

Minutes
Faculty Senate of East Carolina University
8th Regular Meeting of 1977/78 Academic Year
21 April 1978

The Faculty Senate met on Tuesday, April 18, 1978, at 2:10 p.m. in Mendenhall Theatre. The Chair postponed the roll call and approval of the minutes and proceeded to Special Order of the Day.

SPECIAL ORDER OF THE DAY

Agenda Item 3A: Tribute to Chancellor Jenkins. The Chair announced that the Committee established in January to honor Chancellor Jenkins on the occasion of his retirement was now prepared to carry out its charge. The Committee was made up of former Chairs of the Faculty Senate (Charles Price, Philip Adler, James McDaniel, Vila Rosenfeld, Robert Woodside, John Davis, and John Ellen, Chair.) Ferrell yielded to Ellen. McDaniel and Davis escorted Chancellor Jenkins and his daughter, Sally Jenkins Person, to the stage. Ellen spoke on the many facets of Jenkins' career at E. C. U. and then presented a gift from the faculty: a set of luggage and a travel gift certificate for \$900. Jenkins expressed his thanks and described briefly his plans for activities after he leaves as Chancellor. The Senate recessed to Room 221.

The Chair, Henry Ferrell, reconvened the meeting. The following members were absent: Davis (Allied Health), Keusch (Business), Cannon (Continuing Education), Shackelford (Nursing). The following ex-officio members were absent: Jenkins, Holt, Monroe, Howell, and M. Moore.

Agenda Item 2: The minutes of the Senate meeting of March 21, 1978 were approved.

SPECIAL ORDER OF THE DAY

Agenda Item 3B: The Chair made the following announcements:

1. The Chair thanked the Senators who were ending their terms for their service during the year, the coffee committee headed by Professor Robert Hursey, and the other Senate officers (Vice Chairperson, Rosina Lao; Secretary, Eugene Ryan; Parliamentarian, Judith Donnalley; and Office Secretary, Sharon Johnston).
2. The Board of Trustees will meet on Wednesday, April 26 at 2:00 p.m. in Room 244, Mendenhall. The faculty is welcome to attend this meeting.
3. The Graduate Council met on Monday, April 17. One issue discussed was that of Cooperative Education at the graduate level. Interested faculty should get in touch with Dr. Barry Davidson (Business Education).
4. Chancellor Jenkins has forwarded the Teacher Education Review Statement to President Friday as passed at the last Senate meeting.
5. The Chancellor has approved the change in major requirements for School and Community Health.
6. The Chancellor has written the following:

"Vice Chancellor Moore conferred with the Computing Center regarding the N. C. Prepaid Legal Services and learned that limitations of the present hardware do not permit any additional payroll deductions at this time. At such time as present hardware has been replaced with an updated system, hopefully, this will not be a problem in connection with payroll deductions for prepaid legal services for staff and faculty."

7. The Senate Office has received copies of Faculty Senate minutes from the following constituent institutions: UNC-Greensboro (3/1/78), N. C. Central (3/17/78), and Appalachian (3/15/78).

8. The organizational meeting of the Faculty Senate will be held on April 19.

Agenda Item 3C: Rudolph Alexander, Associate Dean for Student Affairs, spoke to the Senate. (Keusch joined the session.)

Alexander pointed out that the cultural activities carried out in the Student Center should complement the academic program of the University. These activities include the Young Artists Series, Madrigal dinners, lecture series, art exhibitions, theater art series, dinner theater, and the travel adventure series. Last year the Center initiated the College Bowl series, with the team from History winning. Next year the Center will get back to its foreign language film series. Alexander also mentioned the recreational facilities at the Center. He said that the Center is open to suggestions from faculty members and would like to hear from them. He asked for continued faculty support; one area where such help is needed is coaching College Bowl Teams.

