

FACULTY SENATE

Minutes of March 24, 1970

The Faculty Senate met on Tuesday, March 24, 1970, at 4:00 p.m. in room 103 Biology Building. The Chairman called the meeting to order. The roll was checked by the seating chart with the following members absent: Carl Adler, Francis Douglas, Andrew Gibbons, William Grossnickle, William Holley, Leon Johnson, Larry Kendrick, Jean Lowry, Albert Pertalion, Barry Shank, Martin Traux.

The Chairman called for corrections to the minutes. They were as follows:

Yoon H. Kim stated that he was present for the February 17, 1970 meeting.

Mr. Ferrell stated that his amendment concerning the scheduling of the last examination each quarter during 1970-71 should include November 25, 1970 and March 2, 1971, instead of just the exam scheduled for Friday, May 28 as listed in the minutes.

Miss Chauncey moved the minutes be accepted as corrected. Mr. Everett seconded the motion and the motion passed.

SPECIAL ORDER OF THE DAY

Chairman Davis announced that the meetings on May 19th and May 20th and other special meetings of the Faculty Senate will be held in the Biology Auditorium (Room 103).

The Chairman asked Faculty Senators to remind department chairmen to please have elections for new Faculty Senators as soon as possible. Elections should be held and the results sent into the Office of the Chairman of the Faculty by April 15th.

The Chairman asked that the rules be suspended in order that Item 6A on the agenda might be considered. Mr. Crawley moved suspension; Mr. Price seconded the motion. The motion was approved.

The Chairman asked Mr. Leith, Mr. Price and Mr. Horne to act as an elections committee to count ballots for the election of a nomination committee to nominate officers for the 1970-71 Faculty Senate.

The Chairman asked Mr. Price to act as Parliamentarian in the absence of the Parliamentarian.

The following were nominated for the nominating committee: Robert Leith, Amos Clark, James McDaniel, Rachel Kilpatrick, Herbert Carlton, Grover Everett, Marguerite Perry. Mr. Sanderson moved that the nomination be closed and Mr. Crawley moved that the committee be accepted by acclamation. His motion was seconded and passed. The Chairman named Amos Clark, Chairman of the Nomination Committee.

UNFINISHED BUSINESS

Mr. Horne presented a report of the 1969 Freshman Class admissions statistics. (See Attached). Mr. Ferrell asked for clarification of the percent of total and number enrolled sections of the report. Mr. Horne noted that the column headings were in error and should be reversed. (This has been corrected on the attached report). The Chairman accepted the report as presented for inclusion in the minutes.

REPORT OF COMMITTEES

Mr. Chambliss presented a summary report of the Teacher Education and Careers Committee's activities for 1969-70 (See Attached).

Mr. Clemens presented the annual report of the Admissions Committee (See Attached). He offered two proposals:

1. The Admissions Committee requests this Body to agree to changes in the retention requirements as stated on pages 78-79 of current catalogue as follows:
 - (a) a grade point average of 1.35 (instead of 1.25) after three quarters.
 - (b) a grade point average of 1.60 (instead of 1.50) after six quarters.
 - (c) a grade point average of 1.80 (instead of 1.75) after nine quarters.
2. The Admissions Committee recommends that the note at the bottom of page 47 of the current catalog concerning transfer students, be changed to read:

Transfer students who have attended an accredited college but have earned less than approximately 30 semester hours of acceptable credit, or equivalent, must meet all freshman entrance requirements as well as have an overall "C" average and be eligible to return to the institution last attended. (Approximately 30 has been substituted for 15.)

Mr. Carlton moved approval of these changes. Mr. Sanderson seconded the motion and the motion carried.

NEW BUSINESS

The Chairman stated that Item 6B - Report of Agenda Committee, would be deleted until the next meeting of the Faculty Senate.

Mr. Ferrell presented a report on Faculty Participation in College and University Government. (See Attached) Mr. Ferrell explained that this was an informational report and required no action by the Faculty Senate. He expressed appreciation to the Administration for their help in the preparation of the report.

