

Minutes

Faculty Senate of East Carolina University  
4th Regular Meeting of 1977/78 Academic Year  
6 December 1977

The Faculty Senate met on Tuesday, December 6, 1977 at 2:00 p.m. in Room 221, Mendenhall Student Center. The meeting was called to order by the Chair, Henry Ferrell. The following members were absent: Tadlock (Aerospace), Davis (Allied Health), Stone (Education), Mikkelsen (Education), Faulkner (English), Snyder (Geology), Atkeson (History), J. G. Jones (Medicine), Pennington (Nursing), Lawler (Nursing), C. Adler (Physics), Kim (Political Science), Coble (Science Education). The following alternates were present: Robert Brown for Levey, Richard Stephenson for Wilms, Sallie Mann for Saieed. The following ex-officio members were absent: Jenkins, Holt, Monroe, Howell, P. Adler.

Agenda Item 2: The minutes of the meeting of November 15, 1977 were approved.

SPECIAL ORDER OF THE DAY

Agenda Item 3A: The Chair noted the death on November 28 of Wellington B. Gray, Dean of the School of Art and noted that he had at one time been an active and contributing member of the Faculty Senate. The Faculty Senate Minutes of September 21, 1965 indicated that Gray was appointed Chair of a committee to examine academic tenure and due process. Later, Gray, who was Vice Chair of the Faculty, presented his Committee's report to the Senate which adopted it on January 4, 1966. This document became the basic statement on academic tenure and due process at E. C. U. (C. Adler joined session.)

The Chair recognized Reep, who requested the Chair to offer, on behalf of the Faculty Senate, condolences to Gray's widow, Norma, and to his family. The Chair stated he was certain this was the unanimous wish of the Senate.

The Chair then made the following announcements:

1. William Durham (Technology) will replace N. C. Pendered (Technology) on the Teacher Education Committee until fall 1978.

2. The Chancellor Selection Committee closed acceptance of nominations on December 1. Troy Pate, Committee Chair, has announced there were over 250 applications. The Committee is now in the second stage of its nominating process, conducting interviews prior to bringing its top candidates onto campus.

(G. Lynis Dohm, alternate for J. G. Jones, joined session.)

3. The Chair, along with Vice Chancellor Howell and Vice Chancellor Monroe, will attend a meeting at Chapel Hill on December 12. There will be representatives from the sixteen campuses meeting with members of the General Administration to discuss the upcoming faculty work load, tenure study, and other related professional activities.

4. The Chancellor has approved the Calendar for 1978/79 recommended by the Senate with the following changes:

|  |                        |
|--|------------------------|
| Change of Major  | October 2 - October 13 |
| Preregistration for Spring Semester                    | October 9 - October 13 |
| Spring Semester 1979 Change of Major                   | February 19 - March 2  |
| Preregistration for Fall Semester<br>& Summer Sessions | February 26 - March 2  |

The Chancellor stated that these changes were made necessary by new procedures for registering and billing students. There was no objection from the Senate.

(Mikkelsen and Stone joined session.)

5. The Chancellor has approved the resolutions from the November Faculty Senate meeting, with the exception of the Code of the Chemistry Department since codes are afforded different treatment.

6. Johnson presented the Faculty Assembly report. (See Agenda Item 3A: Attachment. (Belinda Lee, alternate for Pennington, joined session.)

Ferrell commented that he thought the Faculty Assembly is being recognized increasingly by the Administration as a valuable body.

Agenda Item 3B: The Chair introduced Clifton G. Moore, Vice Chancellor for Business Affairs. Moore said he would indicate some of the major problems concerning campus planning. One problem area is that of parking. Some years ago a consulting firm had suggested tearing down a number of buildings and locating them somewhere else as a means of providing more parking spaces. With limited funds available for capital improvements, their suggestions were impossible to put into effect. (Atkeson joined session.)

