

FACULTY SENATE MINUTES

December 14, 1971

The Faculty Senate met on Tuesday, December 14, 1971, at 3:00 p.m. in Room 102B Social Science Building. The Chairman called the meeting to order. The roll was checked with the following members absent: Hayek, Stanforth, Eagan, Parham, Lunney, Reilly, Huguelet, Deboard, Mann, Scott, Murphy, Marshall.

The minutes of November 16, 1971 were approved.

SPECIAL ORDER OF THE DAY

Dr. Carroll Webber, Chairman of General College Advisory Committee is asking for information from any university committee that is considering problems in advising undergraduates in General College, contact him in the Department of Mathematics.

UNFINISHED BUSINESS

There was no unfinished business.

REPORT OF COMMITTEES

A. Admissions Committee

Herman Phelps presented a preliminary report for the Admissions Committee (See attached). Mr. Ferrell asked if there was any type of procedure used to determine which appeals would be heard. Mr. Phelps replied that there was a rough rule of thumb that students only 1 or 2 quality points down were usually readmitted without a formal hearing and that those whose quality points were down so far that it would be virtually impossible for them to be raised were rarely heard. He also stated that the majority of the cases were students who were working full time and taking a full course load. Mr. Ferrell asked if there was any formula which could be used in advising working students as to the maximum number of hours they should attempt. Apparently there are no such guidelines.

Mr. Adler asked about the status of the credit for the transfer "D". Mr. Phelps replied that the committee was working with the Committee on Credits and that when a decision was reached, one of the committees would bring the recommendation to the Faculty Senate.

B. Recruitment Committee

The Recruitment Committee had no report at this time.

C. Calendar Committee

Miss Helen Steer presented the Calendar Committee report (see attachment to Faculty Senate Agenda of December 14, 1971). She stated that on pages 2, 4, and 6 that the following corrections should be made in the examination schedule.

"Two-hour examinations in Accounting 122, 140, 141, 252, 253, 255 will be given on Saturday, November 18 (p.2); February 24 (p.4); May 19 (p.6), from

8:00-10:00 a.m., from 10:00-12:00 a.m. and from 2:00-4:00 p.m." This replaces the sentence concerning the common examinations in Accounting. Also on page 2 the hours for the common examination in Geography 15 should be changed to 10:00-12:00 a.m. Also, an amendment to the examination schedules for Winter and Spring Quarter had been requested by the Graduate School (see attached).

Mrs. Douglas moved that the calendar for 1972-73 be accepted with the above noted corrections and amendment. Resnik seconded, the motion was approved.

D. Committees on Committees

Mr. Ferrell presented the committee's report. The committee had two recommendations and a suggestion.

It recommended that the parliamentarian be an ex-officio member of the Faculty Senate Agenda Committee without vote.

Mr. Grossnickle moved that the Faculty Senate constitution be amended and that the description of the Agenda Committee have the additional sentence, "The parliamentarian shall be an ex-officio member without vote." Mrs. Hampton seconded and the motion passed. The Chairman stated that this amendment would be presented to the General Faculty at its next meeting in the Fall.

The next recommendation was that for the benefit of the campus committee that a format for committee reports and the dates the reports should be made, be placed in the Faculty Manual.

Mr. Grossnickle moved that the form recommended by the committee (see attached) for committee reports be printed in the Faculty Manual. Mr. Ragan seconded, and the motion passed.

The committee suggested that consideration be given to changing the office of parliamentarian so that the parliamentarian would serve for a longer term and would not necessarily have to be a member of the Senate. Thus, with a longer term there would be the benefit of experience. Also, the parliamentarian should be available to resolve any problems concerning parliamentary procedure on campus. The Chairman stated that this would be referred to the Ad Hoc Governance Committee.

E. Curriculum Committee

Mr. Conley, Chairman of the Curriculum Committee presented the Curriculum Committee Report. Mr. Byrd, Mrs. Wood, Mr. Miller, from the School of Allied Health, were recognized by the Chairman to answer questions.

