

FACULTY SENATE AGENDA

There will be a meeting of the Faculty Senate on Tuesday, February 20, 1973,
at 3:00 P.M. in Room 101 Nursing Building.

AGENDA

1. Call to Order
2. Approval of the Minutes
3. Special Order of the Day
4. Unfinished Business
5. Report of Committees
 - a. Committee on Committees (attachment)
 - b. Curriculum Committee (see attachment to CC minutes of January 18, 1973)
 - c. Faculty Affairs Committee (attachment)
 - d. Student Recruitment Committee (see attached)
 - e. Credits Committee (see attached)
6. New Business
 - a. Report from the Faculty Assembly
 - b. Proposal for recommendation by the Senate that a faculty representative be included on the local Board of Trustees

Ad Hoc Screening Committee for Codes of Operation

At its regularly scheduled meeting of December 12, 1972, the Faculty Senate voted to recommend to Chancellor Jenkins a document establishing a code of operations for units within the University (see attachment to Senate Agenda for December 12, 1972). Dr. Jenkins has submitted this request to the Board of Trustees.

The charge for development of the unit codes states that "each will be submitted to the Faculty Senate and to the Chancellor for review and ratification . . . within one year of the adoption of the Code."

In order to facilitate the passage of these codes, the Committee on Committees recommends to the Faculty Senate the establishment of an ad hoc committee to screen these codes of operation and to report their recommendation concerning each to the Faculty Senate.

TITLE: Ad Hoc Screening Committee for Codes of Operation

STRUCTURE: The committee shall be composed of seven (7) members appointed by the Chairman of the Faculty from the Personnel Roster, and ex-officio the Provost and the Vice Chancellor for Health Affairs. All members shall serve throughout the period the committee shall function.

CHARGE: This committee shall receive and review Codes of Operation from each academic unit and report its recommendations to the Faculty Senate. The committee shall insure that all codes of units conform to democratic principles and the policies established in the ECU Code.

The committee shall inform each petitioning unit of its decision on the proposed code for the unit and allow the unit opportunity to answer any objections to the Code's acceptance.

If requested by a unit to aid in the development of its code, the committee shall be available for consultation and information.

LIMITS: Any unit may appeal the committee's decision to the Faculty Senate.

Within ²⁰thirteen (13) months of the adoption of the ECU Code, this committee shall also make a summary report of its operations on the floor of a regularly scheduled meeting of the Faculty Senate. Upon acceptance of its report and upon depositing copies of all documents relating to its activities in the office of the Faculty Senate, this committee shall be discharged. Subsequent modifications in codes may be submitted to the standing committee on governance of the Faculty Senate for review and submission to the Faculty Senate.

Suggestions:

A. Chairman of the Faculty

The Chairman of the Faculty should, in his selection of members for this committee, remember that there are differences among the operations of the units within the Arts & Sciences and the Professional Schools. He should strongly attempt to select members who have an appreciation of this fact, and who, in fact, serve various units of the University.

B. Committee as Established

The members of the committee should realize that their function is not to impose their own ideas of faculty governance on the units of the University. Rather, they should help units come to conformity with the new ECU Code of Operations in a manner most acceptable to the faculty of that unit.

Operations of University Academic Committees and
Standing Committees of the Faculty Senate

1. Membership

The official list of committee membership shall be distributed by the Vice Chancellor and Dean to every faculty member in September of each year.

The first person on each list shall schedule the initial organizational meeting - for the purpose of electing officers - within two weeks of receipt of the official list.

2. Officers

Officers of each committee are elected from the membership of the committee, excluding ex-officio members, for a term of one year. Previous service as a committee officer shall not prejudice a member's election to any committee office. Under normal circumstances each committee shall have a chairman, a vice chairman, and a secretary.

Interim elections may be held to fill an office that has become vacant or to replace an officer that 2/3 of the full committee membership deems is not fulfilling the obligations of the office.

3. Operations

The charge of each university academic committee will be found in the current Faculty Manual and the charge of each standing committee of the Faculty Senate will be found in the Senate constitution or bylaws.