There has been a change in the planning activities since ECU joined the other constituent institutions of the University of North Carolina. Prior to that time, the Administration had been responsible for such things as selecting architects and engineers, selection of building sites, the order chosen for capital improvements, and the acquisition of property. These are now being carried out by two committees from the Board of Trustees. The expansion of the campus continues to pose problems; the only land available presently is where the old heating plant has been torn down, back of Mendenhall and the Library, and near the Allied Health Building, though the distance to this latter would involve great inconvenience for those having to get back and forth to the main campus. Soon there will be in operation another campus in the area of Pitt County Memorial Hospital, separated from the main campus by about five miles. Moore also indicated that some members of the faculty had been asking for a noontime food service facility, but such a facility would have to be self-supporting, and it is unlikely that it would be. P. Daugherty asked Moore about the possibility of making plans in case of a fuel shortage such as the one last winter when certain buildings had to be closed, resulting in inconvenience to many faculty members who were cut off from their work. Moore replied that it might be well to have a committee make such plans; as it was, last year a directive was received from Chapel Hill, and it had to be put into effect at once. Kares asked if Moore anticipated having infrared photographs made of the campus buildings to detect heat loss problems. Moore said he did not. Zincone suggested that it might be possible to get volunteers, perhaps from the Marine Corps, to take such photos.

UNFINISHED BUSINESS

Agenda Item 4: There was no unfinished business.

REPORT OF COMMITTEES

Agenda Item 5A: The report of the Campus Facilities Planning and Development Committee was presented by Professor Mark Brinson, Chair. He told the Senate that the Committee had three meetings in the Fall Semester and that these had focused on parking facilities. The following proposals were rejected by the Committee:

1. To establish zone parking, with color-coded decals for different lots, with the number of decals not to exceed the number of spaces. The Committee thought this arrangement would result in some members having to get two decals, in increased costs due to a need for more surveillance, and in an increase in the number of empty spaces at any given time.
2. To implement a shuttle bus system. The Committee believes faculty members are unwilling to wait for a bus.

3. To increase the cost of a second decal. Brinson stated that this would, at most, provide a few more available spaces.
4. To provide for a pedestrian campus. This possibility cannot be explored until an administrative committee completes the five-year plan it is preparing.
5. To pave existing green areas. It was the view of the Committee, Brinson reported, that this option would detract from the attractiveness of the campus, and so, was unacceptable.

Brinson then turned to the three possibilities listed on the Faculty Senate Agenda: (1) building a parking deck on College Hill Drive, to be paid for by increased decal fees; (2) paving the lots behind Mendenhall and the Library; (3) keeping the existing system. The first proposal would result in 300 additional spaces, at a cost of \$900,000, to be paid at the rate of \$78,500 per annum. If around the same number of faculty, staff, and day students purchased decals as at present (5,692), then the cost would be between \$20 to \$40. Paving the lots behind Mendenhall and the Library would be less expensive than building the deck. There are currently 200 parking spaces in these lots, and they are not fully used. If they were paved, they could furnish a total of about 300 spaces. The bitter competition in the center of campus for parking spaces would then be eased, provided faculty and students would use this area. The third possibility, accepting the present parking system, would result if faculty, staff, and students are unwilling to accept increased parking fees. Woodside asked what the money collected for staff decals is currently being used for. Brinson replied that a lot beside the Art Building is being paved at a cost of \$10,000, providing 50 additional spaces. He did not know what the rest of the money was being used for. Johnson said he thought the Committee ought to request an accounting of the funds, to see what they amounted to. C. Adler commented that he had been on the committee that suggested the parking fee for faculty members. This was recommended after the committee had been assured by the Administration that these funds would be separate and that the faculty would receive an accounting of them. The Administration argued that if students pay fees, faculty should also. C. Adler then asked if it was the Committee's proposal that faculty would in the future be paying more than students. Brinson answered that his figures for financing parking construction were based on equal fees for faculty, staff, and day students. Reep stated he was in favor of paving the existing areas, with the provision that islands be preserved for flora and trees. Stephenson said it may be necessary to change our philosophy concerning parking; we need to consider a five-year plan. He agrees with Mr. Calder that there is not a parking problem but that more study is needed to determine the number of people working in a given building and then providing spaces on a ratio of 2½ to 1. Sehgal asked if the committee had considered the possibility of reducing the size of some parking spaces, in view of the increased number of smaller cars. Brinson responded that reducing some spaces in size would work with zoned parking. Zincone said that many of these problems seem to center around empirical questions. For example, how many faculty work both on the main campus and in Minges or Allied Health? (Faulkner joined session.)

