

## FACULTY SENATE MINUTES

December 11, 1973

The Faculty Senate met on Tuesday, December 11, 1973, at 3:00 P.M. in Room 101, Nursing Building. The following members were absent: Fabisch, Southerland, Pertalion, McGee, Heckrotte, Steelman, Schmidt, Kares, Barnes, Distefano, M. Williams.

The minutes of November 13, 1973 were approved as written.

### Special Order of the Day

The Chairman stated that Vice President and Dean Holt had asked to make an announcement to the Senate.

Dean Holt announced that since the plaque had not arrived in time for the usual presentation at the Fall meeting of the General Faculty, he wished to make the presentation at this time. Dean Holt then presented the plaque to Robert Woodside for his service as Chairman of the Faculty Senate for 1972-73.

Dean Holt announced that in order to conserve fuel classes would resume on January 7, 1974 rather than January 3 as scheduled. He also reported that he had just returned from Houston and East Carolina University is officially reaccredited for the next ten years.

The Chairman reported that the Faculty Assembly had met December 5, 1973 and Mr. McDaniel had been elected to the nominating committee and Mr. Grossnickle had been the acting secretary for the meeting. A full report will be presented at the January meeting.

As directed by the action of the Senate at its November meeting, the Chairman announced that the alternates to the Faculty Assembly should be designated as first alternate, second alternate, etc. Therefore, he named Mr. Adler as first alternate, Mr. Keusch as second alternate, Ms. Rosenfeld as third alternate, Ms. Hampton as fourth alternate, and Ms. Ingram as fifth alternate.

The Chairman stated that due to the discussion over campus concerning the loss of faculty positions he had asked Mr. Howell to try to explain the situation. Mr. Howell then showed that the number of full-time equivalent (FTE) students had dropped about 450 below what had been budgeted causing a difference of about 48 positions. A two percent error is allowed which would allow for 12 positions. The projections for the Fall of 1974-75 are about the same as the present enrollment. The University hopes the projections are on the low side and temporary and efforts are being made to recruit harder and look at applications more carefully. Estimates have been sent to the respective departments as to how many positions they need to clear. Unfilled vacancies and people hired in the Fall of 1972 and 1973 will be where the cuts must come. He stated that practically every area of the academics was hit. Mr. Howell stated that for East Carolina University and the other units that do not grant PhD's the FTE ratio is 15.4 per faculty position. The question was asked as to how many administrative personnel were carried on these faculty-staff positions. He replied that it varied, for example, some positions were classified as 25% faculty and 75% administrative, others might be 60% faculty and 40% administrative. It was asked if there would be any reduction in administrative positions. No reduction is anticipated at the moment. If favorable projections occur, persons notified that they will not be hired next year might be rehired. It was indicated that much of the loss was probably due to the rise in out-of-state tuition. It was asked why the FTE ratio could not be lowered. The General Administration must agree to this and the indication is that it is unlikely. It was then asked why they could bypass the General Administration to fight for a medical school but could not fight to lower the FTE ratio. The comment was that the move for the medical school started before the re-organization occurred.

The Chair stated that it was important that the Calendar be approved at this meeting and that if there were no objections he would ask for the Calendar Committee report next. There were no objections.

#### Calendar Committee

Mr. T. J. Pignani presented the report of the Calendar Committee (See Attachment to December 11, 1973, Faculty Senate Agenda) for Ms. Steer who could not be present.

Mr. McDaniel pointed out that the new drop procedure should be included in the calendar. Therefore, the following additions should be made.

Fall Quarter - October 8, Tuesday - Last Day To Drop A Course.

Winter Quarter - January 13, Monday - Last Day To Drop A Course.

Spring Quarter - April 4, Friday - Last Day To Drop A Course.

Mr. Brown questioned the exams for graduates taking night courses. He moved that in exams for 300G and 400 courses at night the professors and students work out the exam to be either the last regularly scheduled class meeting or during the exam period. Mr. Adler seconded. The question was called. Mr. Brown's motion was defeated. As a motion on the floor, the calendar for 1974-75 was adopted.

