

## FACULTY SENATE MINUTES

May 18, 1976

The Faculty Senate met on Tuesday, May 18, 1976, at 2:00 p.m. in Room 101, Nursing Building. The following members were absent: Smith, Potter, Ray, Hoots. The following alternates were present: Ashley Lane for Henderson, Bettie Hooks for Haigwood. The following ex-officio members were absent: Jenkins, Holt, Monroe.

The minutes of April 27, 1976 were corrected as follows: page 3, lines 19 to 21 should read "He said that a routine conversion of a five quarter hour course to a three semester hour course results in the loss of five hours of classroom work; that is for 50 quarter hours to 45 semester hours even with a 15 week semester." The minutes were approved as corrected.

### SPECIAL ORDER OF THE DAY

A. On May 10 a revised copy of the ECU Tenure Policy was received. The draft was reviewed at a joint meeting on April 29 of Professor Schmidt (the chairman of the subcommittee of the Faculty Affairs Committee charged with the initial draft) and Professor L. Benjamin, Vice Chancellor Holt, Provost Howell, and the Board of Trustees Ad Hoc Committee on Tenure Policy. A copy of this document will be available in the Faculty Senate Office and distributed to the faculty following approval by the Board of Governors on May 14.

Kenneth Wilson has been appointed by Mr. Benjamin to fill the unexpired term of Professor Y. H. Kim on the Computer Committee for 1976-77.

The Chairman has received a letter from Tim McLeod, Secretary of Academic Affairs of the SGA, directed to chairpersons regarding student representation on committees. The letter outlines the procedures to follow if a student member is not attending meetings. This letter will be on file in the Faculty Senate Office.

The minutes from Appalachian State University are in the Senate Office. Some of the interesting items include consideration for developing a policy on tenure statewide and a Senate Budget Committee. This committee is studying the problems of teacher load and the differential in summer school costs statewide. The figures should be interesting to the Faculty Welfare Committee. It was also suggested in the minutes that the Faculty Assembly be called upon to plan an October meeting inviting all UNC faculty to a central location to discuss faculty organization and plans for political action in the November election. Mr. Ferrell said that the Board of Governors was studying the release time problem throughout the University. They have found that some people do not teach and they do not administer. He said that a member of the Board of Governors is running for Governor of North Carolina and that he will be on campus on Thursday. His name is George Wood, and it would be worthwhile for interested people to talk to him. Mr. Howell said that he believed that he had raised the question concerning release time when he had noted that some people at Greensboro had a complete release and he had asked if ECU could do this. He wanted to know if it was Mr. Ferrell's feeling that ECU could do this. Mr. Ferrell said that the study was to cover all of the institutions.

Mr. Benjamin announced that Thursday was the date for the annual AAUP cookout which will be at 6:00 p.m. at Lake Ellsworth. There will be an organizational meeting of the AFT on Thursday in Mendenhall 221 at 4:00 p.m. Mr. Martinez said that he thought that the AFT ought to go to the AAUP picnic after the meeting.

Mr. Benjamin said that this was the last regular meeting of the year and that he would like to thank those members of the Senate who were not returning next year for their service to the Senate and the academic community. He also thanked his supportive staff with special note to Mrs. Stella Daugherty who had served this year as Vice Chairperson of the Senate and also as Chairperson of the Ad Hoc Quarter/Semester Review Committee which was a particularly difficult job. Further, he believed that

Sharon Johnston, the secretary to the Senate, had taught him something that he had previously only suspected: that the real life force of the University was the secretarial staff.

