

Minutes

Faculty Senate of East Carolina University
6th Regular Meeting of 1977/78 Academic Year
21 February 1978

The Faculty Senate met on Tuesday, February 21, 1978, at 2:10 p.m. in Room 221, Mendenhall Student Center. The meeting was called to order by the Vice Chair, Rosina Lao, who announced that Chair Ferrell was absent owing to a meeting of the Chancellor Selection Committee at the same time as the Senate. Professors Pat Daugherty and Trenton Davis were also required to attend. The following members were absent: Davis (Allied Health), Keusch (Business), Ray (Drama), Stone (Education), Levey (Education), Riggs (Geology), Kirkpatrick (Nursing), Lawler (Nursing), Coble (Science Education). The following alternates were present: Price for Ferrell (History), Satterfield for Reep (Art), Dohm for Pories (Medicine), Parks for Kim (Political Science), Grossnickle for Graham (Psychology), and Register for Rhea (Sociology and Anthropology). The following ex-officio members were absent: Jenkins, Holt, Monroe, Howell, P. Daugherty, P. Adler.

Agenda Item 2: The Vice Chair called for approval of the Minutes of the meeting of January 24, 1978. Yadav offered the following correction: page 2, item 3, line 2: read, "degree requirements for the B.S. in Child Development and Family Relations, and for the B.S. in Nursing. . . ." Bolt offered the following correction: page 5, Further New Business, line 9: read, "should have been teaching 8, 9, or 10 hours to receive full pay." The minutes were then approved as corrected.

SPECIAL ORDER OF THE DAY

Agenda Item 3A: The Chair introduced Dr. Susan McDaniel, Associate Vice Chancellor for Academic Affairs and Director of the Summer School. (Riggs joined the session.) Dr. McDaniel spoke on the Summer School, pointing out that in many ways the Summer School was the same as the program during the regular academic year (with same students, courses, faculty, credit, etc.). There are, however, some obvious differences. The length of the term is shorter, more so now than under the quarter system. Enrollment is much lower, about 1/3 of the academic year term enrollment. The performance of Summer schools nationwide has not convinced legislatures that the Summer School is a normal part of the academic year. Thus Summer School is budgeted differently. Our budget is derived from two sources: (1) a state appropriation based on the expected FTE enrollment projection of the Fall term following; the formula for converting this FTE figure into dollars for the 15 constituent institutions is not made known; (2) student tuition, \$47 for each full-time resident student, \$333 for non-residents, \$19 per credit hour for part-time students up to and including 2 credit hours, \$126 per credit hour for non-residents. Thus, summer enrollment, over which we have some control, is tied very closely to how much we can spend. The best advice for our students is that those who should accelerate or catch up should use the Summer School for this purpose. It is clear, then, that the budget is both finite and unknown. The FTE projection is typically known around the end of May. The total tuition receipts will not be known this year until around July 24. These late dates are the reasons the faculty are paid in two checks; the second check is the remainder of money to be spent, distributed as soon as the amount is known. McDaniel said her desire was to have a Summer School program of such quality and quantity as to make it indistinguishable from the academic year. As of now, success in reaching this goal does not appear imminent. Another desire was that Summer School salaries be increased; there had been some increase in the past few years. (Keusch joined session.)

McDaniel then turned to the questions that had been presented to her by a sub-committee of the Faculty Welfare Committee: (1) What was a full load under the quarter system, and what is a full load now for Summer School teaching? Historically there had been considerable variations, ranging from 6 to 10 hours. These variations were explained by units having different credit hour courses (all five, all three, some five and some three, etc.). Also many courses have contact exceeding credit. In the new semester system for courses having equal credit and contact hours, the