Agenda Item 3D: Joseph Calder, Director of Security, spoke to the Senate. Calder discussed the problems with parking at E. C. U. Calder said that we have better parking facilities than other comparable universities and one of the lowest registration fees in the nation. There is little hope for improvement in parking at E. C. U. until money becomes available. This money will not become available as long as the philosophy is maintained that this is a pedestrian campus, and plans are to use all available space for constructing new buildings. To improve existing areas such as the lots behind Mendenhall would be expensive. There is hope this summer of blacktopping an area near Belk Dorm, yielding about 100 more dorm parking spaces and relieving the pressure on the lots at the bottom of the hill. This might result eventually in moving a number of day student spaces off the main campus. But meanwhile the number of state-owned vehicles has increased with far more of them than there are spaces for. Sehgal asked if there was any plan to modify parking areas in view of the increased number of smaller cars. Calder replied that about one-third of the registered cars are smaller cars but that reducing the spaces now would lead to problems; he hopes a modification can be made in about two years. In some student areas, some of the spaces have not been lined, allowing for modification by the parkers themselves. C. Adler asked if the money set aside from faculty permits has been used to improve faculty parking as suggested by the Faculty Parking Committee. Calder said this had not been done though he believes this should be done in the future with the installation, for example, of gates in some areas. However, the cost of equipment or construction has escalated very rapidly and is continuing to do so. The cost of land is increasing, too, but the University needs to acquire some on the east and north of the campus. Atkeson asked whether it was necessary to provide parking spaces for dorm students. Calder replied that having a little better deal on student parking than some other schools makes E. C. U. more attractive to students. Hines asked if people with reserved spaces would have first choice for next year. Calder said they will; at present all spaces are taken, with 21 individuals on a waiting list. After Calder left, C. Adler asked if any action will be taken in the Senate on the annual reports of the various committees. The Chair replied that unless there is some specific item, no action will be taken on the reports. C. Adler said he had appreciated Mr. Calder's comments on parking and had found them far more helpful than what can best be described as the humorous comments in the Annual Report of the Campus Facilities Planning and Development Committee.

UNFINISHED BUSINESS

Agenda Item 4: There was no unfinished business.

REPORT OF COMMITTEES

Agenda Item 5A: The report of the Ad Hoc Committee on Appendix C was presented by Professor Eugene Ryan, Chair. He stated that the Committee report is contained in the document sent to the Senators, a Draft of Appendix C, with changes suggested by the Committee indicated in italic print. E. Ryan said that Appendix C had been approved by the Senate in April, 1977, going then to the Chancellor. In November, Chancellor Jenkins suggested to the Chair of the Faculty that some changes be made. An Ad Hoc Committee, composed of Professors Robert Woodside, Artemis Kares, Rodney Schmidt, Jannis Shea, and Karl Rodabaugh, with E. Ryan as Chair, was appointed. The Committee had reviewed the suggestions, and on the basis of this review as well as on the basis of a meeting with some of the administrators who had advised the Chancellor concerning the draft, the Committee was offering its suggestions, to be found in the distributed draft on pages 1, 4, 5, 6, 7, 8, 9, 10, 11, and 19. Zincone asked for an interpretation of page 1, lines 16-18; does this mean that the Personnel Committee must screen the relatively large number of resumes or that the unit head would confer with the Committee concerning specific candidates? E. Ryan replied that he thought it would mean the latter. Hursey asked for a clarification of page 3, line 3f and line 16f. E. Ryan replied that this segment of the draft is outside the scope of the Committee report which is limited to those segments about which the Chancellor had commented. The Chair ruled that after the Committee report is completed, there would be time to raise questions concerning the draft generally. Hursey then asked about page 7, line 16, "consideration being given to the salaries of personnel." E. Ryan replied that the objection to the original wording had been the hortatory tone; the revision seems to keep the intent of the original. The revision would rule out having a person come into a department with a salary either much higher or much lower than similarly qualified people in the same unit. Hursey then asked for a clarification of page 8, line 11: "the individual's current salary status." E. Ryan replied that this indicates that if a person is making a salary much lower than the other members of the department who are roughly equivalent in terms of length of service, degrees, etc., then that would be a factor in determining that person's increment. Hursey then asked for a clarification of page 8, line 17: "recommended by the Chancellor." Hursey asked if this meant "to the Chancellor." E. Ryan replied that it meant "by the Chancellor." This was a compromise worked out by the Committee to replace what was in the earlier draft, where the unit head would have been required to make known his or her recommendation concerning an increment. This had been rejected and in its place the present wording adopted. E. Ryan commented that this seemed to refer to what is already an accepted practice whereby the Chancellor informs the faculty member when he makes a recommendation concerning an increment for that faculty member. Hursey asked for a clarification of page 9, lines 8 through 10: "administrative channels." E. Ryan replied that this refers to the Chairperson, the Dean, the Vice Chancellor for Academic Affairs (or Health Affairs) and the Chancellor. Hursey asked for a clarification of page 10, line 11: "mediate voluntary adjustment." In what sense would an adjustment be voluntary? E. Ryan replied that this seems to refer to the first stage of the process. If the parties come together and without submitting to some kind of adjudication would come to an agreement with the help of the committee, then this would be a voluntary adjustment. Schmidt offered an amendment to the Committee report: "Since Appendix C, 'Personnel Policy and Procedure for the Faculty of ECU,' vitally concerns each and every faculty member at this institution in matters ranging from initial appointment to salary and promotion, including specific grievance procedures for the faculty, the Faculty Senate respectfully, yet strongly, urges the Administration of this University to provide ample opportunity for the Faculty Senate to discuss with the Board of Trustees any areas of disagreement or conflicting recommendations to the proposed Appendix C." Pories seconded. The amendment was adopted by a voice vote. C. Adler asked whether "shall" is hortatory, and if so, why it is good to be hortatory in the document. Schmidt said that "shall" is normally used in formulating regulations. The Committee report, as amended, was approved on a voice vote. (See Resolutions Passed 78-17.)