Mr. Benjamin directed attention to excerpted portions of the letter from Chancellor Jenkins appearing in the Agenda for May 18, 1976. Mr. P. Adler questioned the Chancellor's intent. Mr. Ferrell gave the background on the issue of the Employee Benefits Committee. Initially, the Faculty Welfare Committee had dealt with teacher insurance policies, and then the subject had been moved into the Employee Benefits Committee. The issue is that the faculty has no direct input into this committee on the subject of insurance policies. For all practical purposes, the committee operates from Melvin Buck's office. Mr. P. Adler said that he understood the substance, but he wanted to know why the Chancellor had used the language in the second paragraph. Mr. Ferrell said that he did not wish to interpret and that that was another issue. The Senate had asked to appoint all committee members instead of one-half being appointed by the Chancellor. It is largely an editorial comment by Jenkins. Mr. Benjamin said the two track question has been resolved. The issue of "will" and "shall" is still up in the air.

The letter from Vice Chancellor Holt to Chairman Benjamin was the next item. Mr. Benjamin read the letter from the Senate Chairman to Vice Chancellor Holt which he had sent on April 14, 1976. In this letter he noted that no action had been taken to appoint the chairman of the Computer Committee to the Computer Policies Committee. Holt's response is contained in the Agenda for May 18, 1976. Mr. Ferrell offered the following motion: "Be it resolved that the Faculty Senate respectfully requests that the Computer Policy Committee place on its agenda the consideration of placing the chairman of the Computer Committee as an ex-officio member of the Computer Policy Committee." Mr. Woodside seconded. The motion was voted on and passed.

Mr. Benjamin now brought forward the subject of the letter from Dean W. B. Gray of the School of Art to himself. He said that he had listed this as a letter to the Chairman of the Senate although it was personally to him. He believed that the portion which dealt with his duties as Chairman of the Faculty Senate was clearly the business of the Senate. He considered it to be a "noxious precedent." He did not believe it to be an issue of context. He saw it as a specific statement of no promotion if a person is involved outside of their unit and that he considered this to be a violation of the UNC Code and especially of Section 502D (2) p. 24 and 601 (2) p. 25. He found it to be unacceptable that certain administrative agents can discount university service as a valid criteria for faculty advancement. For the purpose of the discussion he believed that it would be better if he gave up the chair to the Vice Chairperson, Mrs. S. Daugherty. Mr. Martinez said that the Chairman had stated the case well and that he had passed out a resolution which the members had before them. He wished to make a motion to adopt this resolution. Mr. Woodside seconded. Mr. Ferrell offered an amendment to add "outside of his academic unit" to the last paragraph before "to the University community." Mr. Keusch seconded. Mr. Garrison observed that this seems to affirm not only the services of the chairman but services outside the unit. Mr. Ferrell said that the intention of the amendment was to speak to both problems and also the first two "whereases." Mr. Jones asked if there was anything else in the letter that might enlighten the Senate; he would like to know more. Mr. Benjamin said that he had considered the letter at length and believed that the concern here was to the issue of the position of the Senate chairman and committee service. The remainder of the letter does not apply to this issue. They are personal and will be pursued through appropriate channels for handling grievances. He had no comment on the rest of the letter. Mr. Jones asked if there was any other action by a Personnel Committee. Mr. Benjamin said that the School of Art has no code as yet and that no committee was responsible for the letter. The question was called on the Ferrell amendment. It passed. Mr. P. Adler moved an amendment to the second paragraph to add "and specifically committee service" before "and." Mr. Sparrow seconded. The vote was 19 for and 18 against. It passed. Mr. P. Adler moved an amendment to the third paragraph to read "whereas