summer load will be 6 hours. Where contact is in excess of credit, by a ratio of 1 to 1½ or better, the contact will be more significant than the credit hours. Some faculty will be teaching five, others four hours, with a full load. (2) How will salary be computed for a person teaching less than a full load? The salary will be based on a percentage of a full load of either credit or contact hours. No one will be asked to teach more than a full load. (3) With a six-hour load, are faculty being required to teach more than they formerly did? McDaniel pointed out that in the last six summer terms, faculty loads in quarter hours ranged per term from 7.838 to 8.088. With a 2/3 conversion, the range will come out in semester hours in the range 5.259 to 5.392. The projection for the faculty loads for the two summer terms in 1978 are 5.366 and 5.341. It is evident that these figures are within the loads of past summers. The data, consequently, show that loads are not increasing. Over a three-year period, ten units averaged more than 8 credit hours while five averaged less than seven. (4) How are state funds appropriated for Summer School throughout the U. N. C. system? McDaniel said it is reasonable to infer that the same method of funding is used throughout the system. (5) What are the formula currently in use throughout the system for determining faculty summer salaries? There are a number of ways used throughout the system. One school prescribes 6% of the nine-month salary per course. Our percentage is 15.2 for a full load, a figure derived from a 5½ week period compared to nine months. Other schools pay a fixed dollar amount by academic rank, or for a three-hour course (e.g. \$1000 per course).

C. Adler asked whether the six-hour load would put scientists at a disadvantage of having to teach an overload. McDaniel replied that it was still possible to split courses and that in some of the sciences a four-hour course might amount to a full load. Gantt asked how the decision was made concerning allotting teaching assignments to units. McDaniel replied that the allotments are based on the historical performance of the units in summer sessions. It is recognized that some areas will not have classes as large as other areas; some areas, too, must be included for good academic reasons.

Agenda Item 3B: Announcements:

1. The Vice Chair read a statement from the Chair, expressing his appreciation, along with that of Professors P. Daugherty and T. Davis, to the selected Senators who had served on the Ad Hoc Interview Committee during the past few weeks. All the Chancellor candidates had expressed their appreciation for the considerate treatment they received, and for the significant issues raised during their interviews.
2. Lao announced that two Senators had resigned: James Jones (Medicine) and Scott Snyder (Geology). Their replacements have been elected: Walter Pories (Medicine) and Stanley Riggs (Geology).
3. The deadline for the committee preference forms is March 6.
4. Annual reports of Senate committees are due April 14.
5. The following committee appointment has been made: Jerry Tester (Technology) to serve unexpired term of Patricia Eagan (Nursing) on Library Committee.
6. Woodside presented the report from the Faculty Assembly. (See Agenda Item 3B: Attachment.)

Agenda Item 3C: Election of alternate for Hearing Committee. Atkeson nominated P. Adler. There were no other nominations. The Vice Chair ruled Adler elected as alternate on the Hearing Committee.

Agenda Item 3D: Dates for Senate and Agenda Committee meetings for 1978/79. The proposed dates were presented by the Chair of the Agenda Committee, Artemis Kares (see Faculty Senate Agenda). On a voice vote, the schedule of dates was approved. (See Resolutions Passed 78-6.)

UNFINISHED BUSINESS

Agenda Item 4: Unfinished business: There was no unfinished business. (P. Adler joined session.)

REPORT OF COMMITTEES

Agenda Item 5A: The report of the Calendar Committee was presented by R. B. Keusch, Chair. Keusch presented the calendar for the Summer Session for 1979. Allen asked if the Committee had considered making July 4 a holiday. Keusch replied that it has normally not been a holiday in the past unless it fell on a Monday or Friday. C. Adler asked if the Committee had considered making each of the summer terms extend over a longer period of time. Keusch answered that doing so would probably make summer school less attractive to students and thus cut down on enrollment. The Business School was going to run one course through both terms in the summer, and there is no reason why other units cannot follow a similar plan. What we have is a reasonable compromise. Kane suggested that lengthening the length of time for each session might result in higher pay. Keusch thought it would not. Zincone asked whether attendance would not be a problem on the Memorial Day holiday. Keusch said this holiday is not officially celebrated in the state. E. Ryan asked if the Committee thought lengthening the sessions would make them less attractive to faculty members. Keusch replied that he thought it would make them less attractive. On a voice vote, the Calendar as prepared by the Committee for Summer 1979 was adopted. (See Resolutions Passed 78-7.)

