

Minutes

Faculty Senate of East Carolina University
2nd Regular Meeting of 1977/78 Academic Year
18 October 1977

The Faculty Senate met on Tuesday, October 18, 1977, at 2:00 p.m. in Room 221, Mendenhall Student Center. The meeting was called to order by the Chair, Henry Ferrell. The following members were absent: Davis (Allied Health), Kane (Allied Health), Levey (Education), Hines (Business), Faulkner (English), Snyder (Geology), J. G. Jones (Medicine), Pennington (Nursing), Kirkpatrick (Nursing), C. Adler (Physics), Kim (Political Science), Rhea (Sociology & Anthropology). The following alternates were present: D. Satterfield for Reep, W. Edwards for Gantt, B. Lee for Lawler. The following ex-officio members were absent: Jenkins, Holt, Monroe, Howell, M. Moore, P. Adler.

Agenda Item 2: The minutes of September 20, 1977 were approved.

SPECIAL ORDER OF THE DAY

Agenda Item 3A,B: The Chair introduced Professor Erwin Hester, Chairman of the English Department. Hester spoke to the Senate on English composition at E. C. U. He stated that our students write less well today than they did five or ten years ago. This is a local symptom of what is a national problem, a problem which is complicated and which is likely to continue for some time. There are some signs of hope: The problem has become a matter of national concern; the testing program in N. C. schools may help students improve their composition; the Educational Testing Service has returned to a writing sample in its test; the English Department has introduced an exit grammar exam in connection with English 1100. Faculty members in other disciplines can contribute to the improvement of composition by letting their students know that correct and good writing is important in their courses.

The Chair called for questions or comments on Hester's remarks. Atkeson asked if the exit exam was similar to a program in effect at E. C. U. some years ago whereby a student had to pass an English proficiency exam to graduate. Hester replied that the exit exam is a departmental requirement rather than a university one and involves only a grammar exam to be graded by computer. P. Daugherty asked what happened to students who failed the exam. Hester said that a student is given two chances to pass; if he fails both times, he is considered to have failed English 1100. Allen asked Hester to indicate some factors contributing to decreased writing skills. Hester replied that as a result of declining attention paid by universities to freshman composition, high schools began to pay less attention to composition, replacing more traditional types of English courses with courses in other subjects. Other factors have been the need of the public schools to cope with social changes, the prevalence of television, and the reluctance of some English instructors to interfere with an individual's language usage. E. Ryan asked why English 1100 and 1200 seemed to have a good deal of literature in them rather than being devoted exclusively to composition. Hester responded that the purpose of introducing the literature at this point was to give the students something to write about. Ferrell asked about the attempts of some universities to adapt junior and senior level composition courses to fit in with a student's major. Hester said that such an adaptation at E. C. U. would involve extensive staffing problems. There is one course along this line, "Scientific Writing," together with a new course, "Writing for Business and Industry," being taught this semester by Keats Sparrow. Graham said that his students have problems with expression even in short-answer essays; he asked whether the emphasis is being placed on expression of ideas or on grammar. Hester replied that clarity of expression does necessarily involve a certain amount of grammar precision. Graham asked if a person getting a C or D in composition had learned enough to express himself in a simple test. Hester replied that he would hope so if the grade were a C; a D grade in the course is borderline. Graham asked if the English Department was considering putting English composition on a

mastery basis. Hester said the existing exam is a step in this direction, but other steps might require more staffing. (The second roll call indicated the following had joined the meeting: Faulkner, Hines, C. Adler, and W. Smith for Kane.)

Agenda Item 3C: Faculty Assembly Report (see Agenda Item 3C: Attachment). (J. G. Jones joined the session.)

Following the report, Hursey asked that Woodside reread the lines about Vice President Joyner and the budget to be presented to the Legislature. Hursey then inquired if Joyner had made any specific budget proposals known. Woodside replied that he had not. Ferrell added that it will be necessary for the Administration to return to the Legislature with requests for the second year of the biennium. E. Ryan asked what form the work-load study would take. Woodside said they had been given no details about the format. Johnson added that the Assembly had been told that the work-load study would be done during this academic year.