faculty participation in governance is recognized as a necessity for optimal functioning of the University by various professional organizations, particularly the AAUP." Mrs. J. Shea seconded. Mr. Keusch moved that the two phrases be divided. Mr. Reep seconded. Mr. P. Adler said he had no objection to this. In reference to the first part, Mr. P. Adler said that the current reading was too mild and that "necessity" was needed here. The question was called and passed. In reference to the second part, Mr. Martinez opposed the inclusion of a specific reference to the AAUP. There are many organizations which support faculty governance. He believed that the statement at the end included all of them. Mr. P. Adler said he wanted to single out the AAUP because it is a primary organization representing the faculty. The question was called and the amendment failed. Mr. Yarbrough pointed out that there was a typographical mistake in paragraph two. Mr. E. Ryan said that there was a question of promotion. Nothing was said about this at the end of the resolution. He said that the resolution is ambiguous and trivial. Mr. Martinez said that this had been debated at length. It is purposely missing. He feared particularity would weaken the resolution. Ms. Koldjeski said she believed the issue of faculty participation in university community in the second part of first resolution shifts from principle to personal in commending the chairman. She moved that everything after the semicolon be deleted. Ms. Bell seconded. Mr. Ferrell supported the amendment provided that a second resolution commending the chairman was forthcoming. The question was called and the motion passed. Mrs. S. Daugherty said that the issue was now back to the main motion as amended. Mrs. Saieed said that the whole paragraph refers to the chairman. Mr. Williams said that the first referred to the office of the chairman and the second commends. The question was called and the amended motion passed unanimously. (See attachment for resolution in final form.) Mr. Ferrell cited an editorial change in the first "whereas." It is the "Code of the University of North Carolina."

B. The report of the Faculty Governance Committee was presented by Anne Briley. (See Faculty Senate Agenda for May 18, 1976.) She said that the major change made in the Senate Constitution was the change from ten to nine Senate meetings. This would be effective with the beginning of the semester system. This is the first reading for an amendment to the Constitution. No action is required. Mr. Benjamin said that this would be presented again on May 19 for a vote on the part of the Senate.

Mr. Woodside said that he had been criticized for not taking part in the voting in the Senate and thus not making his position known. He wanted it to be known that he is a non-voting ex-officio member of the Senate and that his positions were taken in his remarks. Mr. Ferrell seconded this statement in that he too is ex-officio and Parliamentarian and does not have voting rights. He noted that this was true for several other persons in the Senate.

#### UNFINISHED BUSINESS

There was no unfinished business.

#### REPORT OF COMMITTEES

A. Ad Hoc Quarter/Semester Review Committee. The report was presented by Mrs. S. Daugherty. The committee had worked very hard during the past year. There had been good cooperation. She wished to thank all the secretaries of the various departments for their work in assisting the committee. The majority of the proposals were presented in good form. Some had been returned to go through the University Curriculum Committee or other appropriate committees. Various non-routine changes were sent to other committees: Parks, Recreation and Conservation degree, items on addendum to University Curriculum Committee (see Faculty Senate Addendum to Agenda for May 18, 1976), B. A. Degree in Health and P. E., Medical Technology change in degree cognates, B. S. in Social Work and Correctional Services-non-routine courses. There were some non-routine courses in Mathematics. The B. S. Degree in Industrial Technology had a

cognate change and Home Economics and Speech, Language and Auditory Pathology were involved in some accreditation problems.

B. Committee on Committees. The report was presented by Carl Adler. Most of the report had already been taken care of in the Announcements. (See Faculty Senate Agenda for May 18, 1976, letter from Dr. Holt.) He presented a change in the charge of the Library Committee. The charge would now read: "The Library Committee formulates and recommends policies, governing the development of collections of books, periodicals, and other instructional materials, and the apportioning of the library budget; serves in an advisory capacity on matters relating to the services and facilities of the library; interprets the problems and policies of the library to the faculty and brings faculty opinion and needs to the library staff." The motion passed.

C. University Curriculum Committee. The report was presented by Mr. Ed Ryan, chairman. (See addendum to the Faculty Senate Agenda for May 18, 1976.) There were errors on the addendum. Number 2 under March 4, 1976 should be separate and not under Psychology. April 15 should be B. A. Community Arts Management Major. These non-routine conversions passed.

