

FACULTY SENATE

MINUTES OF MAY 18, 1971

The Faculty Senate met on Tuesday, May 18, 1971 at 3:00 P. M. in Room 103, Biology Building. The Chairman called the meeting to order and asked for corrections to the minutes of the April 20, 1971 meeting of the Senate. There were none, and the Chairman ruled that the minutes were accepted as presented. The roll of the Senate was checked with the following member absent: Kinzie

SPECIAL ORDER OF THE DAY

The Chairman stated that Dr. Holt had something he would like to do, and she asked if Dr. Price and Dr. Ellen would please come to the front. Dr. Holt presented Price, Ellen and Mrs. Rosenfeld with plaques for their service as Chairmans of the Faculty Senate.

UNFINISHED BUSINESS

Mr. Calhoun presented the Faculty Affairs Committee report. He stated that they had had no items of any importance come before them. He stated that the committee had met 3 times during the school year. They had discussed the function of the committee and had requested that the Committee on Committees restudy the functions of the Faculty Affairs Committee.

REPORT OF COMMITTEES

Mr. William Grossnickle presented the University Curriculum Committee Report. He moved that the B. A. in Art be approved, this was seconded by Crawley and passed. He then moved the acceptance of the B. S. degree in Occupational Therapy, this was seconded by Resnik and passed. Mr. Grossnickle then stated that French 220 should show that it is not open to French majors or minors. He also stated that Spanish 220 should also show that it is not open to Spanish major or minors. He so moved, the motion was seconded by Hester and passed.

Mr. Grossnickle then stated that the catalog description for English 272 was incorrect and would be changed.

The next committee to report was the Committee on Committees (see attached). This report was presented by Jean Lowry. Miss Lowry stated that her report required no action. She stated the functions of the Committee on Committees, and stated that the committee had worked and tried to fill the vacancies on the committee with people that were capable, but that were not already serving on a committee. She further noted that there were many more faculty members requesting committee assignment than there were vacancies; that the Committee tried for a balance between departments; that the Committee had passed over many who have done good jobs in the past in order to give new persons a chance; and that the Committee was of course influenced by what its own members knew about persons requesting committee assignment.

Mr. Joe Davis presented the Credits Committee Report (see attached to agenda for May 18th meeting). Mr. Marshall raised the question on item 2c pertaining to the grade point average. He stated that he thought the grade point average was too high. He stated that it should be for average students. Mr. Williams moved that the report be accepted as presented, Resnik seconded the motion. Mr. Rees asked if the instructor would know whether a student was using the option; Mr. Davis noted that the instructor would have to know in order to assign a grade. There was further discussion by Adler, Ellenburg, Grossnickle, and Lowry, who noted that she didn't think the good student needed this option. The question was called and the motion failed with a vote of 39 no's and 15½ yes'.

Mr. Frank Fuller presented the Student Guidance report (see attached). Mr. Fuller explained his desire for the support of the faculty in the summer academic counseling program. This report required no action.

Mr. Tom Chambliss presented the Teacher Education and Careers Committee report (see attached). There were no questions and the report required no action.

Mr. Donald Lawler presented the Library Committee report (see attached). There were no questions and the report required no action.

Mr. Sanderson presented the Admissions Committee report (see attached). The question concerning the acceptance of a "D" from transfer students was discussed by Adler and Lowry. Adler suggested a "D" should transfer as a "D", just as we give credit for a "D". Lowry argued that the rule discouraged students who float from school to school. Sanderson noted that by not transferring "D", a transfer student started off even. Mr. Horne moved the report be accepted, Mr. McDaniel seconded the motion and the question was called. The motion was voted on and passed.