Agenda Item 3D: Announcements: The Chair announced that he and the Vice Chair attended the meeting of the E. C. U. Board of Trustees on September 24, 1977. At the meeting, Troy Pate was reelected Chair, and Ashley Futrell Vice Chair. Mrs. J. G. Burgwyn was reelected Secretary. Pate announced that he hoped the Chancellor Selection Committee would present two nominees at the March meeting of the Board. The Board discussed the Tenth Street overpass, and the naming of the streets on campus (suggestions to be sent to the Board). S. G. A. reported it was short on funds and cutting back on some services. The Athletic Director, William Cain, reported that financially and in other ways this was the greatest year ever for E. C. U. intercollegiate athletics. The Vice Chancellor for Administration and Planning, Robert Holt, reported on progress in the program for handicapped students, pointing out that the E. C. U. pattern had been accepted by others as a model. He also said there had been 85 staff terminations through leave, retirement and death, with 102 replacements and new faculty, and that the Board of Governors, following legislative action, has mandated a study of faculty loads and tenure processes. Other reports at the meeting included those of Vice Chancellor Howell (on the program in Costa Rica, lawsuits against the University, and a recent survey which praised the faculty in the remedial education program at E. C. U.); Dean of Admissions, John Horne, (on the 5.4 increase in enrollment); Vice Chancellor Monroe (on the Medical School and the Health Affairs Library); Vice Chancellor Moore (on the new stadium); Dean Boyette (that the enrollment in the Graduate School is now 2127); and the Director of Institutional Development, Charles Brown, (on Career Planning and Placement and the need to upgrade the present computer system at E. C. U.).

2. Chancellor Jenkins has approved the resolutions passed by the Faculty Senate on September 20, 1977.

3. The Chair announced the following appointments: Joan Cassilly (Home Economics) appointed to replace Ernestine Frazier (Home Economics) for a three-year term on the Career Education Committee; Kenneth Donnalley (Business) appointed to replace Bruce Wardrep (Business) for a one-year term on the Campus Facilities Planning and Development Committee; Pei-lin Tien (Geology) appointed to replace Mel Stanforth (Art) for a two-year term on the Campus Facilities Planning and Development Committee.

4. The list of Academic committees for 1977-78 had been mailed to all faculty members. The Chair said any corrections should be sent to the Senate Office.

UNFINISHED BUSINESS

Agenda Item 4: Unfinished business: There was none.

REPORT OF COMMITTEES

Agenda Item 5A: Report of the University Curriculum Committee: William Grossnickle, Committee Chair, presented the report (see University Curriculum Committee minutes of September 15, 1977). He said the Committee had approved a double-listed course, PHIL 4347 and PHYE 4347, with the understanding that it be taught by Philosophy. The Chair recognized Edgar Hooks, Chairman of the Department of Health, Physical Education, Recreation and Safety, who stated that he thought the Committee had not fully understood the situation regarding the course, and to clarify it, he was requesting that it be returned to the Committee. The Chair explained that the Senate approves programs and not courses unless courses are challenged, which is the case now. P. Daugherty moved that the course be sent back to the University Curriculum Committee for further clarification. Woodside seconded. E. Ryan said he had checked with the Philosophy chairman, with Dr. Gibbons who had developed the course, and with other members of the Department of Philosophy, and they do not object to having the course returned to the Committee. The motion to return the course to committee passed by voice vote. (See Resolutions Passed: 77-5.)

Agenda Item 5B: Report of the Calendar Committee: Before the Chair recognized R. B. Keusch, Chair of the Calendar Committee, the parliamentary situation was explained: At the Faculty Senate meeting on January 20, 1976, the Senate received only for information the proposed three-year calendar (1978/79, 1979/80, 1980/81) presented by the Calendar Committee and instructed the Committee to make a careful survey of the 1977/78 calendar experience. It should be noted, too, that on February 17, 1976, the Senate adopted a resolution that the number of Mondays, Tuesdays, etc., during a semester differ by no more than one. On May 17, 1977, the Senate recommitted the 1978/79 calendar to the Committee, with the instruction that it compose a new calendar with a maximum of 71 instructional days and a later starting date. The Chair ruled that Calendar II is now the calendar before the Senate.