Agenda Item 5B: The report of the Campus Facilities Planning and Development Committee was presented by Mark Brinson, Chair. Brinson said he would respond to questions raised at the December meeting of the Faculty Senate concerning parking. He had figures showing the receipts and expenditures for the traffic budget for the past two years and data on the distribution of parking spaces by area and by registration categories, as well as on the number of decals issued this year. (See Agenda Item 5B: Attachment.) Brinson commented that, with regard to parking, the lots near Mendenhall were seldom full and that faculty should concentrate on finding spaces there rather than in areas such as in front of Brewster. C. Adler said that he had been on the Committee which had instituted the faculty parking fee, and it was the members' clear understanding then that faculty parking permit fees would be kept separate. He asked if they had been kept separate. Brinson said to his knowledge they had not been. He would ask Mr. Calder. Brinson said that staff now pay the same fee as day students; should they get priority over day students? If preferential treatment is given to staff, then the cost of the decal should be increased. Grossnickle asked if there was to be an increase in staff parking fees. Brinson replied that Calder was thinking of writing a letter to the Board of Trustees asking them to increase fees to \$10.00, but he would not do so without the approval of Cliff Moore. After some Senators argued in favor of preferential treatment of faculty over day students, Faulkner asked if the Committee had investigated the possibility of some parking areas exclusively for faculty as opposed to staff and faculty. Brinson said he would bring the matter before the Committee. Garton said she has found fewer parking problems this year as contrasted with previous years. Allen asked why the lots near Mendenhall have not been improved since there seems to be about \$90,000 currently in the parking fund, drawing interest. He requested the Committee to look into the matter. Johnson said the Committee ought to make it known that faculty members are losing a great deal of time searching for parking spaces, time that should be utilized in our work. Brinson replied that faculty and staff should be aware that there are empty spaces available if they are willing to do some walking. Faulkner said the walk from the Ninth Street lot takes about

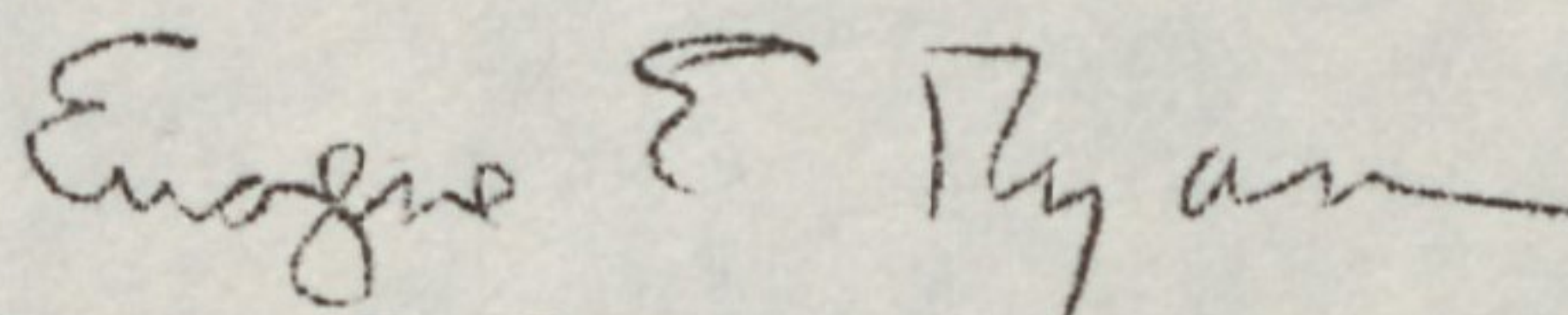
Muzzarelli asked that the Senators inform their colleagues of the symposium. The Committee thanked Vice Chancellor Howell for financial support in running the symposium and in carrying out the survey. He noted that the card faculty members receive is for their response and not to be used as a rating of people nominated. The Vice Chair commended the Committee for their work in preparing the survey and the symposium.