The next committee report was the Calendar Committee. The report was presented by Mr. Mayberry. He stated that the committee had composed a new calendar, which would be based on the semester system. He showed on the blackboard the following:

Semester	Quarter
70 days per semester	50 days per quarter
<u>x2</u>	<u>x3</u>
140	150
<u>18 exam. days</u>	<u>12 exam. days</u>
158 days	162 days
31 3/5 weeks	32 2/5 weeks

He stated that if the Senate directed, the committee would be willing to postpone their beginning date for the new calendar until 1973-74. Mr. Rees moved the new calendar be approved, beginning with the 1973-74 academic year, it was seconded by Mr. Ellis. Miss Lowry stated that she was in favor of the semester system, because it would eliminate 1/3 of the paper work, and that there would be the same number of labs per week as there were classes. She stated that the text books were designed for the semester system. She also stated that the exams would come before Christmas and this would be helpful to both the student and the instructor. She also noted that if the semester system failed to pass this time, her department foresaw the issue being brought up again and again each year.

Mr. Rees raised the issue of Saturday classes and noted that he did not believe the Calendar Committee envisioned the need for Saturday classes. He stated that many who opposed the semester calendar were simply opposed to change. He also said that he was faced with the problem of teaching in 3 quarter hours what is taught everywhere else in 3 semester hours, and for this and other reasons, he strongly supported the change to the semester system.

Mr. Grossnickle answered that he opposed change just for the sake of change and pointed out that last year's ad hoc committee's (Faculty Senate Calendar Study Ad Hoc Committee; see minutes of December 9, 1969) report had noted that there were pros and cons to both systems; but not enough differences to warrant a change.

He reminded the Senate of the important changes in the general education requirements, the major reorganization of several departments and the new degree proposals put through on essentially the basis of the quarter system with the increasing trend to 3 quarter hour courses - all this action taken during the past year. He commented that much of this action should have been postponed if the University was contemplating such a drastic change; yet although the Calendar Committee notes the new calendar was a product of much thought and preparation, the general faculty was notified of the proposal only one week in advance of this meeting.

Mr. Grossnickle also stated that Incate was coming next year to study teacher certification, that the Southern Association was due in the near future to study accreditation of the University and that he understood several professional schools also faced accreditation studies. He wondered, with these problems to face, if the change was worth the time of a considerable portion of our faculty who would be required to contribute large number of man hours to facilitate the change.

While noting that he totally opposed the proposed change, he said he wished to comment on the timing. He pointed out that he spoke as ex-chairman of the Curriculum Committee, and as such, he questioned if enough time was being allowed for the change over. He said it wasn't a question of whether the job could be done, but of what kind of job the Senate wanted done. He stressed the vital role of the Curriculum Committee and stated that the time schedule as proposed would push such a work load on the committee as to dilute its importance and effectiveness.

He stated the change would bring us right back to the issue of the general education requirements; that departments could not determine cognates until cognate departments had adopted schedule; that to be fair to students, a catalog should be out a year ahead of time and that even without this, the Curriculum Committee would need to finish its work by December of the last academic year on the quarter system. Thus if the semester system was to be adopted, he suggested the following schedule:

71-72	clean up and change schedule
72-73	settle cognate and General Educ. Requirements
73-74	clear up mistakes and put out catalog
74-75	put system into effect

Mr. Clark stated that the change would create problems for the Teacher Education department; a large number of our students are in some teacher education program and he noted that they were having a hard time finding places to place the student teachers now and that the semester system would cut down on the time that the student teachers could practice.

He also noted the study of the ad hoc committee which he said spent two years taking a reasonable look at this question and recommended no change, and of the two votes of the faculty during 1970 opposing any change. He stated that it seemed unreasonable to have this question thrust upon the Senate at the last meeting of the year when a large majority of the faculty were unaware of this recommendation until just one week earlier.

Mr. Clark further stated that what bothered him the most were the figures 140 class days vs 150 class days. He said he believed the number of class days to be very important and wondered what justification the Calendar Committee offered for reducing our academic year in terms of class days. He requested such justification from someone on the committee; his request was unanswered.