Keusch explained that in the May meeting the 1978/79 calendar had been considered very late in the meeting, with many members absent. His Committee had formulated a calendar in keeping with the Senate instruction, but wished that the Senate would consider the Calendar they were recommending (Calendar I). (See Faculty Senate Agenda Item 5B.) The Chair suggested that any changes to be proposed be made with respect to Calendar II, since this procedure might make the discussion less protracted. Any changes should be offered as specific amendments to Calendar II, the main motion before the Senate. Keusch commented that this might result in 15 or 20 motions, but the Chair stated he was prepared to have them considered. Keusch then proposed that the initial day be August 21. Before debate on the Keusch motion began, the Chair introduced Ed Bean, Secretary for Academic Affairs of the S. G. A., who had made the proper application before the beginning of the Senate meeting to speak to the Senate. Bean announced that the S. G. A. Legislature had passed a resolution supporting Calendar II. He then read the resolution. (See Agenda Item 5B: Attachment.) Bean went on to say that the choice of a calendar affects the students as well as the faculty, and the students should be taken into consideration in making the choice. C. Adler raised a question about the report of the Calendar Committee; it was his understanding that no vote had been taken in the Committee to recommend Calendar I. Keusch replied that the Chair of the Calendar Committee may not be so formalistic as some others; the procedure he had followed was to ask the Committee if it were agreed, and all responses were affirmative. This was certainly an expression of agreement with what the Chair had proposed. C. Adler said that the minutes of the Committee do not show that any vote was taken. Keusch replied that they show the word "agreement." Adler asked if the agreement had been unanimous. Keusch replied that no dissenting voices were registered. The Chair recognized a previous motion by Keusch to amend Calendar II so that the starting date of the fall semester 1978/79 would be August 21. The motion was seconded by P. Daugherty. Hines asked if it were part of the motion that faculty meetings be held at 4:00 p.m.

and 7:30 p.m. on the evening of August 21. Keusch replied that it was. P. Daugherty asked what the Registrar's problems are with starting on a day other than Monday. Keusch responded that it was far less efficient to begin on some other day, since with a registration period of five days, registration would then spill over into the following week. Atkeson (for the amendment) stated that the continual lessening of the number of instructional days would lead to the detriment, if not of the students, at least of the standards at E. C. U. E. Ryan raised a point of order, in that the amendment on the floor had to do with the starting date of the proposed calendar and not with the number of instructional days. The Chair ruled that the starting date would affect the entire calendar, so it was in order to discuss the calendar generally. Atkeson concluded his remarks with the comment that it was simply impossible to transmit the required information to the students with fewer instructional days. C. Adler (against the amendment) said that Atkeson seemed to still be thinking along quarter-calendar lines. Atkeson replied that he had been comparing the number of Monday-Wednesday-Friday class meetings in the semester calendar with every day class meetings in the quarter calendar. C. Adler asked what is the difference in class days for the entire year between the two calendars being considered. Keusch wrote on the blackboard figures indicating the difference: Calendar I 148; Calendar II 142. Allen said he thought the question had been the relative number of days in the semester calendar as compared with the quarter calendar. Keusch indicated on the blackboard the difference: Quarter calendar 150. Atkeson indicated that these figures were misleading in view of the fact that students are not in every class every day. South (against amendment) stated that, considering only Monday-Wednesday-Friday classes, in the fall semester Calendar I provides only one more than Calendar II, even though the starting date is a week earlier. Thus Calendar II is a more efficient calendar. An earlier starting date is a hardship for those students who have been working. Yadav (for the amendment) said we should not just count Monday-Wednesday-Friday classes since many classes meet on Tuesday and Thursday. Further, one reason for adopting the semester calendar was to have more time with our students; if we adopt Calendar II we are giving up this advantage. Rasch asked how Calendar II compares with the calendars of the other 15 constituent institutions. Keusch replied that, according to the North Carolina Journal of Higher Education, North Carolina Central began the 1977/78 year on August 29. We started the 21st. The other schools were starting the 21st or 22nd. Zincone (against the amendment) said he thought there had been some confusion in comparing the two calendars, in that Tuesday and Thursday classes are related to Monday-Wednesday-Friday classes in a ratio of $1\frac{1}{2}$ to 1. South stated that what is under discussion is the number of instructional days. UNC-Chapel Hill has had from 68 to 71 instructional days in their calendars; some years ago they had $68\frac{1}{2}$ instructional days in their fall calendar. Their calendar does begin earlier than Calendar II, but it ends earlier as well. In the past four years N. C. State has had starting dates ranging from August 25 to August 30. N. C. State also has a fall break, in addition to Thanksgiving, with between 69 and 70 instructional days in the fall. With Calendar I we will have a constant problem about starting dates, some as early as August 18. C. Adler commented that under the quarter calendar there were probably no more than 148 days for instruction; in any event, one argument in favor of adopting the semester system was that we would save time by having two startings rather than three in the academic year. Tadlock (for the amendment) stated that his department has a freshman to senior sequence, and the department would stand to lose 12 contact hours over four years, and the department feels that it needs the extra time. E. Ryan (against the amendment) said Calendar I sets a precedent for a starting date that keeps getting earlier. The semester system is more efficient; one begins only twice in an academic year. It is unfair to accuse the supporters of Calendar II of being interested mainly in getting out of teaching a higher number of classes. Some of us have objections to Calendar II, the short break for Thanksgiving, for example. But if we adopt Calendar II, we can incorporate changes into it later, once the precedent has been established. Keusch handed out a sheet which analyzed some sample calendars, including Calendar I, and the calendars from Chapel Hill and Greensboro. Calendar I