#### UNFINISHED BUSINESS

#### Faculty Governance Committee

Ms. Anne Briley presented the bylaw concerning election of alternates to the Faculty Senate for action. (See Attachment to November 13, Faculty Senate Agenda.) Mr. T. Williams moved to delete the words "at least." Ms. Hampton seconded. The motion passed. The bylaw as amended passed.

#### Faculty Welfare Committee

Ms. Jo Ann Bell presented the recommendation concerning an ad hoc committee to study the entire parking and traffic situation on campus. (See Attachment to Faculty Senate Agenda for November 13, 1973). Mr. Richard Stephenson was also present to answer questions. The study will be conducted as a project in a planning class. In such a course they will go into many aspects such as the use of buildings, traffic flow, etc. The self-study suggested a planning committee, but the committee as it exists does not have any faculty members. The question was called. The proposal to set up this committee was approved. The Chairman stated that he had been informed that the Traffic Committee listed on the Committee List had been eliminated.

#### Admissions Committee

Mr. Donald Clemens presented the proposal of the Admissions Committee concerning former students at East Carolina University who were ineligible to return. (See Attachment to the December 11, 1973 Faculty Senate Agenda). The recommendation was approved.

In the absence of Dean Horne who could not attend, Mr. Clemens passed out information relative to transfer students and freshmen. Mr. Adler asked why more of out-of-state students were rejected than in-state. They were rejected because they were not qualified. Mr. Howell stated that since the increase in out-of-state tuition, the same requirements are applied to both in-state and out-of-state students. Mr. Ferrell asked that Dr. Horne come to the January meeting.

Committee on Committees

Mr. Ferrell, Chairman of the Committee on Committees presented the proposal concerning a Committee on Hearings (See Attachment to December 11, 1973 Faculty Senate Agenda). Mr. Van Latham was granted floor rights. He stated that he questioned the composition of the committee and would propose that there be consideration of at least one member without permanent tenure, such a person would have a more sensitive ear. Mr. McDaniel stated that this could cause problems as this person is vulnerable and subject to pressure.

Mr. T. Williams moved that under the Structure section that a period be placed after the word "alternates" in the first sentence followed by the rewording "Four members and four alternates must be members of the regular teaching faculty who hold permanent tenure and one member and one alternate shall be non-tenured." The motion was seconded and passed.

Ms. P. Daugherty moved to change the last sentence of the third paragraph and the fourth paragraph under the charge to read as follows:

"If the faculty member succeeds in establishing a prima facie case, those who made the decision not to reappoint or not to grant permanent tenure shall come forward with reasons, supported by accompanying true evidence in writing, in support of their decision.

In all cases, this committee will not attempt to weigh and to value the reasons given in evidence for the decision not to reappoint or not to grant permanent tenure to the faculty member, other than to determine whether or not said reasons are consonant with the criteria normally applied by the decision-making body. Otherwise, this committee shall determine, to the best of its knowledge, only whether proper procedures were followed; and whether said reasons are not violative as stated above."

Mr. Adler seconded.

Mr. T. Williams moved to delete the word "true." The motion was seconded and passed. Mr. Hoots moved to delete the phrase "supported by accompanying evidence." Mr. Adler seconded. Mr. Howell stated that there were two problems; the charge to hear cases procedurally improper and considerations as to whether academic freedom or civil liberties are involved. If dealing with evidence on teaching ability, service, etc., this would be untenable. The vote was taken on Mr. Hoots motion with 16 for and 11 against. The motion passed.

Mr. Adler moved to delete "in evidence." This was ruled an editorial change. Mr. McDaniel moved to delete the last phrase "as stated above" and add "of academic freedom or civil liberties." Mr. Yarbrough seconded. The motion passed. Ms. P. Daugherty's motion as amended passed.

Mr. McDaniel moved to delete the phrase "or Section 603, Chapter 6, of the UNC Code of Operations." Mr. Howell seconded. The motion passed with one dissent.

Mr. Caspar moved that the first "violative" be replaced by "which are not in violation," and the second "violative" be replaced by "in violation." Mr. T. Williams seconded. The motion passed. The proposal concerning the Committee on Hearings as amended was approved. (See Attachment for revised version)

Curriculum Committee

Mr. Grossnickle presented the programs requiring action (See December 11, 1973 Faculty Senate Agenda and the appropriate Curriculum Committee Minutes). The proposed changes in the Geology degrees passed.