Mr. Capwell presented the report of the Committee on Purposes - (See Agenda for March 24, 1970 Faculty Senate Meeting). He asked that in the phrase "to provide services to the general community and especially to the eastern region of North Carolina, through research efforts...", the comma be deleted after North Carolina. Mr. Capwell moved that the report of the committee be adopted. The motion was seconded by Miss Boyce. Mr. Price stated that he preferred the older statement of purposes to the new statement. Mr. Capwell stated that he assumed Mr. Price's objection to be in terms of regionalism. Mr. Price specifically stated his objection to be the paragraph concerning future programs of instruction research and service...

Mr. Crawley called for the question and the motion was defeated.

Mr. Price moved that the report be referred back to the committee. Mr. Capwell asked that the report be referred to the committee with instructions. Mr. Price withdrew his motion.

Mr. Leith moved that the Senate be adjourned and his motion passed.

The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

William H. Durham
Secretary

EAST CAROLINA UNIVERSITY
 PROFILE FOR CLASS OF 1973
 (CLASS RANK AND SAT SCORES)

CLASS RANK

Quintile	Percent of Total	Number Enrolled
N/A	.23%	6
1 (Bottom)	.64%	17
2	7.60%	201
3	21.50%	569
4	32.46%	859
5 (Top)	37.57%	994
*TOTAL	100.00%	2646

Quartile	Percent of Total	Number Enrolled
N/A	.23%	6
1 (Bottom)	1.63%	43
2	15.65%	414
3	36.66%	970
4 (Top)	45.84%	1213
*TOTAL	100.00%	2646

SAT Scores (50 Point Interval)

Score	Verbal	Math
250-299	0	0
300-349	45	4
350-399	385	165
400-449	695	431
450-499	662	745
500-549	446	660
550-599	259	398
600-649	102	182
650-699	44	53
700-749	5	5
750-800	1	1
*TOTAL	2644	2644

AVG. Score 471.304 503.236

AVG. Total SAT Score 974.540

*Does not include students admitted to the Summer School Only Program but does include the 15 students who were admitted to the Experimental Program.

SUMMARY REPORT TO THE FACULTY SENATE

FROM: THE TEACHER EDUCATION AND CAREERS COMMITTEE

DATE: March 24, 1970

Committee Membership and Date of Expiration of Appointment

Douglas R. Jones, Ex Officio, Dean, School of Education
John Davis, Ex Officio, Chairman, Faculty Senate

Thomas A. Chambliss, Director of Student Teaching, Chairman, 1970
Frank Motley, English, 1970
Harold McGrath, Business, 1971
Ralph Verrastro, Music, 1971
Katy Sowell, Mathematics, 1972
Mary Jo Bratton, History, 1972
Moses Sheppard, Science Education, 1972
Avery Hightower, Student, 1970

Summary of Activities

The Committee held its first meeting on September 15, 1969. I was re-elected Chairman, and Mary Jo Bratton, History Department, was elected Secretary. The Committee has met monthly since then.

The majority of the meeting time of the Committee has been devoted to an examination of new course and program proposals that would effect teacher education in some way. The Committee is primarily concerned in these reviews with assuring that all departments maintain programs that meet certification requirements, the guidelines of the North Carolina Approved Program, and the standards of the University Teacher Education Program.

The Committee has also discussed the possibilities of a summer school student teaching program, and a special committee is now studying that issue.

A continued interest has been shown in the screening program for admission to the Upper Division of Teacher Education. A committee has also been appointed to review procedures now being utilized in the different departments

One meeting was devoted to a review of the role of the Committee as a policy making body and as a referral committee for reviewing problems arising in the Teacher Education Program.

One application for Admission to Student Teaching was referred to the Committee for recommendations regarding the qualifications of the applicant. After thoroughly reviewing that student's academic and personal record, the Committee decided that he should not be admitted to the Student Teaching Program, thus screening him out of the Teacher Education Program. The applicant appeared before the Committee for a hearing on Thursday, February 19th., but the Committee once again voted to screen him out of the Teacher Education Program.

The Committee has recommended to the administration that academic loads for supervising student teachers be increased from the present three-fourths ($3/4$) of one quarter hour per student teacher to one (1) quarter hour per student teacher. Dr. Robert Williams, University Provost, has approved this recommendation in principle and attention is called to a memo from his office addressed to heads of departments on October 13, 1969.