The Chair polled the senators and found that four of those present did so. Woodside said that the use of bicycles should be encouraged. Instead, their use seems to be discouraged, with a fee for registration and threats of impounding unregistered bikes. Gantt asked why the Committee thought zone parking needed to be on the basis of one decal to one space. Brinson replied that it might be possible to use some other ratio. Stephenson stated that the ratio would vary on different parts of the campus, and it would be valuable to have a survey to find a proper ratio. Kane suggested numbering parking spaces and selling them. The Chair pointed out that on one lot this was already being done. Johnson asked if faculty fees were used to build the lot near the Medical School. Brinson replied that he did not know. Johnson then moved that the Senate receive the report of the Committee and request the Committee to pursue further the items that have been discussed and to report to the Senate at a later date with information on the questions raised. Woodside

seconded the motion. On a voice vote, the motion passed. (See Resolutions Passed 77-17.)

Agenda Item 5B: The report of the University Curriculum Committee was presented by Professor Stella Daugherty. Before presenting the recommendations of the Committee, she asked that units sending proposals to the Committee send five (5) copies to the Chair, Professor William Grossnickle. He will see that the student members get a copy. She then presented the report of the Committee as contained in its minutes of November 3 and November 17, 1977. On a voice vote, the recommendations of the Committee were passed. (See Resolutions Passed 77-18.)  
(T. Davis joined session.)

Agenda Item 5C: The report of the Ad Hoc Screening Committee was presented by Professor Artemis Kares. She reported that the Committee was recommending approval of the Code of the Mathematics Department. C. Adler said it is not clear in the code how anyone gets a pay raise. J. A. Jones pointed out that #3 on page 6 makes a provision for raises. On a voice vote, the Mathematics Code was approved. (See Resolutions Passed 77-19.)

Agenda Item 5D: The report of the Credits Committee was presented by Professor Bernard Kane, Chair. Kane presented the Committee's recommendation, as found in the Agenda, whereby the maximum number of credit hours a student may earn during a session of Summer School is seven. C. Adler moved that the report be amended by putting a period after "(7)" and eliminating the remainder. Woodside seconded. C. Adler stated that with anything less than a seven-hour maximum, students taking four-hour science courses would be at a disadvantage. They would be restricted to, at most, one other course of two credit hours. Kane said the Committee believed that a student should be warned that a seven-hour load, with one laboratory course, would require twenty-four hours a week in class and lab. Woodside (for the amendment) said it was simply necessary to define the maximum load. Graham (for the amendment) contended that being limited to six hours might make it not worth a student's while to come to Summer School. C. Adler pointed out that some science courses do not require the amount of lab time Kane had referred to, so the twenty-four hour figure would not apply to them. Further, C. Adler stated, if there is a problem with the number of contact hours per week in a course, the problem is not with the course but with the length of time the Summer School session runs. Kane replied that he agreed and that the Calendar for Summer School had been adopted without a view to the credits to be offered. M. Moore (against the amendment) said she would like for the Senate to consider this question of credits in terms of faculty load as well as student load. This amendment may be an encouragement to go to seven hours as a Summer School load for a teacher rather than six. Lao (for the amendment) stated she was in favor of dropping six hours as the normal load but that it might be best to leave in the part about the number of contact hours per credit hour. Johnson said he understood there was student input with regard to the Committee's recommendation, and he asked if the Senate could be informed about this input. Kane said students had participated in the meetings, and he believes they were in agreement with the motion as stated, though the vote was not unanimous. He explained that the "six" was left in as compromise. Kane then moved to amend C. Adler's amendment by inserting after "(7)" the following words: "and that the catalog contain a suitable warning to the student concerning the number of contact hours involved in both laboratory and lecture courses per credit earned." C. Adler seconded the amendment offered by Kane. The question was called on the amendment offered by Kane, and on a voice vote the amendment was adopted. E. Ryan asked if it was the understanding of the Committee that a student could get special permission to take more than seven hours. Kane replied that it was. E. Ryan then made an editorial change, substituting "earned" for "allowed" in the resolution, leaving it open for excellent students who wanted to carry more than seven hours to be able to do so. Kane commented that there is some concern that a student might register for a large number of hours in the first session, then take an Incomplete and finish the work in the second session without

paying fees. Woodside responded that most faculty members teaching during the first session will not be present during the second session, so the student would have to wait until Fall Semester to remove the Incomplete. Johnson commented that the present proposal had been discussed at some length in the Faculty Welfare Committee, and there was some feeling it would be of benefit to a greater number of the faculty. The question was called on the amendment as amended, and on a voice vote the amendment was adopted. Kane observed that the funding of Summer School, as indicated to the Committee, was on the basis of the projected fall enrollment. The Chair stated that the Summer School stipend is determined by the fall regular session enrollment, so that schools with a larger enrollment get a larger stipend from State funds. The resolution as amended was adopted by voice vote. (See Resolutions Passed 77-20.) Johnson stated that the Faculty Assembly has a committee studying the allotment of funds for Summer School faculty employment.