would not be out in left field compared with these other calendars. He compared the salary scale at Chapel Hill and Greensboro with that at E. C. U., and maintained that a significant diminution in the number of working days at E. C. U. would make it very difficult for the maximum salaries of professors here to approximate those at Chapel Hill and Greensboro. E. Ryan suggested, that if the total number of work days is a problem, an additional number of exam days might be added at the end of each semester. J. G. Jones then moved the question. Allen seconded the call for the question. The motion to call the question passed by the necessary 2/3 vote. The Chair called for a vote on the amendment, moving the starting date to August 21. After a voice vote, the Chair called for a division and the amendment failed with 9 for and 28 against. P. Daugherty asked why there are four drop-add days. Keusch answered that one day was added so that drop-add would extend as long as late registration. Daugherty then moved that August 29 be changed from a drop-add day to a class day. Schmidt seconded. Zincone (against the amendment) said that it might be more reasonable to eliminate drop-add on one of the other days rather than on the 29th. Keusch (against the amendment) said that drop-add day had been adopted so that when classes begin, students should be at them. P. Daugherty said she did not believe being at drop-add should be an excuse for missing class; no student is in class eight hours a day, and he can go to drop-add when he is not in class. Adding this day as a teaching day will enable us to end classes on Friday rather than on Monday, December 11. Johnson (against the amendment) indicated that dropping a Monday and gaining a Tuesday would not fit in with the pattern. Hines (for the amendment) said that with the new registration procedure, it may be that students will not come until the last day of drop-add. The Chair then explained the new procedure: The Business manager, in concert with the Registrar, has adopted a procedure whereby a student who is in continuing enrollment must pay his or her fees before registration begins, to encourage students to come in and get their schedule before the semester begins. J. A. Jones called for the question; Hursey seconded. The motion to call the question passed by a 2/3 majority. The amendment failed by voice vote. Hursey moved to call the question on the main motion; Sehgal seconded. The motion to call the question passed by a 2/3 majority. Schmidt asked for the floor to make some observations about Calendar II. The Chair ruled that he could, provided there was unanimous consent. Schmidt said that with a minor change it would be possible to have the fall semester end on December 16 rather than on the 20th. This would be important for those students hoping to get jobs at Christmas. For the spring semester, dropping one instructional day would result in the saving of five days, if Commencement were moved to May 6. The main motion to adopt Calendar II for 1978/79 was adopted by a voice vote. (See Resolutions Passed: 77-6.)

Agenda Item 5C: The Chair indicated that the motion to be offered was not from the Faculty Welfare Committee (as the Agenda indicated) but was being made on his own recognizance by Atkeson. Atkeson explained that his aim was to get information on retirement to the faculty, and accordingly, he offered his motion. (See Faculty Senate Agenda Item 5C.) Woodside seconded. The Chair explained he would forward the resolution, if passed, to the Chancellor, so that eventually there could be an open hearing in a suitable place to hear Mr. Schwenkter. The motion was adopted by voice vote. (See Resolutions Passed: 77-7.)

