

EAST CAROLINA CODE

Preamble

The Statement on Government of Colleges and Universities issued by the American Association of University Professors, the American Council on Education, and the Association of Governing Boards of Universities and Colleges calls for a mutual understanding which produces an essential joint effort in the governance of universities and colleges. In order to implement the spirit of this statement, we at East Carolina University institute the following code of regulations of university government.

A. Appointment of Administrative Officials

Each administrative official, (exclusive of the Chancellor) whose direct concern is with academic matters, vice-chancellors and their assistant vice-chancellors, the Provost and assistant Provosts, deans and assistant deans, the director of library services and departmental chairmen and assistant chairmen, will be appointed in accordance with the following procedure:

1. The immediately superior administrative official will convene a nominating committee which will be formed in the following way:
 - a. The officer will designate a committee of at least five persons, including the officer as ex officio.
 - b. At least three fifths of this committee will be tenured faculty members belonging to the constituency of the new official, elected by the members of that constituency, by secret ballot.
 - c. The remainder of the committee will be chosen from tenured faculty members or administrators in a manner designated by the appointing officer.
2. This nominating committee shall
 - a. establish criteria that the new official must meet,
 - b. solicit and screen applicants for the position,
 - c. submit to the appointing officer a list of at least two acceptable nominees.
3. The appointing officer may accept one of the committee's nominees or he may reject them. If he should reject them, the committee must produce another list.

B. Development of Codes

Each unit, the various professional schools, the Division of Continuing Education and the departments of the College of Arts and Sciences, shall, within one year of the adoption of this Code, democratically develop a code of operations acceptable to the majority of faculty members of the unit. A Professional school may elect to consider the School as a unit. The code will provide for the conduct of unit affairs according to Roberts' Rules of Order, Newly Revised. The code shall establish procedures which will allow

the faculty to discharge its responsibilities in the area of appointments, decisions not to reappoint, promotions, the granting of tenure and dismissal. Each code will be submitted to the Faculty Senate and to the Chancellor for review and ratification.

C. Evaluation

1. During the regular session, no later than one year after the adoption of the East Carolina Code, the individual departments of the College of Arts and Sciences and the various professional schools shall complete a self-evaluation of their operations. After advance notice of one week by its administrative official, the full-time faculty shall meet and elect by secret ballot an evaluation committee that shall draft procedures for the evaluation of the department or school activities during the past four years, emphasizing such areas as the undergraduate and graduate programs, research and publication activities of the faculty, faculty morale, student opinion concerning the unit's course offerings and other stated areas determined by the faculty. The administrative official of a department or school will be ineligible to serve on the evaluation committee. The evaluation committee will conduct the evaluation and present its report to the full-time faculty. Acceptance of the report will require approval, by secret ballot, of two-thirds of the full-time faculty present.
2. Concurrently, the full-time faculty will vote by secret ballot whether to recommend the continuance in office of its administrative officer. A negative vote of three-fifths of the full-time faculty present would normally elicit the concern of the immediately superior administrative officer and a search for a new administrative officer at the departmental or professional school level should be initiated upon the approval of the Chancellor. The departmental evaluation committees of the College of Arts and Sciences will forward their vote tallies regarding the effectiveness of both the department and its administrative officer to the Dean of the College. The professional schools will forward their reports and tallies to the Provost. Units within a Division will forward their tallies and reports to the Vice Chancellor for that Division. Thereafter, the self-evaluation will be conducted in a similar manner every fourth year.

D. Status of Administrative Officials

1. No administrative official has tenure in his administrative position and no administrative position carries with it a particular academic rank. An administrative official may be removed on the recommendation of the administrative officer immediately superior to him with the concurrence of appropriate administrative officers and final action by the Chancellor.
2. The removal of an administrative officer will not prejudice his position as a teaching member of that faculty.

E. Any provision of this code which conflicts with the Code of Operations of the North Carolina University System is null and void.

REPORT OF AD HOC GOVERNANCE COMMITTEE

SUBJECT: Admendment to the rules for electing delegates to the Faculty Assembly of the University of North Carolina, as adopted by the Faculty Senate, October 24, 1972. The following statement is proposed to become item six (see minutes of Faculty Senate, October 24, 1972; Agenda of Faculty Senate, October 24, 1972).

6. In addition to attending meetings of the Faculty Assembly, delegates shall attend meetings of the Faculty Senate and Senate Agenda Committee, provided however, that Assembly delegates who are not members of the Senate shall attend Senate meetings without vote, and that Assembly delegates who are not members of the Agenda Committee shall attend Agenda Committee meetings without vote; None of the above shall be construed to conflict with the Constitution of the Faculty Senate.