The Committee will not meet during the month of March. The next meeting is scheduled for 4:00 P. M., Thursday, April 9th.

Respectfully presented:

Thomas A. Chambliss, Chairman
Teacher Education and Careers Committee

ANNUAL REPORT OF THE ADMISSIONS COMMITTEE

I. March 26, 1970

To: Robert Holt, Vice President and Dean of the University
John Davis, Chairman of the Faculty

From: Donald Clemens, Chairman of the Admissions Committee

Subject: Annual Report for the 1969-70 Academic Year

II. Membership of the Committee:

Dr. Robert Williams	Provost	Ex-officio
Dr. John Horne	Admissions	Ex-officio
Dr. Donald Clemens	Chemistry	Chairman
Dr. William Sanderson	Education	Vice-Chairman
Dr. Marjorie Harrison	Business	Secretary
Mrs. Virginia McGrath	Mathematics	
Mr. Herman Phelps	Continuing Education	
Mr. Frank Adams		Student
Dr. Thomas Long	Psychology	Alternate
Miss Louise Williams	Mathematics	Alternate

III. Meetings of the Committee:

This list will report the last meetings of the 1968-69 committee because it is necessary to have meetings during the summer months.

1. Thursday, June 5, 1969. Members absent: Donald Clemens, Donald Bailey, Audrey Dempsey.
2. Tuesday, July 8, 1969. Members absent: Audrey Dempsey, William Sanderson, D. D. Gross.
3. Friday, August 29, 1969. Members absent: Audrey Dempsey, William Sanderson, D. D. Gross.
4. Thursday, September 4, 1969. Members absent: Audrey Dempsey, D. D. Gross
5. Tuesday, September 16, 1969. Members absent: none
6. Monday, November 10, 1969. Members absent: Herman Phelps
7. Tuesday, November 18, 1969. Members absent: William Sanderson
8. Thursday, February 12, 1970. Members absent: none.
9. Wednesday, February 24, 1970. Members absent: Herman Phelps, Virginia McGrath.

IV. Date of Interim Report to the Faculty Senate:

The Admissions Committee did not make an interim report to the Faculty Senate, however, the chairman appeared before this body on March 24, 1970, with two recommendations which received favorable action. On the same date, a copy of the profile of the class of 1973 was given to each member of the Senate.

V. Questions Discussed by the Committee During the Year

The Admissions Committee heard 363 appeal cases for re-admission during the time period covered by this report. Of this figure 256 were approved and 107 denied. Of the 256 approved 75 were placed on strict academic probation requiring that they carry at least 15 hours and make a grade of "C" or better on each course taken.

The committee had regular discussions concerning admission requirements for the future. These discussions are an on-going function of this committee and will continue during the 1970-71 academic year.

VI. Policy Recommendations Made by the Committee

1. It was recommended that the scholastic eligibility standards on pages 78-79 of the current catalog be changed to require:
 - (a) a grade point average of 1.35 (instead of 1.25) after three quarters.
 - (b) a grade point average of 1.60 (instead of 1.50) after six quarters.
 - (c) a grade point average of 1.80 (instead of 1.75) after nine quarters.
2. It was recommended that the note at the bottom of page 47 of the current catalog concerning transfer students be changed to read:

Transfer students who have attended an accredited college but have earned less than approximately 30 semester hours of acceptable credit, or equivalent, must meet all freshman entrance requirements as well as have an overall "C" average and be eligible to return to the institution last attended. (Approximately 30 has been substituted for 15.)

VII. Response to the Committee's Recommendations by the Appropriate Agencies

The Faculty Senate approved both of these recommendations at their March 24, 1970, meeting.

VIII. Committee's Evaluation of:

- (a) Its Structure. This committee has the proper structure for the job at hand.
- (b) Its Duties. The Committee must meet throughout the calendar year to hear appeals for re-admission and admission and also to discuss changes in admission and retention requirements.
- (c) Its Functioning. The Admissions Committee has functioned very smoothly during the past 12 months.
- (d) Its Personnel. The individuals on this committee have given willingly of their time and effort and I would like to take this opportunity to thank them for their services.