Agenda Item 5D: Report of the Committee on Committees: Schmidt offered a by-law addition as well as a resolution. [See Faculty Senate Agenda Item 5D (1), (2).] Johnson questioned the use of the term, "Chairman." The Chair said the Senate had been using "Chair" this year, and that he would consider appointing an ad hoc committee to remove sexism from the by-laws, but he did not wish to do so now. He said the matter now on the floor was the resolution from the Committee on Committees, in that the by-law change must be considered at the next Senate meeting. Zincone asked why it is that the Senate is being asked to send a representative to the Graduate Council. The Chair referred to the recently adopted organizational plan of the Graduate School which provides for such a representative. The

resolution was passed by voice vote. (See Resolutions Passed: 77-8.)

NEW BUSINESS

Agenda Item 6A: A resolution to the Chancellor Selection Committee. (See Faculty Senate Agenda Item 6A.) For the consideration of this resolution, the Chair announced that he was yielding to the Vice Chair, Rosina Lao. The Vice Chair presented the resolution; Woodside seconded. E. Ryan said he had drawn up the resolution as a result of what had been reported at the Senate meeting last month concerning the secrecy that is surrounding the nomination of the new Chancellor. The new Chancellor will be one of the 30 most highly paid employees of the State; and if not as faculty members, as citizens and taxpayers we have a right to know how he is being chosen. For example, what are the criteria being applied to the selection? If the Committee cannot give us any information, then perhaps the Committee could formally tell us so. We might then want to direct another resolution to the Administration, if it is responsible for the secrecy. C. Adler moved that the resolution be amended, by adding the words "the faculty members on" before the words, "the Chancellor Selection Committee." Allen seconded. Johnson commented that he believed the amendment would put the faculty members on the committee in an impossible situation. The resolution seems to call on the Committee to share information, particularly the Chair of the Committee. The faculty members on the Committee would not be able to do this without authority from the Committee. C. Adler stated that Johnson may be right but that the amendment might make it more likely that we would get an answer; he wanted to define more specifically who it is we want to have talk back to us. P. Daugherty said that she believed the resolution, if it is to be directed to a person, should be directed to the Chair of the Committee, since the faculty members have already shared as fully as possible the information they can. Johnson stated that, with a resolution of this nature, the Chair of the Senate will be able to follow through with the wishes of the Senate. E. Ryan spoke against the amendment, arguing that it might reduce the resolution to a triviality. The members of the Committee have told us all they could, and that is nothing. If nothing more is forthcoming from the Committee, we might formulate another resolution directed elsewhere. There appears to be time, since the deadline for applications is December 1. C. Adler said the aim of his amendment was to ask the faculty members on the Committee to tell us more than they have. He then proposed to withdraw his amendment, if Allen would agree; Allen agreed, and the amendment was withdrawn. Ferrell raised a point of order, asking to whom the Chair is to send the resolution, to the Chairman or the Executive Secretary of the Committee? E. Ryan answered that both could receive a copy. The resolution was adopted by a voice vote. (See Resolutions Passed: 77-9.)

Agenda Item 6B: Ferrell resumed the Chair, and without objection, recognized Hursey, who spoke about the recent precipitous increase in Blue Cross-Blue Shield premiums. There has been a 31.8 percent increase in rates. For those carrying family coverage, the total cost is \$742.56 when the State's contribution is taken into account. He moved that the Senate study the rate increases in this insurance coverage. The Chair indicated that, if the resolution passed, he would assign the matter to the Faculty Welfare Committee for further discussion. South seconded the Hursey motion. Atkeson said the subject had been discussed at the Faculty Welfare meeting last evening. The Chair declared that the resolution would serve as a spur to the Committee. The resolution was adopted by a voice vote. (See Resolutions Passed: 77-10.)

The meeting adjourned at 4:10 p.m.

