

FACULTY SENATE AGENDA

There will be a meeting of the Faculty Senate on Tuesday, April 17, 1973, at 3:00 P.M. in Room 101 Nursing Building.

AGENDA

1. Call to Order
2. Approval of the Minutes
3. Special Order of the Day
4. Unfinished Business
 - a. Ad hoc Committee to review the decision affecting Mr. Kilcoyne's tenure.
5. Report of Committees
 - a. Admissions Committee (attachment)
 - b. Curriculum Committee (Refer to committee minutes of 3/22/73)
 - c. Faculty Affairs Committee (attachment)
 - d. Student Guidance Committee (attachment)
 - e. Teacher Education Committee (see attachment to December 12, 1972 agenda)
6. New Business
 - a. Resolution for President Friday (attachment)
 - b. Suggested changes in Class Attendance Regulations (attachment)
 - c. Proposed amendment to University Code (attachment)
 - d. Approval of List of Graduates

Final Report of the Admissions Committee
1972-1973

I. Date: March 23, 1973

To: Chairman, Faculty Senate
Vice Chancellor and Dean

From: Donald F. Clemens, Chairman
Admissions Committee

II. Membership of Committee

Dr. Robert W. Williams, Provost	ex-officio
Dr. John H. Horne, Dean of Admissions	ex-officio
Dr. Donald F. Clemens, Chemistry, Chairman	
Mr. Thomas Evans, Art (Alternate)	
Miss Pamela Ann Faison, Student	
Dr. Susan McDaniel, Biology, Vice-Chairman	
Dr. Frank Murphy, Philosophy, Secretary	
Mr. Herman Phelps, Continuing Education	
Dr. Fred Sorenson, English	
Mrs. Peggy Wood, Allied Health (Alternate)	

III. Meetings of Committee Since Last Report

<u>Dates</u>	<u>Members Absent</u>	<u>Appeals Considered</u>
May 11, 1972	Faison, Long, Sorenson, Wood	22
July 5, 1972	Faison, Long Sorenson	29
August 30 & 31, 1972	McGrath	345
September 14, 1972	Evans	2
October 24, 1972		1
November 14 & 15, 1972		82
December 11, 1972		2
January 31, 1973		2
February 22, 1973	Wood	53
March 13, 1973	Faison, Sorenson, Evans	0
	Total	538

IV. Reports to the Faculty Senate during this school year

No interim report was made this year.

V. Questions discussed by the Committee during the year

A. Item Requiring Faculty Senate Action

1. Definition of a full-time student

A policy recommendation concerning this item is included in Section VI.

2. Revised Scholastic Eligibility Standards

A policy recommendation concerning this item is included in Section VI.

B. Items not Requiring Action of the Faculty Senate

1. Admission requirements for students transferring into the Technical Teacher Education Program of the School of Technology were changed to be consistent with the University's admission policy for transfer students.

Previously the requirement stated that a transcript must show a "C" average in college parallel work and a "B" average in the area of technical specialization. The adopted requirement states that a transcript must show at least a "C" average in the area of technical specialization.

2. It was decided that the Admissions Committee would not recommend awarding credit to transfer students for work taken at non-accredited institutions such as the various Bible Colleges in the area.
3. After discussing the changes some schools are incorporating in the admission of athletes, it was decided that we would not recommend changing our present procedures.
4. The treatment of veterans as freshmen and transfer students to East Carolina University was discussed. It was decided that no changes were necessary since the discussion did not result in suggestions that would improve the present policy.
5. Lengthy discussions of admission requirements led to the conclusion that the only area of concern is the foreign language requirement. This requirement has been under scrutiny for several years, but the Committee is not ready to recommend its deletion. During the next year the Committee will ask for recommendations throughout the university on this matter.

VI. Policy recommendations made by the Committee

1. Definition of a full-time student

The Admissions Committee recommends the adoption of the following statement to replace the present statement on page 83 of the catalog under the heading "Classification-Regular Students".

A student must average from 15 to 18 quarter hours of credit per quarter, depending on the specific degree requirements, in order to graduate in 12 quarters of attendance. A regular or full-time student is required to schedule at least 9 quarter hours per quarter. Students who register for no more than 8 hours per quarter are classified as part-time students. Students will be classified as to class standing as follows:

Fewer than 48 quarter hours credit	Freshmen
From 48-95 quarter hours credit	Sophomores
From 96-143 quarter hours credit	Juniors
Over 144 quarter hours credit	Seniors

2. Revised Scholastic Eligibility Standards

The Admissions Committee recommends the adoption of the following revised Scholastic Eligibility Standards which would replace those presently in the catalog on page 85.

The minimum scholarship requirements are as follows:

- a) to be eligible to enroll after attempting 30 quarter hours of credit, a student must maintain a minimum grade point average of 1.35.
- b) to be eligible to enroll after attempting 65 quarter hours of credit, a student must maintain a minimum grade point average of 1.60
- c) to be eligible to enroll after attempting 105 quarter hours of credit, a student must maintain a minimum grade point average of 1.80.
- d) to be eligible to enroll after attempting 145 quarter hours of credit, a student must maintain a minimum grade point average of 1.90.
- e) to graduate, a student must have an overall grade point average of 2.0 and also have a 2.0 in his major field of study.
- f) a student who possesses a baccalaureate degree and is working toward a second baccalaureate degree must maintain an overall grade point average of 2.0 on all work attempted on the second degree.
- g) a student who does not meet the above requirements will be placed on strict academic probation and required to remove his deficiency prior to the beginning of the next fall quarter, but such deficiency may

(cont.) g) not be removed through correspondence courses or attendance at another college or university. If the student has not removed his deficiency prior to the fall quarter he will be ineligible to return until the next spring quarter and/or summer school.

