effectiveness of the Committee

Complete the handbook as soon as possible.

Signed: Chairperson W. Keats Sparrow  
Secretary Jerry V. Jester

P.S. Since this report was drafted, the Faculty Senate has asked for an explanation from the Committee about the two Colorado Plans. The Chairman of the 1979-80 Committee should read the minutes of the 24 April 1979 Senate meeting to see if actions taken at that meeting will affect the business of the Committee for the coming year.