Mr. Ferrell referred to the universities mentioned by Chancellor Caldwell of N. C. State and pointed out all were on a semester system.

Mr. Crawley proposed that a survey of courses be taken and then the matter be decided upon.

Mr. Adler stated that his department was against the change and presented some pro-quarter argument. Also Mr. Adler noted that with fewer class days, Saturday classes might be necessary, and took note of the statement by Mr. Rees that the committee did not envision the need for implementing Saturday classes; he asked who decides whether Saturday classes will indeed be implemented. Further he requested that the person, if present, or some member of the Calendar Committee present, give their reaction to the speculation concerning Saturday classes. No one volunteered the information requested.

Mr. Lambeth stated that he had talked to a number of persons, some in favor of the semester system, who think the Senate should first decide on a system; then consider a calendar. Mr. Lambeth made an alternate motion that the motion be tabled. Mr. Adler seconded. Mr. Bailey requested that a standing vote be taken. The vote was taken with 18 for and 38½ against. The Chairman stated that the original motion was still on the floor. Mr. McAllister ask how the new calendar compared to other schools. Mr. Mayberry stated that the calendar had been patterned after that of UNC and N. C. State; close to Duke. Mrs. Daugherty asked weren't community colleges on the quarter system. Mr. Horne stated that all state supported community colleges were on the quarter system. She wondered if it wouldn't create a problem. She also noted two points; that as past Chairman of the Curriculum Committee she was in almost complete agreement with the remarks of Mr. Grossnickle. She also answered Mr. Rees' complaint about 3 quarter hour courses being insufficient by noting that such courses could and should be changed to 5 quarter hours courses if similar courses are offered elsewhere as 3 semester hour courses; she pointed out that it is largely a department's decision to offer 3 quarter hour courses. Mr. Reilly said the problems of change over should not be considered as he felt we had enough brains and energy here to facilitate the change and solve the administrative problems. He stated we should base our decision on the kind of job that can be done in class rather than on external considerations. He also noted that from his experience, more can be done with a group of students if you have them 15 to 18 weeks, than if you only have them 10 weeks; that research and term papers can better be done on a semester system.

Mr. Parks, noting he favored the semester system, said we should not let "the bureaucratic tail wag the educational dog".

Mr. Gordley asked if the course changes could not simply be the responsibility of the department chairman rather than the Curriculum Committee.

Mr. Williams, stating he was not speaking for or against the semester system, suggested that if the Senate did adopt a semester calendar, that it not bind itself to a 1973-74 start-up, he further suggested that the motion be amended to call for a review of activities in 1972-73 to see if the semester system should be given up, or if another year should be taken for the change over, or if the semester calendar could indeed go into effect for 1973-74.

Mr. Ferrell agreed with Mr. Williams, and moved that the motion on the floor be amended to allow for an assesment of the type suggested by Mr. Williams, the assesment to be taken in January, 1973. Mr. Williams seconded and the motion carried. The amended motion would read: that the two-term (semester) calendar go into effect as of the 1973-74 academic year provided an assesment to be made by the Senate in January 1973 indicates that the change over can be made by September, 1973.

The Chairman stated that she had several people not on the Senate that had asked to speak. Mr. Lamb, Chemistry, Mr. Pignani, Math, Mr. Chambliss, Education and Mr. Slaughter, Graduate Student.

Mr. Pignani, noting the comparsion of the proposed calendar with calendar of UNC, Duke, and N. C. State, pointed out that we do not attract the same sort of students as these schools. He further noted that he was more interested in making transfer from our community colleges to ECU as smooth as possible as opposed to trying to make ECU's system coincide with UNC's.

Mr. Lamb spoke in favor of the quarter system; Mr. Slaughter spoke in favor of the semester system.

Mr. Chambliss spoke of the problems the change over would cause in teacher training. He took special note of the fact that with but two terms, our students would have to be spread over a much wider area for student teaching.

