

FACULTY SENATE MINUTES

October 21, 1975

The Faculty Senate met on Tuesday, October 21, 1975, at 2:00 p.m. in Room 101, Nursing Building. The following members were absent: Heckrotte, Romita, Robbins, Bell, Brinn, Koldjeski, Haigwood. The following alternates were present: Tora Larsen for Potter, Tom Johnson for Martinez. The following ex-officio members were absent: Jenkins, Holt, Monroe.

The minutes of September 23, 1975 were corrected and approved as follows:

1. The last paragraph which begins on the bottom of page 4 should be two paragraphs and the first of these should read: "Mr. Williams moved that the Chairman of the Faculty appoint an ad hoc committee to coordinate with other universities in the system and organize a symposium on collective bargaining on our campus. The motion, seconded by Mr. Woodside, passed. The Chairman said that he will appoint members in a few days and will give a report at the next Senate meeting." The second paragraph should read as in the minutes except that the above sentences have been removed.
2. On page 3 in the eighth line from the top, Mr. C. Adler should be Mr. P. Adler.
3. On page 3, the order of the alternates to the Faculty Assembly should be: first, Carl Adler; second, James McDaniel; third, Fred Ragan; and fourth, Anne Briley.

SPECIAL ORDER OF THE DAY

The Chairman announced the following appointments to vacancies which have occurred on the various committees: Student Scholarships, Fellowships, and Financial Aid Committee--H. D. Lambeth to replace Gary Lewis, a two-year term; Career Education Committee--Gwen Potter to replace Oscar Moore, a one-year term; and Instructional Survey Committee--Marie Farr to replace Erma Glover, a one-year term. Ray Elmore has been appointed to serve a one-year term on the Board of Directors of the Student Union as the Faculty Senate Representative. Charles Bland has been this representative for the past three years, and Mr. Benjamin has forwarded a letter of appreciation to him for his services.

Mr. Benjamin reported that the Academic Committee List has been mailed to all faculty. There were no corrections from the floor.

The Chairman noted that committee members who miss three consecutive meetings may be removed from the committee. He would like all chairmen to notify him of any instance in which this occurs. The Senate Office will issue a letter of dismissal when notified by the committee chairman.

The Chairman also announced that the Annual Reports have been mailed to the senator(s) of the various units, to the membership of each committee, and a copy is on reserve in Joyner Library.

The Chairman commented that considerable dissatisfaction has been voiced about certain aspects of the October 13 Ad Hoc Quarter-Semester Memorandum. He asked the Senators and faculty to read again the minutes of the May 13, 1975 Senate meeting under "Unfinished Business" which states that the Senate is to be advised if the conversion is not progressing properly. If it is determined that conversion cannot be completed in time for the 1977-78 catalogue, an additional year is available. He also pointed out on page 2 of the memorandum that the total conversion package of each unit will be examined and, in instances where a unit exceeds or does not follow the guidelines, the unit's curriculum conversion will be sent through the appropriate curriculum machinery. The Chairman stated that comments are welcome in the Ad Hoc Committee and the Senate may wish, in the near future, to create additional machinery to monitor and aid in the conversion. He also noted that the memorandum does not, in any way, preclude Senate action and neither is it in contradiction with the wishes

of the Senate as expressed on May 13, 1975.

The Chairman announced the following appointments to the Symposium Committee on Collective Bargaining: Beth Moore, Chairman; Anne Briley, Vice-Chairman; Paul Haggard, Secretary; and Thomas Williams. He said the Senate would like the symposium to be held on December 4, 1975 because the Faculty Assembly will hold a similar symposium the following day in Chapel Hill.

The Chairman welcomed Mr. Ronald Thiele, the new Administrative Council Representative who replaces Mr. James Bearden.

Mr. Benjamin announced that he now has a telephone in his office and the number is 6266. His office hours are from 10-11 MWF and 12-1 MF.

The Chairman stated that he has received a letter from Chancellor Jenkins acknowledging receipt of the September 23 resolution on Faculty Tuition. The Chancellor has forwarded this to the Board of Trustees but no action has yet been taken.