Agenda Item 5E: The report of the Library Committee was presented by Professor Bodo Nischan, Chair. He stated that he had no specific recommendations from the Committee at this time but that he would probably return in the Spring Semester with matters requiring Senate support. He reported that the Committee's principal concern has been with the development of a more realistic and rational policy for allocating library funds for the different units. Until now, a formula has been used and has been found to be satisfactory once some minor adjustments were made. The formula, however, only provides for funds used for monographs. Presently the library is spending 2½ times as much on serials as on monographs. Most of the library money will go for serials unless something is done about the situation. Some departments and schools are receiving far more than their fair share in serial allocations. At the same time, nobody seems to know how much money each unit is receiving in the form of books acquired through the approval plan. The library budget is likely to decrease. The Committee has tried to advise the Library staff on how to improve the approval plan for monographs. The plan, though not perfect, has improved considerably. The staff has been very receptive to suggestions. Secondly, a subcommittee has been appointed to develop a formula for allocating funds for serials. The subcommittee, chaired by Dr. Debnath of Mathematics, will come up with a revised allocation formula for the distribution of funds for both monographs and serials. Thirdly, to ascertain how well or poorly the approval plan is working, the Committee has requested that the Library staff compile an accurate account of what different units are receiving. By a change in accounting methods, this data should soon be available, and hopefully, it will eventually be incorporated into a "super-formula." To provide all this activity with some sort of teleological purpose, the Committee, in conjunction with the Library staff, is developing a collection development policy. There will be three stages in this development: Dr. Brunelle will appoint a committee from his own staff to draw up a policy statement, which will then be considered by the Committee for revision, and finally be brought to the Senate for its approval and evaluation. This policy statement will be extremely important for the future, in that it will affect everything the Library does. As this policy statement is being drawn up, units will receive questionnaires, and Nischan urged that as much information be made available as possible. One will be sent out in the next few weeks to determine how the Library is being used. The relationship between the faculty representatives on the Committee and the Library staff has been cordial and professional during the past few years, particularly since Dr. Brunelle has come. The Library will have to grow qualitatively rather than quantitatively, when less funds are available than have been available for the past few years. The Library will ask units to cancel journals. Perhaps for every 12 or 15 canceled journals, units may be able to subscribe to a new journal. Rhea asked Nischan to comment on a recent memo that indicated the Library planned to microfilm all journals other than current issues. Nischan said he had just heard of the memo himself, and the Committee had not looked into the matter. C. Adler stated he thought this was a matter the Committee should investigate. Kares said that the minutes of the Library Committee for its meeting last May indicated that the issue had been discussed then. Hursey asked where most of the duplication of holdings is

found, and whether much of it is in the Medical School. Nischan replied that he could not answer this question; the Library staff has put together a graph indicating the serial budget for each department, and the graph indicates that three departments get the lion's share. The Medical School has a different budget. Anderson stated that Medical School acquisitions are handled by the Health Affairs Library, which tries to avoid duplication.

Agenda Item 5F: The report of the Faculty Welfare Committee containing two resolutions was presented by Professor Conner Atkeson, Chair. The first called for the University to supply faculty members with an official identification card, and to provide for annual validation. C. Adler emphasized that the Committee was calling for official cards. A voice vote was taken on the motion and the motion passed. (See Resolutions Passed 77-21.) Atkeson next presented the second resolution from the Faculty Welfare Committee, dealing with counting the salary from Summer School teaching in determining retirement pay. Atkeson said the problem the Committee saw was that some people approaching retirement were not able to teach in Summer School and thus are denied additional retirement salary. The Committee was proposing that income earned during previous summers be counted in determining retirement salary. A suggestion had been made to allow everyone to teach during the four summers prior to retirement, but the Administration said this could only be done on an informal basis. E. Ryan said it might seem unfair to treat equally someone who has taught Summer School frequently and contributed part of his income each time and someone who has taught only four times during his entire career at E. C. U.; he asked whether the Committee had considered making retirement income reflect actual contributions. Atkeson replied that there are many faculty members who are not now able to teach Summer School and that their previous teaching in Summer School ought to be taken into account. By voice vote, the motion was then adopted. (See Resolutions Passed 77-22.)