Report on Faculty Participation in College and University Government

GLOSSARY

Faculty. For purposes of this survey, the faculty is defined as the full-time instructional staff. The term faculty includes any duly authorized representative (one or more individuals, or a committee) chosen by the appropriate faculty unit. A representative is considered duly authorized only if he is (1) chosen directly by the faculty or (2) appointed by a body whose membership has been selected by the faculty or (3) appointed by the administration from a slate selected by the faculty. A distinction is made between the department and its chairman; the various roles of the Department Chairman or Head are detailed below.

Determination. Determination means that the faculty of an academic unit or its duly authorized representatives have final legislative or operational authority with respect to the policy or action, and any other technically required approvals or concurrences are only pro forma. Please consider actual practices followed.

Joint Action. Joint action means that formal agreement by both the faculty and other components of the institution is required for affirmative action or policy determination. Negative action can be accomplished by a veto by any component. The separate components need not act simultaneously but should act within a reasonable time interval. In no case should the interval be longer than an academic year.

Consultation. Consultation means that there is a formal procedure or established practice which provides a means for the faculty (as a whole or through authorized representatives) to present its judgement in the form of a recommendation, vote, or other expression sufficiently explicit to record the position or positions taken by the faculty. This explicit expression of faculty judgement must take place in time to affect the decision to be made. Initiative for the expression of faculty judgement may come from the faculty, the administration, or the board.

Discussion. Discussion means there is only an informal expression of opinion from the faculty or from individual faculty members; or that there is formally expressed opinion only from administratively selected committees.

None. None means that there is no faculty participation.

Alternatively the above forms of participation may be accomplished by Joint Committees.

Joint Committees. A joint committee composed of faculty and others such as administrators, students, and trustees may qualify as a form of faculty participation if, and only if, the following conditions are met:

1. The committee's actions are by formal vote; and
2. The faculty members are chosen as authorized faculty representatives by their appropriate units; and
3. The faculty representatives form a significant number of the total; more specifically, the following percentages must be met:
 - a. To qualify for determination the faculty must comprise at least 75% of the voting members, and the chairman must be elected; or
 - b. To qualify for joint action the faculty must comprise at least 50% of the voting members, and the chairman must be elected; or
 - c. To qualify for consultation the faculty must comprise at least 40% of the voting members if there are two groups such as administrators and faculty; if there are three or more groups, none shall have a plurality greater than the faculty's but in no case shall the faculty comprise less than 35%
 - d. Other forms of joint committee action should be labeled none.

The Role of the Department Chairman or Head. The department chairman or head is not to be considered the faculty authorized representative of his department, regardless of whether he has been elected chairman, except as he acts as a spokesman at higher levels of administration for decisions or recommendations made by faculty authorized representatives or a full faculty vote in his unit. He may be instructed to appoint a committee or other authorized representatives by his faculty or their authorized representatives and such appointees are authorized representatives. He may be elected a faculty authorized representative along with others. If he is elected as the sole representative in the areas covered by the questions on Faculty status, Faculty salary scales, and Individual faculty salaries, this shall not count, for the purposes of this survey, unless the department has five (5) or less members.

Order of Forms of Participation. Although the order of the forms of participation listed here and on the questionnaire is in descending degree of faculty participation, it is not meant to imply that "determination" is considered more desirable than "joint action" or "consultation" for all of the questions listed.

In ascertaining the form of faculty participation in a given academic unit (college, school, department) in a given decision-making process, find that instance in which the level of participation was least. The form of this instance is the form of participation for that academic unit in the decision-making process. In particular, all specific instances in the time period to be covered for the specific question, through all decision levels without a single exception, must be at least at the minimum participation level indicated for that academic unit. In cases where the specific item is lacking, e.g. there is no long-range budgetary planning, or where the item is mandated say by the state legislature, e.g. admission requirements for some state schools, then the form of faculty participation is none.