Mr. Grossnickle moved that the curriculum for the B.S. Degree in Environmental Health be approved. Mr. Ball seconded.

In the discussion, Mr. Shank asked if the program fitted the 180 hours suggested in President Jenkins' memorandum to the faculty. Mrs. Wood replied that the program had been structured beforehand. Mr. Woodside asked why 199 hours rather than 190 hours were required. It was stated that this was an error and the number of elective hours should be changed. Mr. Woodside moved the elective hours be corrected. Miss Steer seconded. Other errors were also pointed out.

Mr. Ferrell questioned the Curriculum Committee minutes of November 22, 1971. Mr. Ferrell moved that if Federal Financing were not forthcoming, the program be dropped. There was no second. Mr. Byrd, Assistant Dean of the School of Allied Health, spoke explaining the conditions and deadlines of the Federal Funds and the problem which had arisen due to the restructuring of the state system of Higher Education. Mr. Resnik asked why no geology courses were among the required cognates. Mr. Miller replied that the program would be under constant study for ways to make improvements and there was a definite possibility that geology, geography and physics might be included among the required cognates in the future. Mr. Resnik moved that the degree program be returned to committee. There was no second. Further discussion ensued. Mr. Ferrell suggested that new programs in the future be considered also in terms of dollars and cents and how the rest of faculty would be effected. Provost Williams stated that the Advisory Committee on Program and Budget Implications would be considering all new programs and courses approved by the Curriculum Committee after the beginning of Winter Quarter. Mr. Grossnickle stated that his motion was to incorporate all corrections. Mr. Ball agreed. The corrections brought out were: Nutrition 105 is Home Economics 105; Total quarter hours in Environmental Health Courses 30 q.h. instead of 29 q.h. with EHLT 222 carrying 4 q.h. rather than 3 q.h. Also the number of elective hours should be 42 q.h. rather than 52 q.h. Thus, the total number of hours required for the degree being 190. The question was called. The Chair stated that the motion seemed to pass by voice vote. A request was made for a show of hands. The vote was 24 for and 13 against. The motion was approved.

F. Faculty Affairs

Miss Chauncey presented the Faculty Affairs Committee report. The committee has met six times for about an hour and a half each time. The following topics are being considered by the committee; (1) policies and procedures for evaluation of non-tenured faculty members; (2) policies on summer school teaching for faculty near retirement which the Faculty Affairs Committee has asked the Faculty Welfare Committee to consider and share its view with them; (3) code for department structure and operational procedure.

The committee had considered the statement in the faculty manual concerning causes for dismissal and on a 3 to 2 vote wished to recommend that under Appendix C, III, C. Misconduct, item b, "Gross deviation from accepted moral standards", be deleted from the Faculty Manual.

Miss Patricia Daugherty moved that this section be deleted. Mr. Bishop seconded. The question was called and a show of hands vote approved the motion with 21 for and 11 against.

Mr. Ferrell asked if a quorum was present, a count was made and there was a quorum.

G. Faculty Welfare Committee

As there was no committee representative present, the Chairman asked the secretary to read a letter from Dr. Brimley stating the committee's action on the question of a Faculty parking fee referred to the committee at the September 28, 1971, meeting of the Seante for study.

The action as read was:

"The Faculty Welfare Committee is basically opposed to charging a fee for faculty and staff parking. However, if it is absolutely necessary in order to provide and maintain reasonable parking facilities, the Committee recommends a five dollar (\$5.00) fee for a permanent sticker good for five years. The Committee further recommends that if a faculty or staff member leaves the employ of the University during the five year period, he be refunded one dollar (\$1.00) for each full year remaining on his sticker upon surrender of the remains of the sticker".