Eugene E. Ryan

Eugene E. Ryan
Secretary

Sharon Johnston
Faculty Senate Office Secretary

Agenda Item 3C: Attachment

FACULTY ASSEMBLY REPORT

The twenty-second meeting of the Faculty Assembly occurred on September 23 and 24, 1977 at the General Administration Building in Chapel Hill. East Carolina University delegates Pat Daugherty, Tom Johnson, Robert Woodside, and Henry Ferrell were in attendance. President William Friday announced the publication of the first issue of the Board of Governors newsletter, directed toward all staff and faculty, following a suggestion by the Faculty Assembly. He reviewed the present controversy between the University and HEW, regarding desegregation mandates that threatened to usurp Board of Governors' control of the University. Vice President Felix Joyner reviewed the general budget to be presented to the Legislature in the spring as well as the funding from the past legislature. More tax revenues are estimated to be available 1977-78 than the previous fiscal years but the present 1977-78 budget, presented in 1977, cut to the bone, contains no funds for enrollment growth, library changes, or racial duality reduction. The University will have to amend the budget for 1978-79 as a result, and a difficult prospect is in the offing.

Vice President Dawson detailed the origins of the General Assembly sponsored study on faculty work loads and tenure to be made by the Board of Governors. Vice President Sanders discussed the continuing difficulty with the open meeting law to be revised in 1978. Professor Stedman reviewed his Teacher Education study, stated that 12 percent to 15 percent of the teacher education majors are surplus on today's market. The need is to shift into new areas. Quality has also been considered as well as productivity and demand by the market place. A University Council in Teacher Education will probably be formed, improving "linkage" between the various constituent institutions. The East Carolina delegation raised the question of vocationalism being the primary facet of the study and what this study bodes for future program studies and involved faculty.

Various committee reports treated salary discrepancies, Faculty Assembly by-laws, the use of leaves for professional development, and Board of Governors' policy "for terminating programs." No significant resolutions were forthcoming, as most of the committees were in the process of formulating concerns into resolutions for the December meeting.

Minutes of the session will be placed in the Reserve Book Room at Joyner Library.

Agenda Item 5B: Attachment

RESOLUTION OF THE STUDENT GOVERNMENT ASSOCIATION

"Being an act to express approval for 1978/79 calendar number II of the Calendar Committee's recommendation to the Faculty Senate.

Whereas: Calendar II is the type of Calendar recommended by the Faculty Senate last April for the Calendar Committee to consider and present before the Faculty Senate this fall.

Whereas: Calendar II has fewer class days than Calendar I. Three less days in both fall and spring.

Whereas: Calendar II starts later in the fall and gets out earlier in the spring.

Whereas: It would be better for students seeking jobs to get out of school earlier in the spring to look for jobs and would also give more time to work.

Whereas: The shorter calendar would be more fair to the ECU students since it would put them out at about the same time as the other N. C. Universities and would enable the ECU students equal competition with the other schools' students.

BE IT THEREFORE RESOLVED: That the Student Government Association Legislature support Calendar II for the 1978/79 school year.

RESOLUTIONS PASSED

October 18, 1977

77-5 The Faculty Senate approved a motion to refer PHIL 4347-PHYE 4347 back to the University Curriculum Committee for further clarification.

77-6 The Faculty Senate approved the attached 1978/79 calendar.

77-7 The Faculty Senate approved the following resolution:

WHEREAS, The Faculty Senate of ECU has shown considerable concern about the operations of Teachers' and State Employees' Retirement System;

THEREFORE, BE IT RESOLVED That the ECU Faculty Senate invite Mr. Frank Schwenkter of the General Administration of UNC to ECU to discuss with the general faculty said retirement system.

77-8 The Faculty Senate approved the following resolution from the Committee on Committees:

WHEREAS, The proposed addition to the By-laws, East Carolina University Faculty Senate, requires a vote of two-thirds of those elected senators present at the meeting following initial notice of the proposed addition;

BE IT THEREFORE RESOLVED That the Chairman of the Faculty shall serve as the ex-officio representative of the Faculty Senate to the Graduate Council until adoption of the proposed by-law addition.

77-9 The Faculty Senate approved the following resolution to the Chairman and Executive Secretary of the Chancellor Selection Committee:

RESOLVED: That the Faculty Senate of ECU requests the Chancellor Selection Committee to share as fully as possible with the Senate, and through it with the faculty generally, information on the process of nominating a new Chancellor.

77-10 The Faculty Senate approved the following resolution:

BE IT RESOLVED That the Faculty Welfare Committee study the recent increase in the cost of Blue Cross-Blue Shield health insurance.