Provost Howell was asked by the Chairman to explain what directions were given the Administration regarding raises for this year. Mr. Howell commented that the raise money we received for many years comes labeled "merit." However, with no cost of living raises, merit raises would not be rigidly adhered to. He said that it is not adhered to at ECU. The Administration administers it in a decentralized way. Each unit has a percentage of the raise of the base salary. Very little additional guidance is given to units. The Administration does not give overall instruction to units as to how raises are to be allocated. The Provost said it is probably wise to give everyone at least something but he did not know if this is in the spirit of the memo of last spring or not because it was to be operative at 5% and these raises are far less than that. He stated that raise requests have been approved by the General Administration and the raise should be in the next check. The raise is to be retroactive to July.

Mr. Woodside presented the Faculty Assembly Report. (See attachment). He noted that Fred Ragan also attended in order to observe and to get acquainted with other members. Committee meetings were held Friday afternoon, and reports from President Friday and Vice-President Dawson were given Friday night. Mr. Woodside reported that the Legislature finds it hard to get money for State projects and raises. He commented that it was no surprise to the ECU delegates that the General Administration appeared to be surprised over the lack of definitions at some campuses as to exactly what "merit" means when applied to salary increases. Mr. Woodside commented that President Friday has urged chancellors to invite chairmen of faculties to Board of Trustees' meetings. (Mr. Benjamin noted earlier in the meeting that he had received a copy of the Board of Trustees' minutes but had not been invited to the last meeting.)

UNFINISHED BUSINESS

The Chairman introduced the motion to repeal the action on salary increments which was made and seconded prior to adjourning in September. (See Faculty Senate Agenda and Minutes for April 22, 1975 and also Minutes for September 23, 1975). Mr. Brown commented that this motion had been forwarded anonymously and was not sponsored by a committee. He asked if the Senate traditionally considered anonymous communications. The Chairman replied that the faculty has access to the Senate through the Agenda Committee and anonymity has been respected. Mr. Brown asked if these resolutions can appear like this. Mr. Woodside, past chairman of the Faculty, responded that in the past people had asked him to put things on the agenda and let them remain anonymous and he had respected their requests. Mr. Everett called the question. There was no second and discussion followed. Mr. Woodside commented that if this is sent back to Chancellor Jenkins the Senate would look foolish. The Senate would be telling the Chancellor what it did not want done with a raise it did not get. Mr. Woodside suggested the Senate defeat Mr. Coulter's motion. Mr. Coulter asked if the vote was counted correctly at the Senate meeting in April and stated this is the

reason Mr. C. Adler wanted it voted on again. Mr. Everett asked for clarification and said he thought it meant to drop the whole thing and not to redo the resolution. Mr. Ferrell stated that the problem now is to avoid an issue. He suggested the Coulter motion be defeated and maybe it would go away. The Senate should get it off the Agenda. As a point of information, Mr. Benjamin said the resolution had a life of one year. Mr. Williams stated he favored the motion to repeal and suggested a resolution come from the appropriate committee. Mr. Brown asked if it was proper to send this motion to the Faculty Welfare Committee. Mr. Ferrell replied he did not know but suggested to Mr. Brown that the Faculty Welfare Committee consider the April 22 resolution for consideration at a later date by the Senate to either continue or withdraw the motion then. Mr. Ferrell then so moved. Mr. Woodside seconded. Mr. Ferrell's motion was an amendment to the Coulter motion. Voting by hand count for the amendment was 20 for and 16 against. The motion was amended. Mr. E. Ryan asked for clarification on what the Senate was voting on. Mr. Ferrell replied that the resolution will go to the Faculty Welfare Committee who will submit a report to the Senate, and then the Senate can vote to repeal the action or not. Mr. Williams stated that the amendment has not been clear at the time it was voted on and the floor should be opened to have another vote on the amendment. Mr. Benjamin agreed that there was confusion on the point and he was willing to reconsider the matter. A vote to reconsider the matter was passed by two-thirds of the Senate. The floor was open to further discussion on the amendment. As a point of information, Mr. Yarbrough asked the Chairman to interpret this. Mr. Benjamin replied that it appeared at first sight to conflict with Mr. Coulter's motion, but this was not the case. If the vote is for the amendment, the action will be postponed. If the vote is against it, the motion will be dead. Mr. Williams commented that the Senate has nothing to gain by this motion. Mr. Ferrell stated that he speaks neither for nor against it, but it was only a suggestion to Mr. Brown. Mr. E. Ryan noted that if the amendment is passed, the Senate will have another chance later to vote again. The Senate defeated the amendment. The Chairman called for a vote on the main motion. Mr. Hoots asked for clarification on what is to be gained by this motion. Mr. Coulter responded that Mr. C. Adler thinks the vote in the spring was not taken correctly. Mr. Benjamin responded that this was settled at the last meeting by Mr. Woodside. Ms. Wilder suggested that Mr. Coulter wanted to repeal the action of the Agenda Committee. The question was called. Mr. Woodside objected. He noted this is a dead issue since there was no 5% raise. Mr. Yarbrough stated that it was unlikely there would be a 5% raise in the beginning. Mr. Castellow asked if the validity of the vote count was being considered. The Chairman replied this was not his interpretation. The question was called. The Coulter motion failed.