#### NEW BUSINESS

Agenda Item 6: C. Adler stated there was a difficulty with the starting time of the Senate. It is difficult for people who teach 1 o'clock classes to be present for the beginning of the meeting. He then moved that the Senate starting time be delayed until 10 minutes after 2 o'clock. Sehgal seconded. On a voice vote, the motion passed. (See Resolutions Passed 77-23.)

Rhea proposed a resolution in support of student-faculty retreats. The motion was seconded by Schmidt. Rhea explained that in the past the SGA had supported such retreats, and the results had been generally favorable. This year the issue of retreats is coming up again. Rhea said he had been approached by several members of the SGA asking for some sort of faculty expression of support or disavowal. Garton asked how the money would be spent if not used for retreats. Rhea replied he did not know but that he had invited two members of the SGA to be present, one of whom is the Treasurer, who would have this information. Reep asked what happens at the retreats. Faulkner said the English Department has participated for the past two or three years. A group of volunteers who are interested leaves campus and goes to a motel in Atlantic Beach for a weekend. It is a structured weekend with group discussions with selected topics and leaders named ahead of time. The SGA provides transportation and picks up the tab for rooms. Faulkner said they felt it was very worthwhile. Reep asked what the purpose of the retreat was. Faulkner replied that it was a chance to discuss, outside class time, problems of communication, to find out more about the students, and to get to know them personally. Allen asked what proportion of the majors attended the English retreat. Faulkner replied that it was a small number, but the quality of the experience was important. Lao asked whether the SGA would have to curtail funds for lectures and symposia if it funded the retreats. Rhea replied that the debate did not have to do with the symposia. He reported that the Treasurer of the SGA explained that if the particular bill before the SGA is voted down, with about \$1,000 involved, that money simply goes back to the general

fund. Brown asked how many departments take part in the retreats. Rhea replied that last year it was about ten. Each year more and more departments participate. Faulkner said that participation has been available to any department which makes application. On a voice vote, the resolution was adopted. (See Resolutions Passed 77-24.)

The meeting adjourned at 4:05 p.m.

*Eugene E. Ryan*

**Eugene E. Ryan  
Secretary**

**Sharon Johnston  
Faculty Senate Office Secretary**

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The twenty-third meeting of the Faculty Assembly convened in Chapel Hill on December 2, 1977 at the General Administration Building. East Carolina delegates Pat Daugherty, Henry Ferrell, Robert Woodside, and Tom Johnson were in attendance. The Executive Committee and the Committee on Committees met with President William Friday and staff in special session followed by committee meetings, reports to the Assembly by the Administration, exchange of recent developments on each of the campuses, and committee reports.

Chairperson Roy Carroll informed the group of Board of Governors' approval of implementation for tuition waiver legislation which expands tuition waiver for one course per semester from exercise at a University employee's own campus to exercise by the employee at any of the 16 constituent institutions. He also reported a strong effort on his part for inclusion of all persons in policy-making decisions (including faculty) in the proposed liability insurance policy. He reported a fruitful exchange and dialogue between the Executive Committee, Committee on Committees, President Friday, Vice President Raymond Dawson, and staff. The proposed N. C. state-wide school testing program was discussed as it relates to university programs. Other topics included restructuring of standing committees, salary administration, proposed federal law extending mandatory retirement to age 70, declining enrollments, state aid to private institutions, work load and tenure study, By-Law structure of the Faculty Assembly, and the need for interim meetings of standing committees.

Vice President Dawson reported that the faculty chairperson and the academic officer of each constituent institution along with Assembly Chairperson Roy Carroll will serve on an Advisory Steering Committee to assist with the design of the faculty work load instrument. A spring questionnaire will be sent to each faculty member in early 1978 and a fall instrument in the beginning of the 1978/79 academic year. According to Vice President Dawson, results of similar studies in other states have been mixed. "A lot will be laundered or at least hung out on the line but we should not get a Henny Penny complex. The sky may not fall."