Each committee shall operate according to the latest version of Robert's Rules of Order.

Minutes of each committee shall be sent to the Vice Chancellor and Dean, Chairman of the Faculty, Faculty Senate office, Chairman of Committee on Committees, and members of the committee.

A file of each committee's activities, minutes and other records shall be maintained in the Faculty Senate office.

A committee annual report shall be composed according to the official form and distributed to all general faculty before the last regular meeting of the Senate.

Committees shall report interim activities to the Senate at a time scheduled by the Senate.

SCHOOL OF ART

Curriculum for B.A. Degree

D. Community Arts Management Major

Minimum degree requirement is 180 q.h. of credit as follows:

1. General education requirements (See Section 6. The General College: REQUIREMENTS FOR BACCALAUREATE DEGREE PROGRAMS) minus following courses marked * plus completion of a foreign language through level 4 66 q.h.
2. Required cognate courses: Economics 111*, 112*; Psychology 50*; Music 120*, 121, 122, 123; Drama 100*, 130, 245a, 340, 355a,b; Speech 217*; Art 112, 113a,b,c, 217*; Sociology 110*, 225; Business Administration 224 62 q.h.
3. Required courses for major: Business Administration 10, 244, 245; Accounting 122, 140, 141, 252, 253; Art 15a, 22, 25; Community Art Management 300a,b; Drama 330; Music 201 45 q.h.
4. Plus general electives to meet minimum requirements for graduation

FACULTY AFFAIRS COMMITTEE

At its meeting on December 12, 1972 the Faculty Senate voted to table a recommendation of the Faculty Affairs Committee concerning the time of notification of granting of tenure. The Faculty Affairs Committee has reconsidered this matter and recommends the adoption of the following:

Motion: That the following language be substituted in the 1972-73 Faculty Manual in Appendix C, paragraph B for the present statement about the methods of granting tenure:

- B. Each faculty member without tenure will be notified by a letter from the Chancellor of his decision to grant tenure or not to grant tenure according to the schedule below:

March 1 of the third year for professors and associate professors

March 1 of the fifth year for assistant professors and instructors

It is the prerogative of the Chancellor to shorten this probationary period of faculty members at his discretion. Notification of tenure or non-tenure is not a notice of employment or re-employment. Each faculty member without tenure shall be notified in writing by the Chancellor whether or not he will be rehired for the following year according to the schedule below:

March 1, the first year
December 15, the second year
October 1, each year thereafter.

In effect, therefore, a faculty member who has been notified by the Chancellor that tenure will not be granted and who has been rehired for the next year according to the above schedule is thereby given notice of eighteen months that his or her services will be terminated. A decision by the Chancellor not to rehire a faculty member during the probationary period would preclude the need for notification of non-tenure. At the same time, it shall not be the practice of the university to re-employ faculty without tenure indefinitely on the basis of annual contracts. Therefore, any faculty member who is tendered more than six annual contracts (not necessarily in consecutive order) will ipso facto have been granted tenure with all its rights and privileges just as though the faculty member had been tenured by the ordinary process.

Annual Report of the Student

Recruitment Committee

TO: Faculty Senate
FROM: Paul E. Waldrop
Chairman of Student Recruitment Committee
DATE: February 20, 1973
SUBJECT: Annual Report of 1972-73 Academic Year

I. Membership

Richard Walls	Allied Health & Social Professions
Ruth Boxberger	School of Music
Bob Tate	School of Technology
K. H. Hu	Chemistry
John S. Ayers, Jr.	Admissions
Granville Spoy	Student Government Association

II. Meetings: The committee met on the following dates: September 2, October 19, November 14, December 14, January 23, 1973.

III. Interim Report to the Faculty Senate: None.

IV. Actions and Recommendations:

A. Recruitment of Local, State and National Students

1. The committee recommends that an in-depth analysis of admissions standards be performed for the purpose of determining standards which are broader and more flexible in scope than those presently in force.