The Chairman announced that the Faculty Affairs Committee had been instructed at the Faculty Senate meeting of February 18, 1975 to report on the Continuing Education salaries. This had been omitted from the Agenda and he asked if there were any objections to it being considered now. Mr. Williams reported that Mr. Champion was ill and had asked him to respond. Mr. Williams stated that the Faculty Affairs Committee has a subcommittee working on the Continuing Education salaries problem and Mr. Champion will give a report at the next Senate meeting.

REPORT OF COMMITTEES

A. University Curriculum Committee. Mrs. S. Daugherty presented the revised B. S. degree in English (see University Curriculum Committee Minutes of October 2, 1975). Mr. Richards moved to accept the revised degree. The motion, seconded by Mr. Johnson, passed.

B. Committee on Committees. Mr. C. Adler presented the report of the Committee on Committees and noted that no action would need to be taken on the report. He mentioned two points: (1) The Chairmen and Secretaries of all Senate Committees met with the Committee on Committees on October 14 to discuss policies, etc. in order to avoid problems in the future such as the ones encountered with the Computer Committee and the Campus-Planning Committee. He noted that there is a need for committees to consult with the proper administrative officials. Mr. C. Adler advised committees

to contact the Committee on Committees if questions arise regarding the appropriate administrative representatives to be consulted and Dr. Holt will provide their names. (2) An amended charge for the Computer Committee will be brought to the December meeting of the Senate.

C. Course Drop Appeals Committee. Mr. Everett, past chairman of the committee, presented the recommendation of the Course Drop Appeals Committee. He gave background information concerning this revision because students had complained no written exams or papers had been given to let them know if they were getting along okay. Mid-term week is after the 20 day period. An additional five days or exam and/or paper is needed. Mr. Everett revised the attachment to the Agenda to read, "The Committee recommends that the 20 day free drop period be extended to 25 days and that the Faculty Senate go on record urging all faculty members to give and grade at least one quiz or written assignment during the designated 25 day free-drop period." Ms. Wilder commented there was no way to make a professor give written work. Mr. Yarbrough moved to refer this to the Credits Committee. The motion was seconded by Mr. Coulter. Mr. Yarbrough explained that the 20 day period was proposed by the Credits Committee and they should consider this change and report back to the Senate. Mr. Reep called the question. The motion to refer this recommendation to the Credits Committee for their study and report back to the Senate for action was passed. Mr. Castellow suggested the word "class" be inserted after 20 and 25. Ms. Hodgkin responded that some classes do not meet twenty times. Mr. Howell clarified that five days equaled a class week but this could be confusing to students. Mr. Castellow withdrew the motion. Mr. Howell noted that the date of the end of free drop is indicated on the campus calendar and suggested a time of effectiveness for this recommendation to go into action. Mr. P. Adler asked if free drop was WP (withdraw-passing). Ms. J. Shea asked if the extension would solve the problem and commented that perhaps it would be better to drop the five days from the recommendation. As a point of order, Mr. Yarbrough stated that this proposal had been committed to a committee so further discussion should be brought up later. The Chairman stopped debate on the issue.