Mr. Woodside stated that the Senate could not avoid facing the fact that proposal to change to semester systems were defeated three times last year, twice by a vote of the faculty. He suggested that in the face of the two preference votes of the whole faculty, it did not make sense for 60 people to force the semester system on the University. He challenged the proponents of the new calendar to submit it to a vote of the faculty and offered a substitute motion that the proposed calendar be submitted to a faculty vote before further action by the Senate. The Chairman ruled the motion out of order.

Mr. Ragan called the question. The question was voted on and passed, the motion was then voted on and passed 26½ for and 26 against.

Mr. Hursey objected that it was ridiculous to adopt the proposed calendar by such a slim vote and in face of two University wide referendums opposing such a system.

There was a motion to adjourn, the motion was seconded and the meeting was adjourned at 5:30 P.M.

Respectfully submitted,

Robert Woodside, Secretary

I. Date: May 18, 1971

To: Robert L. Holt, Vice-President and Dean
Robert W. Williams, Provost
Vila Rosenfeld, Chairman of the Faculty
Robert M. Woodside, Secretary of the Faculty Senate

From: The Committee on Committees

Subject: Annual Report, 1970-71

II. Membership of the Committee:

Jean Lowry, Chairman
Carolyn Hampton, Secretary
Carl Adler
Rachel Kilpatrick
Tinsley Yarbrough
Fred Ragan, Adviser
Vila Rosenfeld, ex officio

III. Meetings of the Committee:

September 15 -- all members present
September 29 -- Carolyn Hampton, Rachel Kilpatrick, Tinsley Yarbrough absent
January 26 -- all members present
May 4 -- Carolyn Hampton absent
May 12 -- Rachel Kilpatrick absent

IV. Date of Interim Report to Faculty Senate: November 10, 1970

V., VI., and VII. Question discussed by the Committee during the year, Policy recommendations made by the Committee, and Response to the Committee's recommendations by the appropriate agencies:

- A. Question: A vacancy on the Admissions Committee
Recommendation: Joe Paulk was nominated to fill the vacancy.
Response: The nominee was approved by the Faculty Senate, November 10, 1970
- B. Question: Method of filling vacancies occurring in committees during an academic year.
Recommendation: That vacancies occurring in committees be filled on a temporary basis by people appointed by the Chairman of the Senate in consultation with the Committee on Committees, the vacancy then to be filled in the normal fashion in the spring by Senate elections.
Response: Recommendation approved by the Faculty Senate, November 10, 1970.
- C. Question: The need to increase the quorum of academic committees, in consideration of the addition of student members.
Recommendation: That no changes be made in the number required for a quorum in the various committees, and that student members and ex officio members not be counted in determining a quorum.
Response: Recommendation approved by the Faculty Senate, November 10, 1970.

D. Question: The need for a credentials committee to keep a record of the number of senators on the roster from each department or school and to notify the Senate when changes occur in representation.
Recommendation: There is no need for a faculty credentials committee.
Response: The Secretary of the Faculty Senate is empowered by the Constitution "to keep an accurate list of membership of the Faculty Senate."

E. Question: The need for a faculty constitution committee to make recommendations for revision as the need arises.
Recommendation: That the need for a constitution committee be studied further.
Response: No action taken.

F. Question: The feasibility of including a staff member on the Faculty Welfare Committee.
Recommendation: That the question be deferred until the 1971-72 Committee on Committees can make recommendations for structuring a university welfare committee to include staff members.
Response: No action taken.

VIII. Committee's Evaluation of:

- A. Its Structure: No change recommended
- B. Its Duties: No change recommended
- C. Its Function: No change recommended
- D. Its Personnel: No change recommended

TO: All Departmental Chairmen

FROM: Student Guidance Committee
Frank G. Fuller, Chairman

SUBJ: Summer Academic Counseling Program
Wednesday 2:15 - 3:15 p.m.
June 16, 23, 30 July 7, 21, 28

During the past two years one of the most successful aspects of the orientation program for freshmen has been the session devoted to departmental information. Dean Mallory has indicated very favorable student reaction to this program.