FALL SEMESTER 1978

(Actual class days: 14 Mondays, 14 Tuesdays, 15 Wednesdays, 14 Thursdays,
14 Fridays, 14 Saturdays)

July 31, Monday	Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the Fall Semester
August 18, Friday	Last day to pay or secure Fall Semester fees without penalty
August 28, Monday	Registration; Faculty meeting - 4:00 p.m. School and Departmental meetings - 7:30 p.m.
August 29, Tuesday	Drop-Add; Late Registration
August 30, Wednesday	Classes begin; Drop-Add; Late Registration
August 31, Thursday	Drop-Add; Late Registration
September 1, Friday	Last day for Drop-Add and Late Registration, and Last day to apply for graduation in December
September 4, Monday	Labor Day Holiday
October 11, Wednesday	Last day to drop a course or withdraw from school
October 23 - November 3	Change of Major
October 30 - November 3	Pre-registration for Spring Semester
November 22, Wednesday	10:00 p.m. - Thanksgiving Holiday begins
November 27, Monday	8:00 a.m. - Classes resume
November 29, Wednesday	Last day to remove an Incomplete given during Spring and/or Summer terms, 1978
December 11, Monday	Classes end
December 12, Tuesday	Reading Day
December 13, Wednesday	Exams begin
December 16, Saturday	Common Exams
December 20, Wednesday	10:00 p.m. - Exams for Fall Semester close

FALL SEMESTER 1978

There will be no departure from the printed schedule, except as noted below: All examinations for one credit hour courses and for evening and Saturday classes will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Exception: Examinations in graduate courses (5000, 6000, 7000) meeting at night on Monday, Tuesday, Wednesday, Thursday, Friday, and in the morning on Saturday will be held on the first night or the morning of their usual meeting during the examination period (December 13 through December 20) rather than on the last regular meeting of the class.

Those classes beginning between hours will have the final examination at the time scheduled for the hour during which the class begins (e.g., 9:30-11:00 TTh will meet the exam schedule of the 9:00 a.m. TTh class).

Common examinations will be held according to the following schedule:

Two-hour examinations in Economics 2223 and Accounting 2401 and 2521, will be given on Saturday, December 16 from 8:00-10:00 a.m., 10:00-12:00 a.m., and 2:00-4:00 p.m. Students will be notified which time the examination in each course is scheduled.

French 1001, Spanish 1001, German 1001

and French 1003 . . . Wednesday, December 13, 7:00-9:00 p.m.

French 1002, Spanish 1002, German 1002

and Spanish 1003 . . . Thursday, December 14, 7:00-9:00 p.m.

Geography 1000 . . . Monday, December 18, 7:00-9:00 p.m.

Chemistry 1120, 1150, 1160 . . . Saturday, December 16, 8:00-10:00 a.m.

Physics 1251, 1261 . . . Saturday, December 16, 12:00-2:00 p.m.

Other examinations will be held on Wednesday, December 13; Thursday, December 14; Friday, December 15; Monday, December 18; Tuesday, December 19, and Wednesday, December 20.

Times Class Regularly Meets

Time and Day of Examination

8:00 MWF	8:00-10:00, Tuesday, December 19
8:00 TTh	8:00-10:00, Wednesday, December 20
9:00 MWF	11:00- 1:00, Wednesday, December 13
9:00 TTh	11:00- 1:00, Thursday, December 14
10:00 MWF	11:00- 1:00, Friday, December 15
10:00 TTh	11:00- 1:00, Monday, December 18
11:00 MWF	11:00- 1:00, Tuesday, December 19
11:00 TTh	11:00- 1:00, Wednesday, December 20
12:00 MWF	2:00- 4:00, Wednesday, December 13
12:00 TTh	2:00- 4:00, Thursday, December 14
1:00 MWF	2:00- 4:00, Friday, December 15
1:00 TTh	2:00- 4:00, Monday, December 18
2:00 MWF	2:00- 4:00, Tuesday, December 19
2:00 TTh	2:00- 4:00, Wednesday, December 20
3:00 MWF	8:00-10:00, Wednesday, December 13
3:00 TTh	8:00-10:00, Thursday, December 14
4:00 MWF	8:00-10:00, Friday, December 15
4:00 TTh	8:00-10:00, Monday, December 18