Agenda Item 5B: The report of the Ad Hoc Screening Committee was presented by Professor Loren Campion, Chair. He announced that there are still six units without final approved codes, one of which is Medicine, which is an exception. The other five units should be completing their codes before long. Campion moved adoption of the Code of the School of Art, already approved by the Chancellor. On a voice vote, the Code was approved. (See Resolutions Passed 78-18.)

Agenda Item 5C: The report of the Calendar Committee was presented by R. B. Keusch, Chair. (See Faculty Senate Agenda for April 18, 1978.) J. A. Jones said there seemed to be an error in the number of Thursdays listed for the Fall Semester 1979/80, since the calendar lists 15 though there are only 14. Wilms asked about the late afternoon and evening meetings on starting day. Keusch said the calendar adopted for 1978/79 had established this precedent. South moved that the Senate recommit the 1979/80 calendar to the Committee with the instructions that they revise it, keeping the same starting dates (August 27 for fall semester and January 7 for spring semester) but providing a maximum of 71 instructional days (M-F). Schmidt seconded. South said the calendar before the Senate has 145 instructional days for the two semesters. The Committee seems to be trying to keep a mathematical conversion between the quarter and the semester system. The Senate had already approved a calendar for next year with 71 instructional days per semester, and this had been approved by the Administration. E. Ryan moved to amend the South motion by adding the provision that the Committee provide that the Wednesday before Thanksgiving be a holiday. Allen seconded. E. Ryan said he would support the move to recommit but would like to see the Senate vote on the Wednesday holiday as a separate issue. Allen commented that the Wednesday holiday would fit in well with the lab schedules of Biology and the other sciences. The amendment passed on a voice vote. The Chair ruled that the time allotted for the calendar discussion had elapsed. A motion to continue debate failed on a voice vote; the motion to recommit the calendar with instructions, as amended, passed. (See Resolutions Passed 78-19.)