We are again requesting your participation in the program. Because of the necessity for a knowledgeable person to advise students, we suggest the departmental chairman, or an experienced faculty member, meet with each group of freshmen. There will be six separate orientation groups as follows: June 16, 23, 30, July 7, 21, 28. Each session will last an hour and will begin at 2:15 p.m.

Please advise Dean Mallory (telephone 6824) of your willingness to participate. He needs to know who will represent you and in what room you want your prospective students to assemble.

Thank you for your assistance. We hope through this program to alleviate some of the anxieties which freshmen feel in facing a new situation. We are enclosing some suggestions we hope the advisor will find helpful in aiding students.

GENERAL GUIDELINES FOR ACADEMIC ADVISERS

During Summer Orientation

1. Impress upon the students the need to consult the CATALOG requirements both for the degree desired, and for the specific departmental requirement requirements before pre-registering for fall courses.
2. Tell the student whether he has a CHOICE TO ENTER the General College and later transfer to your department, or whether he should enter your school (department) at the outset of his college career.
3. Warn students about any limitations on the number of ELECTIVE COURSES which he may safely take without making himself graduate later than necessary. (Tell him what is meant by an "elective" course).
4. Emphasize the UNIQUE requirements of your department.
5. Indicate the PREFERENCES which your department advises where a choice of courses exists.

TEACHER EDUCATION AND CAREERS
COMMITTEE

ANNUAL REPORT

TO THE FACULTY SENATE
1971

Committee Members: Tom Chambliss, Chairman
Douglas Jones, Ex-Officio
Mary Jo Bratton, History
William Holley, Art
Harold McGrath, Business
Moses Sheppard, Science Education
Katy Sowell, Mathematics (Secretary)
Ralph Verrastro, Music
Jackie Amyette, Student
Michael Landon, Student

The initial meeting of the Teacher Education and Careers Committee for 1970-71 was held on September 29, 1970. Others were held on October 19, November 16, December 7, January 25, February 15, March 15, April 19, and May 10.

The committee has continued to study procedures for screening students for admission to the upper division and evaluation during the student teaching quarter. The screening process is hampered by the failure of students to declare a major early enough to receive guidance from the major department. Some are remaining in the General College well into their senior year. These circumstances make it very difficult to avoid unnecessarily heavy enrollments in the student teaching program during the spring quarter.

No basic changes will be made in the evaluation of student teachers in the immediate future. However, progress report forms will be revised during the next few months.

The committee sees a need for increased coordination between major departments and the School of Education in providing the growing number and variety of professional experiences in the methods course and Education 325, the foundations and practices course taught in the Secondary Education Department.

The possibility of adding a summer program to the present student teaching program was discussed. The Chairman contacted about twenty school systems and found that they all had six-week programs. Carteret County has seven weeks. These programs are not comprehensive or long enough for our needs. More consideration will be given this subject during next year.

A major portion of several meetings was devoted to a study of course revisions, new course proposals, and changes in teacher education programs in various departments. Changes that affect teacher education programs are brought to the Teacher Education Committee before going to the University Curriculum Committee and/or the Faculty Senate.

The East Carolina University Teacher Education Program will be reevaluated during the spring of 1972 by a visiting committee representing the National Council for the Accreditation of Teacher Education (NCATE). The Teacher Education and Careers Committee, with additional faculty members appointed for that purpose, will serve as a Steering Committee for the self-study and preparation for the visit.