Agenda Item 5E: The report of the University Curriculum Committee was presented by William Grossnickle, Chair. (See Faculty Senate Agenda.) The report was approved by the Senate on a voice vote. (See Resolutions Passed 78-9.) Grossnickle commented that, to implement the changes just adopted by the Senate, it would be necessary to modify the preregistration procedures during the upcoming preregistration period and asked that the Chair bring this matter to the attention of the administration.

Agenda Item 5F: The report of the Ad Hoc Committee to Review Appendix C was presented by Eugene Ryan, Chair. He said that the Committee was continuing its work on Appendix C and hoped to come into the Senate with suggestions before the end of the academic year. Ryan recalled that the Senate had approved a draft of the revised version of Appendix C, "Personnel Policies and Procedures for the Faculty at E. C. U., at its meeting last April. It then went to the Chancellor, who reviewed it with his advisors, and in November returned it to the Senate with 25 observations concerning the draft. In the November Senate meeting the Ad Hoc Committee had been established. The Committee has met six times since then and has gone over the observations. For almost all of these the Committee has been able to formulate modifications which it believes will be acceptable to the Senate and the Administration. The one area that remains open in the Committee has to do with the Faculty Affairs Committee, which in the draft was given a very active investigatory function. The Administration was not happy with this segment of the draft, and three or four of the observations had to do with that. One of the meetings of the Committee was with the advisors of the Chancellor: Vice Chancellor Howell, Associate Vice Chancellor McDaniel, Dean Capwell and Dean Bearden. At this meeting the problem areas were reviewed, and Ryan said that good progress was made. The issue still before the Committee, then, has to do with what sort of grievance committee the Faculty Affairs Committee will be. Ryan stated that two other members of the Committee, Artemis Kares and Robert Woodside, were present in case there were questions. The other members of the Committee are Jannis Shea and Karl Rodabaugh.

NEW BUSINESS

Agenda Item 6A: Report from the Chancellor Selection Committee. The Vice Chair recognized E. Ryan who introduced a resolution, commending the Chancellor Selection Committee. Sehgal seconded the resolution. On a voice vote, the resolution was adopted. (See Resolutions Passed 78-10.) Lao then reported for Ferrell that in the past four weeks both representative Senators and the Chairs of Senate committees had met with each of the Chancellor candidates. Last Thursday the Chairs and Senators met and filled out a questionnaire reflecting their views of the candidates. The three Senate representatives on the Selection Committee will consider the data at the meeting now going on to select the first and second choices of the Committee. These names will be presented to the Trustees, and if they approve of the selections, the names will be given to President Friday who will pick one of them. An announcement concerning the successful candidate will probably be coming early in March. The meeting adjourned at 4:20 p.m.



Eugene E. Ryan
Secretary

Sharon Johnston
Faculty Senate Office Secretary

Agenda Item 3B: Attachment

FACULTY ASSEMBLY REPORT

The third regular meeting of the Faculty Assembly of the University of North Carolina occurred on February 17, 1978 at the General Administration Building in Chapel Hill. East Carolina delegates Professors Pat Daugherty, Henry Ferrell, Thomas Johnson and Robert Woodside were in attendance. President Friday made no general presentation other than to comment on the present HEW controversy. He held the basic issues to be method, procedures and jurisdiction of public higher education in North Carolina. A central issue is duplication: Fayetteville State with Pembroke, UNC-Chapel Hill with North Carolina Central, Elizabeth City with College of the Albemarle, North Carolina A & T with UNC-Greensboro. March 20 will be the deadline for some decisions. Vice President Joyner noted that 88 million dollars in federal funds could be cut off. No student aid will be eliminated.

A careful discussion of the reading and math competency testing of North Carolina high school students will soon begin. The effect of the testing will certainly produce pressure for remedial courses or programs to be made available. Higher education should be prepared to offer such aid for public school teachers. UNC-CH has accepted librarians on partial faculty status. A review of the Assembly's committee system is underway. A description of the salary system and how raises are awarded is anticipated for the April meeting of the Assembly. 1.7 percent in salary funds is presently available from last year's legislature in lieu of seniority raises for those persons under the State Personnel Act. The Board of Governors is asking for a ten percent raise for this year. The Assembly passed a resolution urging that the Assembly's Committee on Academic Freedom and Tenure be involved in the preparation of the material which introduces and interprets the faculty work load and tenure study for the General Assembly.