D. Ad Hoc Screening Committee. Mr. Campion was not able to represent the committee at this meeting because of illness. There were no codes to be approved. Mr. Reep stated that there is a problem which needs rectification. Some units are not actively pressing to finish their codes of operation. This is unfair to members of the Screening Committee who should be favored with a deadline as well as unfair to members in those units. He urged the Senate to suggest a deadline for the submission of codes to the Ad Hoc Screening Committee and, in addition, authorization to notify the Chancellor of non-compliance so that he may, in turn, notify the appropriate authorities of a unit's recalcitrance. He noted that the original deadline for completion of codes was April 23, 1975. He moved that the final date for initial submission to the Screening Committee be November 10; second submission deadline for all codes be December 19; and deadline for Senate approval of all codes be February 17, 1976. He also suggested that the existence of the Screening Committee be extended until March 1, 1976. Mr. Woodside seconded. Mr. Yarbrough commented that Political Science submitted the second revised proposal last spring and needed some help to get it back. Mr. P. Adler asked if these dates are reasonable for units not having their first draft. Ms. Kares responded that Medicine is the only one that lacks the first draft. Mr. Benjamin asked if the deadlines are feasible. Ms. Kares, as a member of the Screening Committee, replied yes. Mr. Benjamin noted that the Board of Trustees' deadline of April, 1975 had passed. The question was called, and the motion passed.

NEW BUSINESS

A. Mr. Woodside moved to adopt the resolution to the Chairman of the Faculty. (See Faculty Senate Agenda for October 21, 1975). Ms. S. Daugherty seconded. The Chairman stated he has talked with the new chairman of the Board of Trustees and he will try to keep the date open. The motion passed.

Mr. Reep moved to adjourn. There was no second.

Mr. P. Adler presented a resolution from the History Department that names of faculty members be included in future Undergraduate and Graduate Catalogues. Mr. Howell stated that many other universities leave out the names of faculty members to save paper. This resolution will not get more money. He also commented that it would take 15-20 pages for the names of faculty members. Mr. Woodside seconded the motion. Mr. Reep suggested using smaller type and extended his services to lay out the pages to include the names of faculty members. Mr. Howell noted that the catalogue would be less attractive with smaller margins. Ms. J. Shea commented that Home Economics favors the motion. Mr. Bassman asked if the educational background of the faculty members can be included in the motion. The question was called. The motion to adopt the resolution passed. Mr. Woodside moved to adjourn. The meeting adjourned at 3:30 p.m.

Respectfully submitted,
Conner Atkeson,
Secretary

FACULTY ASSEMBLY REPORT

The Fourteenth Meeting of the Faculty Assembly convened at the General Administration Building in Chapel Hill on October 10 with East Carolina University's delegates Robert Woodside, Thomas Williams, Pat Daugherty, and Henry Ferrell in attendance. President Friday informed the Assembly of his willingness to appoint a member of the Faculty Assembly to the All University Welfare Committee as an ex-officio member. Vice-President Felix Joyner presented a summary of statistics concerning revenue projections for the 1975-1976 Fiscal year that promised a difficult time for the legislature in 1976. There appears to be a lack of growth in the revenues making it hard to find additional funds for state projects. Vice-President Dawson reiterated the statement that Chapter Six was a minimum statement on Tenure and Due Process, and that each campus should develop its own statement as fits its needs. The situation with HEW was fully discussed by President Friday, and he encouraged delegates to telephone him should any areas of friction arise in this regard. A computer study has been undertaken as to the salaries paid EPA persons. As of October 10, the study was down to department levels. The General Administration appears to be surprised over the lack of definitions at some campuses as to exactly what "merit" means when applied to salary increases.

Four resolutions were passed. A resolution on a Collective Bargaining Discussion Session in the Assembly illustrates a growing concern over the declining economic status of the profession and the harmful effects of Chapter Six. The session is planned either in December or February. A second resolution addressed to the Board of Governors urges a faculty person be placed on Trustee Boards by legislative action. The recommendation was a restatement of an earlier resolution reflecting a continuing haphazard attitude on the part of some Trustees in their inviting faculty persons to Trustee meetings. A third resolution called for the placement of faculty-elected faculty members on a search committee for new chancellors. A fourth resolution urged that establishing deadlines on reports that requested faculty contributions be placed in a more realistic fashion than is presently the case.

A revision of the committee system has been proposed establishing committees on Governance, Professional Development, Faculty Welfare, Academic Freedom and Tenure, University Community, and Budget, Planning, and Programs.