D. Ad Hoc Screening Committee for Unit Codes. The report was presented by Mr. Campion. He offered for final Senate approval the Health Affairs Library Code and the Science Education Code. These codes were passed by the Senate. The Library Services Code with preamble added and with the substitution of the two-track system was presented for approval. This code passed. The Foreign Languages and Literatures Code was passed. The Drama and Speech Code passed. Mr. Campion presented a resolution that the Faculty Senate extend the life of the Ad Hoc Screening Committee until all codes have received Senate approval. The motion was moved and seconded. Mr. Benjamin asked when this would be. Mr. Campion said he anticipated by October 1976. The motion passed. Mrs. J. Shea asked how discrepancies in recommendations would be resolved with the two-track system. Mr. Howell commented that the tenure statement says there should be an effort to resolve first at the unit level. Mr. Schmidt agreed that this statement was in the tenure statement.

E. Standing Committees of the Faculty Senate. Mr. Benjamin said that these reports were for information only. The Senate may move to adopt a specific item in any report if it desires.

The Credits Committee report was presented by James Kirkland, secretary of the committee. There have been four main items of business for the committee during the year: (1) student appeals, (2) removal of limitation of number of hours for credit by examination, (3) medical withdrawal, and (4) medical excuses are still to be discussed and will continue next year. It is believed that one-third of the students who come to the Infirmary are not sick; they just come to get excuses.

The Admissions Committee report was presented by Bill Durham, chairman of the committee. The committee considered 5015 student appeals this year. There was nothing requiring Senate action. There has been an effort made to clear up the forgiveness policy. The problem of admitting students with special talents was considered. Eligibility standards are being revised to suit the semester calendar. Mr. Ferrell asked if the spring semester would be used as the forgiveness semester. Mr. Durham said that they are still working on this and that there had been no decision on it.

The Calendar Committee report was presented by Ed Hooks, chairman of the committee. The committee has offered six proposals to the Senate this year for calendars and the committee recommended that the calendar be projected for four years for the purpose of advance planning.

The report from the Continuing Education Committee was presented by Charles O'Rear,

chairman of the committee. The Steering Committee should include people from all of the centers and part-time faculty so that a variety of problems could be brought to the main committee. There have been no meetings of the main committee since November. The committee recommends that members of the Continuing Education Department be included on the committee. Ms. Kares asked about the membership of the Steering Committee. Mr. O'Rear said that they were selected by appointment or election from the departments. Mr. Garrison asked how the appointment and election are handled. Mr. O'Rear said that it was made up of a majority of elected members of which there are three with two being appointed. There are administrators and faculty on each committee.

The report of the Computer Committee was presented by James Joyce, chairman of the committee. The committee began work in January. It quickly established a good relationship with the Computer Center. The committee is studying the upgrading of the Burroughs system now in use. The committee will meet again this summer to discuss the matter. A faculty computer expert directory is now being studied. The committee had lost one member due to his death: Y. H. Kim. Mr. Benjamin asked about using old IBM equipment. Mr. Joyce said that this was possible with the amount of money now budgeted but that the question was still being studied. It would not solve all of our problems because the IBM equipment is not good for time sharing. The subcommittee has met only once on this.

The University Curriculum Committee report was presented by Ed Ryan, chairman of the committee. The committee recommended that the Faculty Senate Agenda Committee automatically include action of the first working meeting of the Curriculum Committee on the Senate Agenda. This assumes that the Curriculum Committee minutes will be available before the first Senate meeting. The committee wished to specifically commend Mrs. Sharon Johnston for her assistance during the year.

The Faculty Affairs Committee report was presented by Mr. Loren Campion, chairman of the committee. There have been several areas of activity: (1) preparation of the tenure policy and procedures (Appendix D), (2) two grievances concerning promotion and/or salary. One individual has been granted a promotion with the salary still under consideration. The second case involved a salary adjustment which has been made.

The Faculty Welfare Committee had no one present to present the report. Mr. Brown had been present as a senator but had left the meeting.