Respectfully submitted,

Thomas A. Chambliss, Chairman
Teacher Education and Careers
Committee

Annual Report of the Library Committee

I. Date: May 18, 1971
To: Faculty Senate
From: Donald L. Lawler, Chairman
Subject: Library Committee

II. Committee Membership

Dr. Donald L. Lawler, Chairman	- English
Mrs. Barbara Henry, Secretary	- Music
Mrs. Sallie Mann	- Library Science
Mr. Wendell Smiley	- Librarian
Dr. Philip Adler	- History
Dr. Wayne Ayers	- Chemistry
Miss Emily Boyce	- Library Science
Dr. Robert Hursey	- Mathematics
Dr. Thomas Martoccia	- Psychology
Dr. C. Q. Brown	- Institutional Development
Mr. Mayer Samet	- Student Representative

III. Meetings of Committee (including members absent)

Absent

5 October 1970	Miss Boyce, Mrs. Mann
2 November 1970	Dr. Martoccia, Mr. Samet
7 December 1970	Dr. Adler, Mr. Samet
4 January 1971	Mrs. Henry, Mrs. Mann, Mr. Smiley, Dr. Adler, Dr. Ayers, Miss Boyce, Dr. Hursey, Dr. Martoccia, Mr. Samet
1 February 1971	Miss Boyce, Mr. Samet
5 April 1971	Mr. Samet, Miss Boyce, Dr. Lawler
3 May 1971	Miss Boyce

IV. Questions Discussed by the Committee

October 1970	Ad hoc Committee appointed to study policy and practice of circulation outside library of periodicals and journals. Final Report of Book - Loss Study carried out last year by the office of Institutional Research.
November 1970	Dr. Donald L. Lawler elected new chairman to replace Dr. C. Q. Brown. Committee discussion and acceptance of recommended distribution of special funds for upgrading library holdings in departments selected to submit proposed doctoral programs.

November (continued)

The question of budgeting continuations was discussed. Some departments feel that the cost of serial continuations drains an inordinate amount of their budget. They hope to see current policy changed so that serial continuations will be classified along with periodicals and journals in future budgets.

The problem of ordering and obtaining foreign and out-of-print books was discussed. Clarification was made of policy concerning departmental library budgets and the January deadline for placing book orders.

Recognition of outstanding service by Mrs. Briley, Head of Periodicals Department.

December 1970

Need for additional Kardex files in library was explored. A report and analysis of the problem was made by the librarian.

The perennial problem of student workers in the stacks was brought up.

The current crises in the BATAB system of the library was considered.

Memorandum on Acquisitions Policies and Procedures by Eugene Huguelet and Sallie Mann was presented to the committee.

Discussion of the professional status of the academic librarian on the national level and at East Carolina University was carried on.

February 1971

Report on changes in the BATAB system was made and accepted.

Report of ad hoc committee studying extended holdings of journals and periodicals by faculty was received.

Need for larger file for listing reserve books was noted.

Problems surrounding the delay in acquisition of property and its possible effect on plans for the new wing of library was considered.

Report made on a new Serials Catalog.

November (continued)

Report by periodicals Librarian on the estimated annual cost of continuations for each department was made as follows:

ANNUAL COST OF CONTINUATIONS BY DEPARTMENT:

AEROSPACE \$35.00	HOME ECONOMICS \$45.00
ALLIED HEALTH \$30.00	INDUSTRIAL & TECHNICAL ED. \$41.00
ART \$180.00	LIBRARY SCIENCE \$145.00*
BIOLOGY \$635.00	MATHEMATICS \$2,290.00
BUSINESS \$3,580.00	MUSIC \$620.00
CHEMISTRY \$1,050.00	NURSING \$135.00
DRAMA \$11.00	PHILOSOPHY \$110.00
EDUCATION \$210.00	PHYSICS \$1,250.00
ENGLISH \$101.00*	POLITICAL SCIENCE \$880.00*
GEOGRAPHY \$240.00	PSYCHOLOGY \$300.00
GEOLOGY \$330.00	ROMANCE LANGUAGES \$13.00
GERMAN \$680.00	SCIENCE EDUCATION \$106.00
HEALTH & P.E. \$56.00*	SOCIOLOGY AND ANTHROPOLOGY \$31.00
HISTORY \$505.00	

*Does not include microfilm standing orders.