The Assembly is studying the problem of course duplication in community colleges and technical institutes. Resolutions touching upon state funding for improvement of instruction will be forthcoming at the April meeting. East Carolina's resolution on retirement credit for summer school work has been referred to committee who will report in April as well.

Agenda Item 5B: Attachment

TRAFFIC
STATEMENT OF RECEIPTS AND EXPENSES
JULY 1, 1975 THROUGH JUNE 30, 1976

Receipts

Fines	\$21,575.06	
Vehicle Permits	47,056.50	
Bicycle Permits	<u>811.00</u>	
 Total Receipts		 \$69,442.56

Expenses

Salaries, Wages and Other Benefits	\$28,680.28	
Supplies and Materials	3,016.12	
Printing	1,106.13	
Equipment (Rental and Purchases)	2,079.48	
Other	16.24	
Bad Check not Collected	8.00	
Refund - Towing Fee	<u>147.50</u>	
 Total Expenses		 <u>\$35,053.75</u>
 Net Income		 <u>\$34,388.81</u>

TRAFFIC
STATEMENT OF RECEIPTS AND EXPENSES
JULY 1, 1976 THROUGH JUNE 30, 1977

Receipts

Fines	\$24,913.50	
Vehicle Permits	50,667.50	
Bicycle Permits	1,340.30	
Parking Meters	1,473.02	
Interest	<u>6,475.08</u>	
 Total Receipts		 \$84,869.40

Expenses

Salaries, Wages and Other Benefits	\$29,703.98	
Supplies and Materials	4,207.49	
Printing	2,502.86	
Parking Facilities	25,302.59	
Equipment (Rental and Purchases)	1,805.16	
Other	76.20	
Bad Checks not Collected	22.00	
Refund - Towing Fee	<u>65.00</u>	
 Total Expenses		 <u>\$63,685.28</u>
 Net Income		 <u>\$21,184.12</u>

DISTRIBUTION OF PARKING SPACES BY AREA AND
BY REGISTRATION CATEGORY*
EAST CAROLINA UNIVERSITY

Parking Area	Number of Parking Spaces (30 March 1976)					Total
	Univ. Regist. Vehicles	Staff Only	Day Student	Dorm	Freshman	
1. Allied Health	450	50	-	-	-	500
2. Minges Coliseum	162	38	-	-	-	200
3. College Hill Dorms	-	-	57	643	140	840
4. South of 10th Street	-	-	485	-	-	485
5. Music/Nursing/Heat Plant/ Whichard	-	524	126	-	-	650
6. Traffic Off./Spilman/Old Library/Jarvis Hall	1	214	28	70	-	313
7. Art Bldg./Garrett Hall	-	34	-	50	-	84
8. Third St. and Reade St.	-	-	-	-	375	375
9. Fletcher/White/Clement Halls	102	-	-	180	80	260
10. Old Cafeteria/New Libr./ Mendenhall/Green Hall	489	72	-	60	-	621
TOTAL (1-10)	1204	932	696	1003	595	4328
CENTRAL CAMPUS (4, 5, 6, 7, 10)	490	844	639	180	-	2153

Decals Issued (9 Feb. 1978)	-	2270	3944	2510	712	9436
Total Spaces as Percent of Decals		41%	18%	40%	84%	46%

*Summarized from "Parking Survey 3/30/76" by Security and Traffic Office, ECU

RESOLUTIONS PASSED

February 21, 1978

- 78-6 The Faculty Senate approved the attached dates for Faculty Senate meetings and Agenda Committee meetings for 1978/79.
- 78-7 The Faculty Senate approved the attached Summer School calendar for 1979.
- 78-8 The Faculty Senate approved a motion to invite Mr. Joseph Calder, Director of Security, to address the Senate by the end of the semester on the parking situation and Traffic Office expenditures.
- 78-9 The Faculty Senate approved:
Change in degree requirements for B.S. in French, German, and Spanish (see University Curriculum Committee Minutes for January 19, 1978); Revised B.S. Medical Technology degree, B.A. Major and Minor in Industrial and Technical Education, B.S. Minor in Industrial and Technical Education, change in B.S. degree in Environmental Health, change in requirements for admission to 5000 level courses (see University Curriculum Committee Minutes for February 2, 1978).
- 78-10 The Faculty Senate approved the following resolution:
RESOLVED, That the Faculty Senate of East Carolina University commends the Chancellor Selection Committee for the Committee's generous efforts to involve a representative group of faculty members in the process of selecting a new Chancellor.