Agenda Item 5D: The report of the Faculty Welfare Committee was presented by Professor Conner Atkeson, Chair. The Committee had studied the distribution of Faculty Improvement Funds available to the University last fall and had prepared a handout showing the results of the study. (To consult a copy, see your Faculty Senator or come to the Faculty Senate Office.) Riggs said he thought the figure for Geology was wrong. Atkeson said about \$8,000 was used to upgrade a position in that department in order to attract a new chairperson. Hursey asked if the Departmental Chairperson was a full-time teaching faculty person. Atkeson said he could not answer the question, but he would note the question and pursue it. Kim asked if the Committee had some recommendation to make regarding the figures. Atkeson replied that the Committee had wanted to present a table of what had been done with the money and that the figures speak for themselves. Kane asked why the Health Affairs figures were incomplete. Atkeson said he had not been able to ascertain whether the figures were complete or not. Woodside asked if some of the money had come, in Arts and Sciences, from the Dean. Atkeson said Dean Capwell had not volunteered that information. Atkeson then presented the interim results of a study on salaries. (To consult a copy, see your Faculty Senator or come to the Faculty Senate Office.) The study had aimed to determine the existing average salaries for each rank in terms of years at E. C. U. and years in rank, and eventually to formulate a minimum salary schedule, followed by an annual review of the minimums. Sehgal said that last year the Committee had presented criteria for how the improvement funds were to be used and asked Atkeson to comment on these. Atkeson responded that last year the Committee had made a recommendation, but the Senate had voted it down. Coble asked if the funds were available to each department, and what happened if department chairs did not make use of them. Atkeson answered that the funds were available but that Sociology and Library Science were the only departments not to utilize them because they had been instructed not to, having received funds from other sources. Coble noted that Science Education was a department which failed to utilize the funds. Atkeson said that the majority of the work on the report had been done by

Professors Tennala Gross and John Crammer (Mathematics). C. Adler, responding to Coble, said the Committee had the feeling that some Departmental Chairmen had received instructions concerning criteria for raises which, if the Chairmen were to follow honestly, they would not have been able to find anyone to recommend for a raise. Hursey then commented that the data furnished by the Committee indicated that some faculty members with long tenure are making less than \$13,000.

Agenda Item 5E: The report of the Instructional Survey Committee was presented by Professor Robert Muzzarelli, Chair. The survey for Outstanding Teacher for 1977/78 has been completed as far as gathering data is concerned. The student response for this year's survey was as follows: 35.9 percent responded, plus 200 ballots which contained no nomination. Last year less than 10 percent responded, with 34 percent the previous year. About 40 percent of the faculty responded, and 77 percent of administrators. The tabulation of names will probably be in mid-June. The survey also looked into teaching qualities, but due to a syntactically-semantic error, no generalizations about the data as a whole is possible ("fairly important" was misplaced). But the Committee is looking into the qualities listed as "very important and will report on this to the Senate. Faculty were asked to respond to the question, "What can the Administration do?" The Committee has tabulated these responses. The Symposium on Teaching Effectiveness was felt by the Committee to be a success though few faculty members attended. Muzzarelli offered the Committee's resolution to the Senate (see Faculty Senate Agenda for April 18, 1978) commenting that the Committee could not continue to expect participation if the people participating in the survey have no feedback. Sehgal said the survey should show whether people are teaching large classes and moved to amend the first paragraph as follows: following the word "names," read: "the number of students taught and grade distribution." Lao seconded. On a voice vote, the amendment passed. E. Ryan moved that paragraph one be amended as follows: drop the words, "arrange for the release and publication of," and in their place read: "submit to the Faculty Senate in 1978." South asked what the total number of names would be. Muzzarelli said the number could vary. South asked if it could involve 50 percent of the people listed. Hursey said there is no reason to assume that more than fifty persons will emerge more than one standard deviation above the mean after the incomparables are thrown out. Woodside asked if E. Ryan would speak to his amendment. E. Ryan said that he thought it would be well for the Senate to have the report from the Committee and in this way be assured it was getting the information accurately. J. A. Jones asked whether the amendment would prohibit publication. E. Ryan replied that it would not. On a voice vote, the amendment passed. Pories (against the resolution) said that in his view publication could lead to a damaging situation. Further, the data is from a very limited number of students, and publication of a number of names detracts from the honor paid to the two professors chosen as outstanding. C. Adler (for the resolution) asked if the biasing agents can be published along with the names. Muzzarelli saw no reason for not indicating what the criteria were for being "incomparable." Reep (against the resolution) said he was happy to see that only 22 percent of the faculty of the School of Art responded to the survey. Reep moved that any survey of the Committee be accompanied by a list of the names of faculty people who do not wish to be polled (to be added to the resolution as paragraph 6). Stone seconded. On a division of the house, the amendment failed, 13 for, 17 against. Lao asked whether the Committee is prepared to make any comment on the fact that some faculty members' names were omitted from the list. Muzzarelli said the Committee will send a personal letter to the persons known to have been left off the list. E. Ryan moved to amend paragraph 1 as follows: following the word "of" in line 2 to add "(1)" and following the words "biasing agents" to add: "(2) a summary of the responses from the faculty to the administration section of the survey," dropping the remainder of the resolution. Rhea seconded. The amendment, on a voice vote, passed. Pories called for the question. Seconded by J. A. Jones, the call for the question passed on a voice vote. The resolution, as amended, passed on a voice vote. (See Resolutions Passed 78-20.)