DECISIONS RELATIVE TO

FORMS OF FACULTY PARTICIPATION

	DETERMINATION	JOINT ACTION	CONSULTATION	DISCUSSION	NONE
FACULTY STATUS					
1. Appointments	<u>1%</u>	<u>4.7</u>	<u>18.7</u>	<u>36.9</u>	<u>38.7</u>
2. Reappointments or nonrenewals	—	—	<u>19.2</u>	<u>30.3</u>	<u>51.4</u>
3. Promotions	—	<u>1.0</u>	<u>7.</u>	<u>22.</u>	<u>70.</u>
4. Tenure	—	<u>1.0</u>	<u>7.2</u>	<u>24.2</u>	<u>67.6</u>
5. Dismissal for cause	—	<u>100%</u>	—	—	—
ACADEMIC OPERATION					
6. Curriculum	<u>10.6</u>	<u>66.5</u>	<u>10.9</u>	<u>8.0</u>	<u>4.0</u>
7. Degree requirements	<u>6.5</u>	<u>74.6</u>	<u>5.5</u>	<u>6.2</u>	<u>7.2</u>
8. Academic performance of students	<u>96.4</u>	<u>3.6</u> *	—	—	—
ACADEMIC PLANNING AND POLICY					
9. Types of degrees offered	—	—	<u>100%</u>	—	—
10. Establishment of new or special educational programs	—	—	—	—	<u>100%</u>
11. Admission requirements	—	—	<u>100%</u>	—	—
12. Relative staff sizes of various disciplines	—	—	—	—	<u>100%</u>
13. Programs for building and other facilities	—	—	—	—	<u>100%</u>

DECISIONS RELATIVE TO

FORMS OF FACULTY PARTICIPATION

	DETERMINATION	JOINT ACTION	CONSULTATION	DISCUSSION	NONE
<i>SELECTION OF ADMINISTRATORS AND DEPARTMENT CHAIRMEN</i>					
14. President	—	—	—	—	100%
15. Academic Dean	—	—	—	—	100%
16. Department Chairmen or Heads	—	7.1	—	24.2	68.7
<i>FINANCIAL PLANNING AND POLICY</i>					
17. Faculty salary scales	—	—	—	—	100%
18. Individual faculty salaries	—	100%	—	—	—
19. Short-range budgetary planning (1-3 years)	—	10.0	8.3	46.7	35
20. Long-range budgetary planning	—	14.8	11.1	28.5	45.6
<i>PROFESSIONAL DUTIES</i>					
21. Average teaching loads	—	—	—	—	100%
22. Teaching assignments	—	18.7	26.3	39.3	14.7
<i>ORGANIZATION OF FACULTY AGENCIES</i>					
23. Specification of the organization, duties, and authority of departmental committees and other similar agencies	—	—	—	—	100%
24. Membership of departmental committees and similar agencies	—	—	—	—	100%

DECISIONS RELATIVE TO

FORMS OF FACULTY PARTICIPATION

	DETERMINATION	JOINT ACTION	CONSULTATION	DISCUSSION	NONE
25. Authority of faculty in government	100%	_____	_____	_____	_____
26. Specification of the organization, duties and authority of institution-wide committees, senate, and similar agencies	_____	6%	71%	_____	19%
27. Membership selection on institution-wide committees, senate, and similar agencies	_____	_____	81%	_____	19%
<i>STUDENT AFFAIRS</i> *					
28. Academic discipline	_____	_____	_____	_____	00%
29. Specification of student extra-curricular rules	_____	_____	_____	_____	100%
30. Extra-curricular behavior	_____	_____	_____	_____	100%
31. Student role in institutional government	100%	_____	_____	_____	_____

FACULTY--BOARD COMMUNICATION

32. Is there a regular procedure, other than through the president, for the exchange of opinion between the faculty and the board of trustees?

Yes _____ No x

If Yes, specify _____

33. Is a faculty handbook or university manual published and given to each faculty member? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		34. Adoption of handbook items. (Answer regardless of publication -- see instructions.)	
If Yes, does it contain the following items		Adopted by the Board	Adopted by the Faculty
a. Statement on Academic Freedom	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
b. Tenure Provisions	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
c. Procedural Statement on dismissal of faculty members for cause	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
d. Requirements and procedural steps for promotions	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
e. Definition of faculty membership and voting rights on faculty bodies	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
f. Standing Committees and methods of choosing members	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>