FACULTY SENATE AND AGENDA COMMITTEE

DATES OF MEETINGS FOR 1978/79

2:00 p.m. Tuesday, September 5, 1978, Agenda Committee
2:10 p.m. Tuesday, September 19, 1978, Faculty Senate
2:00 p.m. Tuesday, October 3, 1978, Agenda Committee
2:10 p.m. Tuesday, October 17, 1978, Faculty Senate
2:00 p.m. Tuesday, October 31, 1978, Agenda Committee
2:10 p.m. Tuesday, November 14, 1978, Faculty Senate
2:00 p.m. Tuesday, November 28, 1978, Agenda Committee
2:10 p.m. Tuesday, December 12, 1978, Faculty Senate
2:00 p.m. Tuesday, January 16, 1979, Agenda Committee
2:10 p.m. Tuesday, January 30, 1979, Faculty Senate
2:00 p.m. Tuesday, February 13, 1979, Agenda Committee
2:10 p.m. Tuesday, February 27, 1979, Faculty Senate
2:00 p.m. Tuesday, March 13, 1979, Agenda Committee
2:10 p.m. Tuesday, March 27, 1979, Faculty Senate
2:00 p.m. Tuesday, April 10, 1979, Agenda Committee
2:10 p.m. Tuesday, April 24, 1979, Faculty Senate
2:10 p.m. Wednesday, April 25, 1979, Faculty Senate
(Organizational Meeting)

The Summer Session consists of two terms of 5½ weeks each. Two semester hour courses meet 60 minutes, three-hour courses 90 minutes and five-hour courses 150 minutes daily. There are no Saturday classes. In order to accommodate certain students, various Departments will wish to offer some shorter courses. It is recommended that two-week courses originate on Wednesday, June 13th, in the first term. Final examinations will be given on the last day of each term.

Graduate students expecting to begin work in the summer must complete application at least two weeks before registration.

A student may not enter a course later than the third meeting of a Summer Session class and receive credit. During the first ten days, an undergraduate student may withdraw or drop a course without receiving grades for courses for which he is enrolled. After the first ten days, an undergraduate student withdrawing from school shall receive a grade of F for all classes which he is failing at that time unless, in the judgement of the Vice Chancellor for Academic Affairs, Vice Chancellor for Health Affairs, or Dean of Continuing Education, as appropriate, the failures were caused by circumstances beyond the student's control. After this time, an undergraduate student may drop a course only due to unforeseeable and uncontrollable circumstances and only with the permission of the Vice Chancellor for Academic Affairs, Vice Chancellor for Health Affairs or Dean of Continuing Education.

Applications for graduation in a given term must also be made within the three-day entrance period.

First Term

5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays = 25 class days + 1 day registration + 1 day final exam = 27 days total.

May	21	Monday	Registration
	22	Tuesday	Classes begin
	24	Thursday	Last day to register for first term
June	4	Monday	Last day to withdraw without grades or to drop an undergraduate course
	25	Monday	Classes end
	26	Tuesday	Final examinations

Second Term

5 Mondays, 5 Tuesdays, 5 Wednesdays, 5 Thursdays, 5 Fridays = 25 class days + 1 day registration + 1 day final exam = 27 days total.

June	27	Wednesday	Registration
	28	Thursday	Classes begin
July	2	Monday	Last day to register for second term
	11	Wednesday	Last day to withdraw without grades or to drop an undergraduate course
August	1	Wednesday	Classes end
	2	Thursday	Final examinations