President Friday and Vice President Felix Joyner expressed concern over the failure to clarify the issues in the proposed NCAE salary schedule funding of higher education versus the existing merit funding plan. The system should be separated from the internal administration of the method of funding. The latter may need attention to correct inequities. Vice President Joyner reported that the Board may be near agreement on liability insurance at a reasonable cost. An update by President Friday on the HEW report revealed a continued spirit of goodwill with HEW officials but differences of opinion on the so-called 150% goal and past progress made in upgrading predominately black institutions.

The Professional Development Committee is carefully studying teaching, research, and public service as they relate to maintaining competent, effective faculty. A resolution was approved requesting President Friday to seek approval of tuition waiver for nine credit hours per term during an academic year or summer school to support and encourage faculty development. Distance and time factors make it impossible for many faculty persons to take advantage of the current three credit hour waiver. The resolution further requests that consideration be given to taking courses and/or programs to areas remote from the research institutions.

Minutes of the session will be placed in the Reserve Book Room of Joyner Library.



## RESOLUTIONS PASSED

December 6, 1977

- 77-17 The Faculty Senate approved a motion to accept the report of the Campus Facilities Planning and Development Committee and to request the committee to further pursue the items of discussion for a future report to the Senate.
- 77-18 The Faculty Senate approved: change in requirements for B. S. Degree in Child Development and Family Relations; new B. A./B. S. Minor in English (Concentration in Popular Literature and Culture) (see University Curriculum Committee Minutes for November 3, 1977); change in requirements for B. S. in Nursing; Revision and title change for B. S. in Drama and Speech (title to Theatre Arts) (see University Curriculum Committee Minutes for November 17, 1977).
- 77-19 The Faculty Senate approved the Code of Operations for the Department of Mathematics.
- 77-20 The Faculty Senate approved the Credits Committee's recommendation that the maximum number of credits earned per term in the summer session be seven (7), and that the catalog contain a suitable warning to the student concerning the number of contact hours involved in both laboratory and lecture courses per credit earned.
- 77-21 The Faculty Senate approved the resolution of the Faculty Welfare Committee:
- WHEREAS, Official faculty identification cards are not being made for the Faculty and
- WHEREAS, The identification cards are beneficial and in some case necessary in the conduct of official professional University business; therefore, be it
- RESOLVED, That the Faculty Senate hereby requests the Administration of East Carolina University to begin making official Faculty identification cards on an annual basis and that there be established an annual validation procedure.

77-22

The Faculty Senate approved the resolution of the Faculty Welfare Committee:

WHEREAS, Declining enrollments have made it difficult for members of the Faculty to find employment for the Summer Session;

WHEREAS, Certain Faculty members are in disciplines for which there is little or no demand during summer session;

WHEREAS, Salaries received from summer employment are part of the computation base for retirement purposes, certain Faculty members are now being unfairly denied these opportunities for enhancing their retirement payments;

WHEREAS, Many Faculty members in the past have taught during summer sessions but will realize no retirement advantage from this employment; and

WHEREAS, Changes in the North Carolina State Teachers and Employees Retirement System require action by the North Carolina State Legislature; therefore, be it

RESOLVED, That the East Carolina Faculty Senate instruct the East Carolina University Delegates to the University of North Carolina Faculty Assembly to present the following resolution to the University of North Carolina Faculty Assembly; and

RESOLVED, That the computational salary base figure upon which retirement income for University Faculty is based shall include the amount that the Faculty member shall have earned in the four summer sessions in which the Faculty member taught for which he received the highest salary; and be it further

RESOLVED, That the University of North Carolina Faculty Assembly pursue this matter in such a way as to bring it properly before the North Carolina State Legislature.

77-23

The Faculty Senate approved a resolution to change the starting time of Faculty Senate meetings to 2:10 p.m.

77-24

The Faculty Senate approved the following resolution:

WHEREAS, Student-faculty retreats can contribute to the improvement of the academic climate;

WHEREAS, Our experience at E. C. U. with such retreats has been favorable;

RESOLVED, That the Faculty Senate endorses the concept of the faculty-student retreat and urges the SGA to continue its support of such retreats.