Agenda Item 5F: The report of the Student Recruitment Committee was presented by Professor Paul Topper, Chair (see Faculty Senate Agenda for April 18, 1978). Topper commented on the brochures used by the different units, some of which are excellent, while others are poor. The Committee hopes the Senate will pursue this matter until the Administration makes a move to aid units in the preparation of unit brochures. Woodside moved that the Senate direct the Chair of the Faculty Senate to carry this request to the Administration. Pories seconded. C. Adler called for the question. I. Ryan seconded. The motion to call the question passed on a voice vote. The amendment passed on a voice vote. The motion as amended was passed by a voice vote. (See Resolutions Passed 78-21.)

Agenda Item 5G: The report of the University Curriculum Committee was presented by Professor William Grossnickle. (See Faculty Senate Agenda for April 18, 1978.) On a voice vote, the Committee report was approved. (See Resolutions Passed 78-22.)

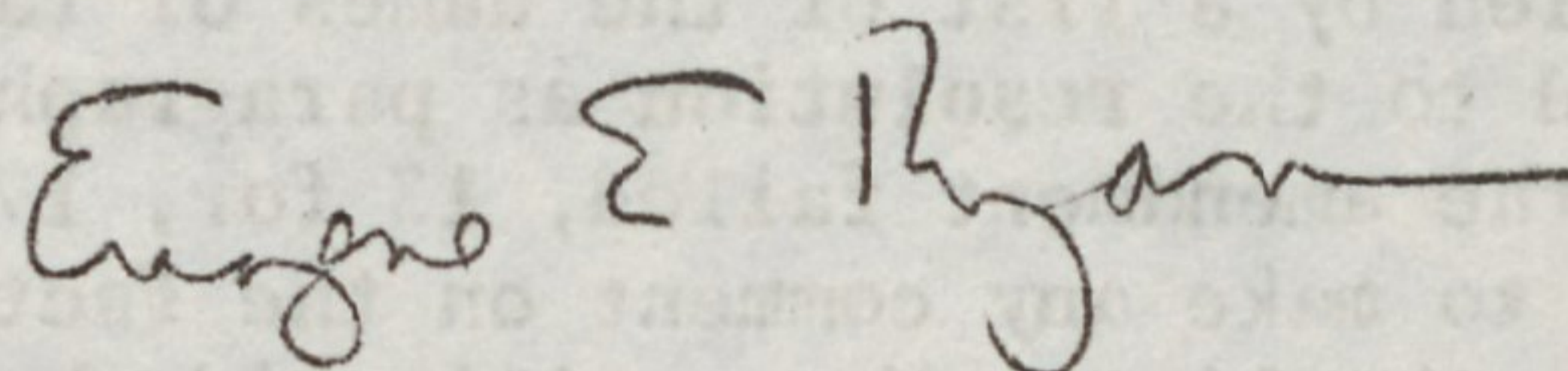
NEW BUSINESS

Faulkner presented a resolution concerning Career Education. Allen seconded. I. Ryan asked to whom the resolution was to be sent, and why did the Committee decide not to follow recommendations of the Ad Hoc Committee formed to advise it. Faulkner responded that the Committee had neither the funds nor the authority to carry out the recommendations of the advisory Ad Hoc Committee and that the resolution should be sent to the new Chancellor. Pories asked whether the Career Education Committee ought to supply the Senate with more information before asking the Senate to pass a resolution. Faulkner replied that the necessary information is contained in the minutes and annual reports of the Career Education Committee for the past three years. C. Adler moved to call the question with Atkeson seconding. The motion to call the question passed on a voice vote. The resolution was adopted by a voice vote. (See Resolutions Passed 78-23.)