Rationale: Present policy requires that some potentially qualified students be refused admission to ECU because of a written rule or policy which mitigates against their entrance. The recruitment committee requests that a study be performed by the senate or its appointed representation of the present recruitment policy with the idea of broadening and liberalizing the entrance requirements at ECU. Admissions officers can only go as far as the written policy permits. Questions were raised covering: who writes these policies; are these policies based upon sound research; do these policies reject some qualified students; is not the present high school program largely determined by the admissions policies of Universities; why can't ECU be unique in its admission policies; What effect will the new Career Education movement have on admissions at ECU?

The committee felt that the Faculty Senate should take a good hard look at present admissions policy since many students have expressed a desire to attend and have been refused admission because of a policy which this committee in some cases is questioning.

2. The recruitment committee recommends that the senate establish a tutorial service for students who need help in their courses of study.

Rationale: One of the most frightening aspects of University life is the feeling of helplessness which sometimes engulfs beginning students. If these persons have a place to which they can go for help when they need it they will be encouraged to do well and will have a good chance to survive. The feeling of the committee is that it is just as important to hold on to a student as it is to recruit new students. A tutorial service cannot guarantee success but it can certainly help reduce the attrition rate.

Students who avail themselves of this opportunity can become some of ECU's best recruiters. The service can also be advertised in ECU's bulletins and brochures and may sway some uncommitted person to attend.

3. The recruitment committee recommends that the senate broaden the self-help opportunities for potential students.

Rationale: Many students cannot attend school for lack of money. A select few are given grants and grants in aid but many are left out who could attend if they had the money. The recruitment committee believes that ECU can provide leadership in establishing jobs in the community for those who must support themselves through school. Frequently, a student with as little as two days of training can take on a job and earn a living. A job bank and training program can be established which will enable many poor persons to attend school. The committee feels that this aspect of recruitment will enable ECU to not only maintain its present enrollment but acquire a very stable and well-rounded group of students not now enrolled.

4. The recruitment committee recommends a greater flexibility in course scheduling and course requirements for ECU students.

Rationale: Present course requirements are determined by Southern Association Accreditation standards by State of North Carolina requirements and by various and sometimes arbitrary standards of schools and departments. Students who wish to transfer between departments and schools are frequently discouraged due to the additional requirements and inflexibility of departments and schools with regard to specific requirements. The committee believes that modification of stringent requirements would aid many students in achieving a goal not otherwise attainable and result in a graduate who can serve as an ardent recruiter for ECU.

5. The recruitment committee recommends that the Faculty Senate strongly urge the various schools and departments to establish recruitment teams of interested faculty and student members.

Rationale: Schools, lay organizations, industries, governmental groups, and others would be interested in ECU's programs if given an opportunity to find out about them. An established team which can put on a fast-moving informative, presentation and prove knowledgeable in subsequent discussions can go far in presenting ECU to the State and Nation. Time off from class can be justified by the additional study required of both faculty and students for such a presentation. Additionally the faculty of ECU could benefit by inter-departmental presentations. How many of us know and understand what other departments and schools are doing?

B. Recruitment of International Students

1. The Recruitment Committee recommends that the Faculty Senate review the status of ECU in all overseas data banks and ministries of education.

Rationale: Committee discussion has indicated that ECU is unknown in some areas of the world and thus many students who might be interested will never know that they might attend. It is suggested that some liaison be established with ministers of education in all foreign countries and that efforts be made to have ECU and its offering included in all overseas data banks wherever possible. It is unlikely that the cost will be great and it is quite likely that the recruitment possibilities will be broadened.

2. The Recruitment Committee recommends that the Faculty Senate promote the idea of having foreign students attend a special language school in North Carolina prior to attending ECU.

Rationale: Most foreign students who attend ECU have a knowledge of English and some variations in English ability. Their first six months period is most difficult and frequently they pose an unnecessary problem to themselves and their instructors. The committee feels that an English orientation period during the summer would be most helpful to all concerned and would enable the student to get a good start in the fall semester. The committee therefore believes

that this idea should be encouraged and in some way provided for in the recruitment of foreign students with a language barrier. It is understood that such a school is in existence at N.C. State University and that it can be used for such purposes by ECU.