Mr. Adler moved that the problem be returned to the committee with instructions that the question continue to be considered and returned to the Faculty Senate with explanation as to whether a parking fee is necessary or not and why; also, is additional parking necessary? Mr. Woodside seconded.

In the discussion there was a feeling that the senate did not know all of the pertinent facts and felt that the knowledge of such facts was needed. Miss Ellenburg stated that at least two staff parking areas were hardly ever full. They were the areas behind the heating plant and the area near the girls dorm close to the Old Austin area. The question was called and the motion was approved.

NEW BUSINESS

There was no new business.

The Senate adjourned at 5:00 p.m.

Respectfully submitted,

Stella Daugherty

Preliminary Report of the Admissions Committee

1971-1972

I. Date: December 14, 1971

To: Chairman, Faculty Senate
Vice-President and Dean

From: Herman D. Phelps, Chairman
Admissions Committee

II. Membership of Committee

Dr. Robert Williams, Provost ex-officio
Dr. John H. Horne, Dean of Admissions ex-officio

Alice Marjorie Harrison, Business
T. E. Long, Psychology (Alternate)
Virginia McGrath, Mathematics
Fred Sorenson, English
Peggy Wood, Allied Health (Alternate)
Pamela Ann Faison, Student
Don Clemons, Chemistry, Vice-Chairman
Herman D. Phelps, Continuing Education, Chairman

III. Meetings of Committee

<u>Dates</u>	<u>Members Absent</u>	<u>Appeals Considered</u>
May 24, 1971	McGrath, Owens	28
June 24, 1971	Clemons, Harrison, Long, McGrath	69
August 19, 1971	Horne, Williams	1
August 30 & 31, 1971	None	409
November 11, 1971	None	25
November 16, 1971	None	39

IV. Reports to the Faculty Senate during this school year

None

V. Questions discussed by the Committee during the year

1. Retention requirements for students seeking a second degree.
2. Proposed change to catalogue concerning when appeals for readmission must be submitted (page 91).
3. Special admission requirements for talented students applying for music, art, and other programs including athletics.
4. Allowing transfer credit for D's. Working with Committee on Credits on this matter.
5. Appeals for readmission.

VI. Policy Recommendations made by the Committee

None

VII. Responses to the Committee's recommendations by the appropriate agencies

Not applicable

VIII. Committees evaluation of:

- a. Its structure
satisfactory
- b. Its duties
clear and reasonable
- c. Its function
no functional problems
- d. Its personnel
The personnel on this committee have given their time and effort willingly.

Amendment to Winter 1972-73 Calendar. This amendment is to be an exception to the first paragraph in the section headed "Examination Schedule" and should be included as a separate paragraph between the first paragraph and the statement on common examinations.

Examinations in graduate classes (300G and 400 courses) meeting on Monday and Friday evenings and on Saturday morning will be held on the night or the morning of their usual meeting during the examination period (Friday, Saturday and Monday, February 23, 24 and 26) rather than on the last regular meeting of the class.

Amendment to Spring 1972-73 Calendar. This amendment is to be an exception to the first paragraph of the section headed "Examination Schedule" and should be included as a separate paragraph between the first paragraph and the statement on common examinations.

Examinations in graduate classes (300G and 400 courses) meeting on Monday and Friday evenings and on Saturday mornings will be held on the night or the morning of their usual meeting during the reading and examination periods (Friday, Saturday and Monday, May 18, 19 and 21) rather than on the last regular meeting of the class.

ANNUAL REPORT OF THE _____ COMMITTEE

I. Date:

To:

From:

Subject:

II. Membership of the Committee (including ex officio members)

III. Meetings of the Committee (including dates, members absent)

IV. Dates of Reports to the Faculty Senate during the Year.

V. Questions discussed by the Committee during the Year.

VI. Policy recommendations made by the Committee

VII. Response to the Committee's recommendations by the appropriate agencies.

VIII. Committees evaluation of:

a. Its structure

b. Its duties

c. Its functioning

d. Its personnel