SPRING SEMESTER 1979

(Actual class days: 13 Mondays, 14 Tuesdays, 15 Wednesdays, 15 Thursdays,
14 Fridays, 14 Saturdays)

December 11, Monday	Last day for persons holding a bachelor's degree to apply for admission to Graduate School for the Spring Semester
December 20, Wednesday	Last day for continuing students to pay or secure Spring Semester fees without penalty
January 8, Monday	Registration
January 9, Tuesday	Drop-Add; Late Registration
January 10, Wednesday	Classes begin; Drop-Add; Late Registration
January 11, Thursday	Drop-Add and Late Registration
January 12, Friday	Drop-Add; Last day to Register; Last day to apply for graduation in May
February 20, Tuesday	Last day to drop a course or withdraw from school
March 4 - 11 (Sunday to Sunday)	Spring Recess
March 12, Monday	Classes resume - 8:00 a.m.
March 12 - 23	Change of Major
March 19 - 23	Pre-registration for Fall Semester and Summer Sessions
April 13, Friday	Last day to remove an Incomplete given during Fall Semester, 1978
April 16, Monday	State Holiday
April 26, Thursday	Classes end
April 27, Friday	Reading Day
April 30, Monday	Exams begin
May 5, Saturday	Common exams
May 7, Monday	10:00 p.m. - Exams for Spring Semester close
May 11, Friday	Commencement

There will be no departure from the printed schedule, except as noted below: All examinations for one hour courses and for evening and Saturday classes will be held during the last regular meeting of the class. Classes meeting more than three times a week will follow the examination schedule for MWF classes.

Exception: Examinations in graduate courses (5000, 6000, 7000) meeting at night on Monday, Tuesday, Wednesday, Thursday, Friday, and in the morning on Saturday will be held on the first night or the morning of their usual meeting during the examination period (April 30 through May 7) rather than on the last regular meeting of the class.

Those classes beginning between hours will have the final examination at the time scheduled for the hour during which the class begins (e.g., 9:30-11:00 TTh will meet the exam schedule of the 9:00 a.m. TTh class).

Common examinations will be held according to the following schedule:

Two-hour examinations in Economics 2223 and Accounting 2401 and 2521 will be given on Saturday, May 5, from 8:00-10:00 a.m., 10:00-12:00 a.m., and 2:00-4:00 p.m. Students will be notified which time the examination in each course is scheduled.

French 1001, Spanish 1001, German 1001
and French 1003 . . . Monday, April 30, 7:00-9:00 p.m.
French 1002, Spanish 1002, German 1002
and Spanish 1003 . . . Tuesday, May 1, 7:00-9:00 p.m.
Geography 1000 . . . Wednesday, May 2, 7:00-9:00 p.m.
Chemistry 1120, 1150, 1160 . . . Saturday, May 5, 8:00-10:00 a.m.
Physics 1251, 1261 . . . Saturday, May 5, 12:00-2:00 p.m.

Other examinations will be held on Monday, April 30; Tuesday, May 1; Wednesday, May 2; Thursday, May 3; Friday, May 4; and Monday, May 7; as follows:

Times Class Regularly
Meets

Time and Day of Examination

8:00 MWF	11:00- 1:00, Monday, April 30
8:00 TTh	11:00- 1:00, Tuesday, May 1
9:00 MWF	11:00- 1:00, Wednesday, May 2
9:00 TTh	11:00- 1:00, Thursday, May 3
10:00 MWF	11:00- 1:00, Friday, May 4
10:00 TTh	11:00- 1:00, Monday, May 7
11:00 MWF	2:00- 4:00, Monday, April 30
11:00 TTh	2:00- 4:00, Tuesday, May 1
12:00 MWF	2:00- 4:00, Wednesday, May 2
12:00 TTh	2:00- 4:00, Thursday, May 3
1:00 MWF	2:00- 4:00, Friday, May 4
1:00 TTh	2:00- 4:00, Monday, May 7
2:00 MWF	8:00-10:00, Monday, April 30
2:00 TTh	8:00-10:00, Tuesday, May 1
3:00 MWF	8:00-10:00, Wednesday, May 2
3:00 TTh	8:00-10:00, Thursday, May 3
4:00 MWF	8:00-10:00, Friday, May 4
4:00 TTh	8:00-10:00, Monday, May 7