C. Recruitment Facilities

1. The Recruitment Committee recommends that the Faculty Senate provide by whatever means possible, transportation for recruitment purposes of selected officers of admissions, students and student organizations, and faculty and faculty organizations.

Rationale: Present transportation facilities are provided by the School of Continuing Education and application must be made for vehicles. No provision is made for transportation of students or faculty who are interested in recruitment. The Recruitment Committee believes that a recruitment team of students and/or faculty would prove useful in certain situations and that the Faculty Senate should make provision for transportation on a more permanent basis than is now being done.

2. The Recruitment Committee recommends that the Faculty Senate urge the various schools and departments on campus to prepare special tapes, short films, slides, brochures, charts, graphs and any other audio visual media which can be utilized to inform students of the advantages of attending ECU.

Rationale: (1) The various schools and departments are frequently called upon to inform someone or some group concerning their purpose, place, ideas, ideals, and other facets. This usually is done by some available faculty member, graduate student or secretary. A concise to-the-point presentation can be made available and can provide the

necessary overview even without the assistance of any of the above personnel. High school students, parents and other lay organizations can utilize these presentations to inform themselves and others. School officers who are called upon to present ECU's programs can use selected portions of these presentations as an aid. At present, a small brochure is about all that is available for each department.

Rationale: (2) The committee believes that each school and department should develop and display a brief philosophy which can serve to justify its place in the University. This philosophy should be prominently displayed and reference should be made to it at frequent intervals. High school students can be drawn to a meaningful philosophy and develop a strong sense of allegiance to a school or department which adheres to it.

Rationale: (3) Despite the aspersions cast upon the social life at ECU a strong point should be made by each school and department concerning the social aspects of that school or department. Most students will wish to identify strongly with some group and emphasis should be placed upon seeing that each student finds a strong identity with a school or departmental sub-group. The fraternity/sorority cohesion should permeate each department as a minimum and each school if possible. A student who feels wanted and needed in a school or departmental organization should become an excellent recruiter among his brothers, sisters and friends at home.

Paul E. Waldrop, Jr.
Chairman

TO: The Faculty Senate

FROM: The Credits Committee

RE: Recommendation Concerning Drop Procedures

The Credits Committee recommends that a student be allowed to drop any course without penalty on his own volition through the fourth week (or the corresponding period in the summer term) of classes. The only requirement is that he notify his Department of his action. After that date, and through the end of the quarter, a student must seek permission from the Provost's Office (or where appropriate, the Vice Chancellor for Health Affairs) in order to drop a course without penalty, and such permission will be granted only for reasons of clear and compelling necessity. For example, the later cases would include those involving in a substantial and obvious way the mental and physical health of the student; clear-cut cases of personal emergency brought on by a death in the immediate family, etc. It is the feeling of the Committee that strong and demanding standards can and should be developed and applied by the Provost's Office (or where appropriate, the Vice Chancellor for Health Affairs) after the fourth week (or the corresponding period in the summer term).

In addition, it is recommended that the Faculty Senate create a new Committee made up of three faculty members to serve as a court of appeal for those students wishing to pursue further an adverse decision of the Provost's Office (or where appropriate, the Vice Chancellor for Health Affairs). If a student takes an adverse decision of that Committee to the Chancellor, it is recommended that the Chancellor rely heavily upon the advice and recommendation of the Committee.

It is felt by the Credits Committee that this proposal has these merits:

1. By allowing students to drop on their own volition through the fourth week (or the corresponding period in the summer term) it will drastically reduce the number seeking permission to drop courses.
2. The resulting number of students seeking to drop after the fourth week (or the corresponding period in the summer term) will be small and manageable in number and can be handled without great administrative difficulty by the Provost's Office (or, where appropriate, the Vice Chancellor for Health Affairs).
3. By having the Provost's Office (or, where appropriate, the Vice Chancellor for Health Affairs) handle the requests we can insure uniformity of standards and will avoid the current inequity that often results from one Department being quite lenient in allowing drops and another being quite strict.
4. By having the Provost's Office (or, where appropriate, the Vice Chancellor for Health Affairs) handling the requests, the departmental chairmen will be relieved of the responsibility.