The Library Committee report was presented by Malcolm South for Douglas McMillan who was unable to attend. He read from the Annual Report the policy recommendations made by the committee and responses to the committee recommendations by the appropriate agencies which included the following: (1) review process for serials subscription list, (2) allocation for departments to order serials, (3) add 55 serials based on a scale of department allocation, (4) list of journals provided for each discipline, (5) Provost to set up committee to discuss transfer of administrative control of manuscript collection from History Department to Joyner Library, (6) Search Committee for a Library Director told that person with university library administrative experiences should take precedence over one who has terminal degree, (7) set up card file of ECU faculty publications, (8) committee to use new data for this year's allocation formula, (9) Library should eliminate subject-based profile and change to an imprint-based profile, (10) Reserve Room Procedures- Library to send out flyer to remind professors to send in their lists for reserve books and consider expanding staff and facilities of Reserve Room, (11) departments which receive portion of 10% non-formula allocation must report to Library Committee on use of this money by March 1; (1) study area on second floor of new wing with smoking areas for faculty members, (2) journals checked in each day would be displayed temporarily until 10 p.m., (3) still studying recommendation of Library Committee of 1973-74 concerning display of current journals by discipline instead of alphabetical order, (4) Provost set up committee to draft a treaty ceding the manuscript collection to the Library, (5) attached to the annual book recall letter will be "An Unreserved Look at the Reserve

Book Collection."

The Student Recruitment Committee report was presented by Will Ball, chairman of the committee. The committee has nothing to present for Senate action. It is studying recruitment policies. (1) The budget for recruitment is limited and needs support for an increase; (2) a letter was sent to the Provost about the budget; (3) the faculty was polled to see what units are doing about recruitment. The results have not been tabulated yet. Getting students is no problem, he indicated. The problem is getting quality students. ECU is disadvantaged because there is not enough scholarship money to compete with other universities.

The report of the Student Scholarships, Fellowships, and Financial Aid Committee was presented by Herb Carlton, chairman of the committee. He said that the Book Store profits go to make up the scholarship fund. The Book Store is currently expanding and remodeling and the funds for the future will consequently be reduced. There has been more than a \$1,000 a year for ten people. This year the number was reduced to six people. The committee recommends abolishing the \$1,000 scholarship and in its place expand the number of National Merit scholarships. Other sources of cash are going to be necessary. Mr. Benjamin asked if the ECU Book Store operated differently from the one at Chapel Hill. Mr. Carlton said that it would be the same because of the State law which requires that we get 100 percent profit. The profit will be less because of the remodeling. Mr. Williams suggested that money could be derived from athletic events by a tax system. Mr. Carlton said that \$5000 goes to athletics from the Board of Trustees' action already.

The Career Education Committee report was presented by Janice Faulkner. She read the charge of the committee. There is a need for instruction and counseling in careers. There is a lack of available counseling for students who have not selected a career by the end of their freshman year. Counseling here is for seniors who have jobs. The committee recommends the formation of an ad hoc committee of administration and faculty for promoting closer coordination of campus officers for career education. All of the departments should update their career profiles. The profiles have been published in book form by the SGA. A copy is on file in the Faculty Senate Office. Mr. P. Adler asked what the Senate could do to assist these recommendations. Mrs. Faulkner said that we need a permanent career counseling center. There is a need to start career education sooner. Mrs. I. Ryan said that the Counseling Center has requested Federal funds to man a career education library on a full-time basis. The Senate should support the Committee's request for an ad hoc committee. She suggested that a person from the Counseling Center be placed on this committee. The possibility of all students taking a course in career education was discussed. Ms. P. Daugherty questioned whether this course should be required because some students may not need it. Mrs. I. Ryan said that all required courses of this nature have failed.

The Teacher Education Committee report was presented by William Pritchard, secretary of the committee. The committee recommends that audio-visual education should be required course for secondary education majors. On the subject of student teaching on the semester system the committee had noted a request for the removal from the catalogue of the requirement that "a transfer or graduate student will not be admitted for student teaching until he had completed at least two full quarters at ECU." This was not approved by the committee.