Mr. Grossnickle stated that the minutes concerning the School of Business proposal should be corrected and the 9 hours of electives were free electives. As corrected, the School of Business changes were approved.

The proposed changes in the requirements for Geography BS major and minor were approved.

Credits Committee

Mr. Simpson presented the proposal of the committee (See Attachment to the December 11, 1973 Faculty Senate Agenda). He stated that there are cases where a student with otherwise good grades continually fail a particular course, such as English, Math or Foreign Language. He indicated that retroactive would mean only those students on campus now.

There was a call for a quorum. There was no quorum. The meeting adjourned at 5:25 P.M.

Respectfully submitted,

Stella Daugherty  
Secretary

SD:em

Mr. Adler moved to delete the word "and". The motion was seconded and passed. Mr. Hoos moved to delete the phrase "supported by accompanying evidence". Mr. Adler seconded. Mr. Howell stated that there were two problems; the change to have cases sporadically lapses and considerations as to whether academic freedom or civil liberties are involved. If dealing with evidence on teaching ability, service, etc., this would be untenable. The vote was taken on Mr. Hoos' motion with 10 for and 11 against. The motion passed.

Mr. Adler moved to delete "in evidence." This was ruled an editorial change. Mr. McDaniel moved to delete the last phrase "as stated above" and add "of academic freedom or civil liberties." Mr. Yarbrough seconded. The motion passed. Mr. E. Daugherty's motion as amended passed.

Mr. McDaniel moved to delete the phrase "or Section 603, Chapter 6, of the UNC Code of Operations." Mr. Howell seconded. The motion passed with one dissent.

Mr. Daugherty moved that the first "violative" be replaced by "which are not in violation," and the second "violative" be replaced by "in violation." Mr. Williams seconded. The motion passed. The proposal concerning the Committee on Hearings as amended was approved. (See Attachment for revised version)

COMMITTEE ON COMMITTEES ATTACHMENT

TITLE: Committee on Hearings

STRUCTURE: The committee shall be a standing committee of the Faculty Senate and composed of five members and five alternates. Four members and four alternates must be members of the regular teaching faculty who hold permanent tenure (See definition Faculty Manual, Appendix A, Page 109) one member and one alternate shall be non-tenured. Original appointees shall be nominated by the Committee on Committees for election by the Faculty Senate and shall hold staggered terms, thereafter members and alternates shall be elected for terms of three years. Alternates shall attend all meetings and serve when a regular member (a) is not available because of illness, is on leave, or is off the campus for a protracted length of time; or (b) is the dean of the college or school or chairman of the department in which the faculty member requesting the hearing is located; or (c) is challenged by the faculty member requesting the hearing; or (d) wishes to disqualify himself.

CHARGE: This committee shall hear cases when a full-time faculty member not on permanent tenure but on term contract or other probationary appointment alleges that a decision not to reappoint or not to grant permanent tenure was procedurally improper according to policies of the academic unit involved and the East Carolina University Faculty Manual, or was based on considerations which are not in violation of (1) academic freedom or (2) civil liberties.

The request for a hearing shall be accompanied by a written statement that the faculty member agrees to the presentation to the Committee on Hearings of such reasons and evidence as the institution may incorporate in support of its decision.

The committee will seek to settle the matter by informal methods. If this is not possible, the matter will be heard in the formal manner set forth in Appendix D (Provisions Regarding Tenure and Academic Due Process, East Carolina University), Section II (Suspension and Discharge of Faculty Members) except that the faculty member is responsible for stating the grounds upon which he bases the allegations, and the burden of proof shall rest upon the faculty member. If the faculty member succeeds in establishing a prima facie case, those who made the decision not to reappoint or not to grant permanent tenure shall come forward with reasons, in writing, in support of their decision.

In all cases, this committee will not attempt to weigh and to value the reasons given for the decision not to reappoint or not to grant permanent tenure to the faculty member, other than to determine whether or not said reasons are consonant with the criteria normally applied by the decision-making body. Otherwise, this committee shall determine, to the best of its knowledge, only whether proper procedures are followed; and whether said reasons are not in violation of academic freedom or civil liberties.