E. Ryan offered a resolution concerning President Friday's opposition to increased State aid to private colleges in North Carolina. Lennon seconded. E. Ryan said last year the Senate had adopted a resolution opposing increased aid, and he believed the Senate should now state its support for Friday's recent statements on the subject. Atkeson called for the question with Garton seconding. The motion to call the question passed on a voice vote. The resolution was adopted by a voice vote. (See Resolutions Passed 78-24.)

E. Ryan offered a resolution concerning Ferrell's tenure as Chair. Johnson seconded. Lao assumed the Chair. The resolution passed on a voice vote. (See Resolutions Passed 78-25.)

The meeting adjourned at 5:15 p.m.



Eugene E. Ryan
Secretary

Sharon Johnston
Faculty Senate Office Secretary

RESOLUTIONS PASSED

April 18, 1978

78-17 The Faculty Senate approved Appendix C (April 18, 1978) with the petition that:

The Faculty Senate of East Carolina University respectfully, yet strongly urges the administration of this University to provide ample opportunity for the Faculty Senate to discuss with the Board of Trustees any areas of disagreement of conflicting recommendations to the proposed Appendix C since Appendix C, "Personnel Policy and Procedure for the Faculty of ECU" vitally concerns each and every faculty person at this institution in matters ranging from initial appointment through salary and promotion, including specific grievance procedures for faculty.

78-18 The Faculty Senate approved the Code of Operations for the School of Art.

78-19 The Faculty Senate approved the following:

BE IT RESOLVED, That the 1979/80 calendar be recommitted to the Calendar Committee and that the Committee be instructed to use the same starting date of August 27 in the fall semester and January 7 in the spring semester in keeping with a maximum of 71 instructional days and that the Wednesday before Thanksgiving be a holiday.

78-20 The Faculty Senate approved the following:

BE IT HEREBY RESOLVED, That the Instructional Survey Committee shall submit to the Faculty Senate in September 1978 (1) the names, the number of students taught, and the grade distribution of those faculty who appear one standard deviation above the mean and who do not violate the bounds of any two of the biasing agents; (2) a summary of the responses from the faculty to the administration section of the survey.

78-21 The Faculty Senate approved the following:

BE IT RESOLVED, That the Faculty Senate recommends that an administrative office of the university be charged with the responsibility of establishing guide lines and giving help and supervision to the departments and professional schools in designing and writing their brochures. It further recommends that such an office should make use of the many resources already existing on the campus wherever possible and that the Chairman of the Faculty pursue this with the proper administrators.

78-22 The Faculty Senate approved the following:

Change the required Chemistry courses for the B.A. Major and Minor; change in course requirements and number of hours for the Cognate Minor for Professional Officer Course in Aerospace; B.A./B.S. Minor in Historical Preservation and Museum Administration (see University Curriculum Committee Minutes for March 2, 1978);

Change in degree requirements for Special Education; change in degree requirements for these Music degrees: Church Music, Organ Performance, String Performance, Music Education; change overall GPA to 2.2 for admission to the Upper Division in Teacher Education and Student Teaching (see University Curriculum Committee Minutes for March 30, 1978).

78-23 The Faculty Senate approved the following resolution presented by Professor Janice Faulkner:

WHEREAS, The Career Education Committee concludes that the Career Education available at East Carolina University is fragmented, and

WHEREAS, The Career Education Committee concludes that clarification is needed to determine where the University authority currently exists to investigate the structure, personnel, facilities, financing and support services involved with Career Education at East Carolina University,

BE IT RESOLVED, That the appropriate authority conduct an internal evaluation of existing services involved in career education to determine the quality and quantity of currently existing services. (This evaluation should include the Counseling Center, Cooperative Education, The Placement Center, and other career-counseling activities within other departments of the University.)

BE IT FURTHER RESOLVED, That the University establish some central authority and responsibility for coordinating and improving of Career Education at East Carolina University.

78-24 The Faculty Senate approved the following:

BE IT RESOLVED, That the Faculty Senate of East Carolina University endorses President William C. Friday's stand in his opposition to increased State aid to North Carolina private colleges.

78-25 The Faculty Senate approved the following:

BE IT RESOLVED, That the Faculty Senate of East Carolina University expresses its gratitude to Professor Henry Ferrell for the sincere dedication, eminent fairness and stimulating leadership displayed by him during his first term as Chairman of the Faculty (1977/78).