The Instructional Survey Committee report was presented by Robert Hursey for Diana Carroll who was unable to attend. The committee threw out the old vehicle for measuring teacher excellence. It believes that it now has an improved method. The new system is a positive approach and it avoids identifying poor teachers. The survey has been extended to cover the academic year rather than one quarter. It avoids the problem of people refusing to participate. Mr. Hursey said that a student would cast vote for up to three outstanding teachers. Administrators could also participate as could faculty peers. Mrs. J. Shea asked if a student could give all three faculty a weight of ten. Mr. Hursey said yes. Mr. P. Adler inquired about

response. Mr. Hursey said that it had been good but that the faculty had not been fully aware of what was happening and that the students needed to be encouraged to participate. Mrs. Koldjeski asked if one who taught only small classes for majors was handicapped. Mr. Hursey said that the actual number of students taught was not important as the system was based on the percentages which thought that a teacher was good.

The Faculty Governance Committee report was presented by Anne Briley, chairman of the committee. She offered her thanks to Sharon Johnston and the members of the committee. The committee was establishing a procedure for handling appeals from faculty members under the code. The advisability of establishing a time limit for appeals was still not resolved. There had been an appeal by a faculty member on alleged irregularities in elections in unit. The unit had no code so the committee could not act.

The General College Committee report was offered by Herbert Rothfeder, chairman of the committee. The main activity of the committee was in the conversion from the quarter to the semester system. Future committee actions on general education were discussed in detail.

The report of the Committee on Committees was presented by Carl Adler, chairman of the committee. Several committees had been established: (1) Computer Committee, (2) Campus Facilities Planning and Development Committee. The question of the Employee Benefits and the Faculty Welfare Committee were covered on page three of the Agenda for May 18, 1976. In 1970-71, the Welfare Committee had been asked by the administration to put employees on the committee so that a campus-wide participation would exist. The Welfare Committee recommended that they be appointed by the Administration. This was rejected. During that summer the Employee Benefits Committee was formed. Mr. C. Adler recommended that a member of the Welfare Committee be on the Benefits Committee. This has been discussed with Mr. Buck but nothing happened. The committee has discussed an Educational Planning and Policies committee. Mr. Boyette discussed the proposed charge of the committee with the Committee on Committees. The administration has not responded in detail to the Committee. The issue has been tabled until next year.

There was no one present for the Course Drop Appeals Committee to report.

The Due Process Committee had no action or cases taken this year.

Mr. Benjamin said this concludes the reports of the committees.

Mr. Ferrell introduced a motion:

WHEREAS, Professor Lloyd Benjamin has expeditiously performed the duties of Chairman of the Faculty during the academic year 1975-76, and

WHEREAS, Professor Benjamin has contributed to the advancement of the University by personal commitment and a sense of professional service;

BE IT SO RESOLVED that the Faculty Senate of East Carolina University commends the Chairman of the Faculty for his leadership and forwards this expression of gratitude to the Chancellor of the University.

Mrs. Mills seconded. The question was called and passed unanimously.

The meeting adjourned at 4:15 p.m.

Respectfully submitted,  
Conner Atkeson  
Secretary

RESOLUTION

WHEREAS Chapter V of the Code of The University of North Carolina recognizes and requires faculty senates or councils for the purpose of advising the Chancellor, and

WHEREAS the East Carolina University Faculty Manual recognizes as a criterion for professional advancement service to the University and specifically committee service, and

WHEREAS faculty participation in governance is recognized as a necessity for optimal functioning of the University by various professional organizations;

BE IT RESOLVED that the Faculty Senate of East Carolina University supports involvement by the Chairman of the Faculty in University affairs; that we believe it is impossible for a Chairman of the Faculty to represent faculty "interest and concern" (Chapter V, 502D, 2) unless he/she is involved in campus activities;

BE IT RESOLVED that the Faculty Senate of East Carolina University requests that the Chancellor of East Carolina University reaffirm the importance of faculty service outside of his academic unit to the University community.

Corner Room  
Secretary