TOTAL ANNUAL COST OF CONTINUATION, INCLUDING GENERAL, REFERENCE AND DEPARTMENTS (Not including microfilm standing orders):
\$25,160.20

April 1971

Report made by the librarian on federal grants applied for by Joyner Library.

Comparison of library budget was made for the years 1963-64 and 1970-71 showing that the budget has grown from \$300,000 to over \$1,000,000.

May 1971

Further discussion was made of the effect of the BATAB changes on such publications as New Titles in Agency.

Report of chairman on the implementation of recommendations presented at the February meeting by the ad hoc committee on circulation of journals and periodicals.

Library budget appropriations must await action by the State Legislature now in session.

Report by librarian on current status of security boxes and lockers in stacks.

Need for additional library hours was explored. Student requests for using library facilities for late study hours was considered. Related to this, the librarian revealed plans to include in the proposed wing a room designed for use by students for after hours study and research.

V. Committee Recommendations and Action

Regular monthly meetings of the committee will be held on the first Monday of the month while regular classes are in session.

Final Report of the Book-Loss Study carried out by the office of Institutional Research provided a basis for future loss-rate studies. Present rate of loss fell within normal or acceptable limits.

The Library Committee recommended that future loss-rates be computed, preferably on an annual basis, so that an over-all rate of loss picture can be made to include library experience over a number of years.

The committee recommended further that security measures be planned for the new wings yet to be built and for the remodeled existing building.

The committee approved the recommendations made by Dr. John Howell, Dean of the Graduate School, for allocations of the special fund of \$32,500 to be used for doctoral program development. Distribution was made as follows:

Biology -	\$15,000
History -	\$11,000
Mathematics -	\$2,500
Music -	\$4,000

The committee recommended that series continuations be included in the general periodicals budget of the library rather than being deducted from departmental allocations.

The committee explored possible ways of improving acquisition of rare and out-of-print books.

At the committee's request members of the library staff began a series of reports and communications to departmental library representatives clarifying procedures and policies relating to departmental budgets, library deadline for book orders, and general acquisitions policies and procedures.

The committee recommended an increase in the number of Kardex units in use and improvement in keeping each Kardex current.

of

The committee endorsed the report its subcommittee on the use of periodicals and journals at Joyner Library. Recommendations for expanded services included a request that a copy fund be established for those individuals whose research activities place a special burden on the individual for duplicating non-circulating material or texts which require reference and use for extended periods.

The library committee recognized the need for expanded services, especially in providing students with adequate facilities for after-hours study.

The need for security boxes or lockers was brought to the attention of the librarian.

VI. Response to Committee recommendations by the appropriate agencies.

1. Initial Book Loss Study completed. Future studies will be continued. Present losses do not justify dramatic new security measures.
2. Plans for new construction and remodeling of old library will include expanded and more efficient protection of books.
3. Allocation of funds approved for doctoral program development.
4. Committee recommendations for including continuations in the general periodicals budget will be considered at the forthcoming budget meeting.
5. Ordering procedures for out-of-print and rare books have been simplified and improved..
6. Report to Library Representatives explaining acquisitions Policies and Procedures completed.
7. BATAD reorganization completed
8. A new monthly computer printout of all currently held serials and journals is in preparation for use in the fall. Copies of the complete listing will be available at strategic places in the library. There will be five copies in all, and they will replace the Kardex system now in use.
9. The Provost has undertaken to make some funds available to increase departmental funds now used for copying and Xeroxing. Hopefully, this money will be available for the fall quarter 1971 for those departments requesting additional assistance. Library practice of limited circulation of journals and periodicals was judged to be adequate for the present.
10. Security boxes and lockers are now installed in the stacks and ready for use by faculty.
11. Response to demands for expanded services, later hours, and after-hours study halls are all dependent upon current and future budgeting. No action can be taken until the legislature makes its appropriations for the coming biennium.