VII. Responses to the Committee's recommendations by the appropriate agencies.

The recommendations are made as a part of this report in Section VI.

VIII. Committee evaluation of:

a. its structure:

The structure of this Committee is satisfactory.

b. its duties:

The duties of this Committee are adequately described in the Faculty Manual.

c. its function:

The Committee functions exceptionally well.

d. its personnel:

The members of this Committee continue to give willingly of their time and talent. It should be noted that the summer meetings are long, often taking two full days and the members are present even though they may not be teaching in the summer school program. The student member, Ms. Pamela Ann Faison, is serving on the Committee for the second year. Her dedication last year prompted the Chairman to contact the President of the Student Government Association and request her reappointment for this year.

Amendment to East Carolina Code

The Faculty Affairs Committee recommends that the following be added to the East Carolina Code as Section F. The addition of a clause relating to equal opportunity employment has been requested by Robert Morgan, Chairman of the Board of Trustees of East Carolina University.

F. East Carolina University as a constituent of the University of North Carolina is an "Equal Opportunity Employer" committed to the provisions and principles of the Civil Rights Act of 1964 and also of Executive Order 11246. It is the intent of the University to develop and follow an affirmative action program in the recruitment, selection, training, and promotion of women and minority persons. Specifically, the University will consider all applications for employment based upon education, training, skill, and experience without regard to race, sex, creed, color, or national origin. Further, the University will administer all personnel matters on a nondiscriminatory basis pertaining to the promotion, demotion, transfer, lay-off, termination, and salary administration of the University employees.

A statement similar to the above appears in Part IV, Personnel Policies of the Faculty Manual (p. 47).

ANNUAL REPORT OF THE STUDENT GUIDANCE COMMITTEE

- I. Date: April 4, 1973
- To: Robert Woodside, Chairman
Faculty Senate
- From: Nash W. Love, Jr., Chairman
Student Guidance Committee
- Subject: Annual Report
- II. Membership of the Committee: Nash Love, Ann Briley, Priscella Roetzel, Jack Thornton, Margaret Blanchard; ex-officio, George Weigand, Don Bailey, Robert Holt; students, James McAllister, Doug Weber
- III. Meetings of the Committee:

September 14, 1972
January 23, 1973
February 23, 1973

- IV. Date of Report to Faculty Senate: April 17, 1973

- V. Questions discussed by the Committee during the year:

The Student Guidance Committee decided to concern itself this year with problems related to both quantity and quality of student advisement. It is our feeling that freshmen and transfer students do not receive adequate services and that often the least qualified and least motivated representatives of schools and departments are designated for the advisor role. We feel that new faculty members are not given adequate training or information either in general advisement or in specific advisement procedures by the departments which hire them. We feel further that, in some cases, the level of advisement rendered by experienced faculty members leaves much to be desired.

- VI. Policy recommendations made by the Committee:

Recognizing that the following matters involve primarily administrative rather than academic decisions, the Student Guidance Committee nevertheless would suggest that the Faculty Senate endorse and recommend the following procedures to the Provost and the Vice-Chancellor of Health Affairs concerning student advisement:

A. FRESHMEN AND TRANSFER STUDENT ORIENTATION

1. If possible, Departmental Chairmen, and Deans of Schools should meet with the freshmen during academic counseling (orientation). If not possible, then an experienced advisor should be present. This is the first time the freshmen have been exposed to any college level academic counseling, and a faculty advisor who projects a positive image should be present. Orientation advisors from each department should view the film regarding general advisement presented by the General College prior to advising students in their departments. This film could be closed circuit telecast several times prior to freshman orientation.
2. When freshmen are pre-registered, experienced advisors (only) should be sent to aid in pre-registering for the General College.

3. In the academic session for transfer students, (orientation in September), the Departmental Chairman and/or Dean of the School should be present. Transfer students have many technical questions to ask, and an experienced advisor is needed.

B. GENERAL ADVISEMENT - NEW FACULTY MEMBERS

1. New faculty members should be specifically expected to prepare in advance for their roles in student advisement. Each University department will have the responsibility to mail each new faculty member a packet of information pertaining to advisement prior to his arrival on campus. Among other things this packet should include the Faculty Manual, The Key, the Graduate Catalogue, the Undergraduate Catalogue, individual departmental codes or faculty manual and general information concerning student advisement.
2. Upon arrival on campus prior to the beginning of school, new faculty members would be given extensive general orientation to student advising by individuals designated by the Provost and the Vice-Chancellor of Health Affairs.
3. He will have no advisees at least during the first quarter of his employment, but will be assigned to an experienced advisor for training. During his first quarter of advisement, he will be given specific supervision by another advisor.
4. It should be the responsibility of each department or school to train, supervise and certify (in writing) the competence of each advisor. Lists of certified advisors will be maintained by the Provost and the Vice-Chancellor of Health Affairs.

C. GENERAL ADVISEMENT - ALL FACULTY MEMBERS

1. Deans or department chairmen should be expected to devote part of the beginning faculty meeting each quarter to a review of advisement procedures (new rules, problem areas, etc.).
2. The Provost and Vice-Chancellor of Health Affairs should appoint a committee to prepare a publication related to general advisement. This information might reasonably be included as a part of or a supplement to the existing Advisor's Manual General College.

VII. Response to the Committee's recommendations by appropriate agencies:

This committee sought the advice and council of Office of the Provost, the Vice-Chancellor of Health Affairs, the Student Counseling Center, the Office of the Dean of Students and the General College. Response from these organizations was typically most favorable.

VIII. Committee's evaluation of:

- a. Its structure - Appropriate.
- b. Its duties - Appropriate.
- c. Its functioning - Appropriate.
- d. Its personnel - Appropriate.