VII. Committess evaluation of:

- a. Its structure - adequate
- b. Its duties - adequate
- c. Its functioning - adequate
- d. Its personnel - adequate

ANNUAL REPORT OF THE ADMISSIONS COMMITTEE

I. April 20, 1971

To: Robert Holt, Vice President of the University
Vila H. Rosenfeld, Chairman of the Faculty

From: William C. Sanderson, Chairman of the Admissions Committee

Subject: Annual Report for the 1970-71 Academic Year

II. Membership of the Committee:

Dr. Robert Williams	Provost	Ex-officio
Dr. John Horne	Admissions	Ex-officio
Dr. William Sanderson	Education	Chairman
Dr. Donald Clemens	Chemistry	Member
Dr. Marjorie Harrison	Business	Secretary
Mrs. Virginia McGrath	Mathematics	Member
Mr. Herman Phelps	Continuing Education	Vice-Chairman
Mr. William Owens	Student	Member
Dr. T. E. Long	Psychology	Alternate
Mrs. Peggy Wood	Medical Science	Alternate

III. Meetings of the Committee:

Monday, June 22, 1970 - Members absent - Harrison, McGrath

Tuesday, September 1, 1970 - Member absent - Harrison

Thursday, September 24, 1970 - All present

Wednesday, November 11, 1970 - Members absent - Owens, Phelps

Thursday, February 18, 1971 - Member absent - Owens

Monday, April 5, 1971 - all present

IV. Date of Interim Report to the Faculty Senate:

The Admissions Committee did not make an interim report to the Faculty Senate.

V. Questions Discussed by the Committee During the Year:

The Admissions Committee reviewed 353 appeals for re-admission during the 1970-71 year covered by this report. The committee denied 210 appeals; 98 students were re-admitted with the stipulation that they enroll for a minimum of 15 hours of course work and complete all 15 hours with a grade of "C" or better. Six students were re-admitted with a requirement to complete 15 hours, all with a "C" average. The remaining 44 students were re-admitted under strict academic probation.

The chairman of the Admissions Committee was interviewed by a reporter from the student newspaper to explain appeal procedures.

A recommendation was made that the committee consider changing mathematics admission requirements. The recommendation was to delete Geometry as a specific requirement and substitute "three units of college preparatory mathematics." After consultation with the Mathematics Department, the Admissions Committee recommended that admission requirements in mathematics remain unchanged.

The Admissions Committee has recommended to the Student Guidance Committee that they review and consider adopting the following policy:

"If a student's grade point average for a quarter was 1.0 or less, he should not take more than 12 quarter hours of work the succeeding quarter. If his grade point average for a quarter was between 1.0 and 1.5, he should not take more than 15 hours of work the succeeding quarter."

VI. Policy Recommendations made by the Admissions Committee to the Faculty Senate for consideration:

The Admissions Committee will recommend to the Faculty Senate a policy change regarding transfer of credit. The policy recommendation regarding East Carolina University's acceptance of "D's" from other institutions of higher education will be submitted to the Faculty Senate for consideration on May 18, 1971.

VII. Response to the Committee's Recommendations by the Appropriate Agencies:

The policy recommendation regarding East Carolina University's acceptance of "D's" from other institutions of higher education will be submitted to the Faculty Senate for consideration on May 18, 1971. Therefore, there has been no response from the Faculty Senate at this date.

VIII. Committee's Evaluation of:

- (1) Its Structure. This committee has the proper structure for the job at hand.
- (2) Its Duties. The committee must meet throughout the calendar year to hear appeals for re-admission and admission and also to discuss changes in admission and retention requirements.
- (3) Its Functioning. The Admissions Committee has functioned very smoothly during the past 12 months.
- (4) Its Personnel. Members of the Admissions Committee have demonstrated a sincere desire to serve students, faculty and the administration during the 1970-71 academic year. It has been a distinct pleasure to serve with these dedicated professional people.