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# Sara Aull Student Paper Award Competition

The North Carolina Chapter of Special Libraries Association announces with pleasure the second annual SARA AULL STUDENT PAPER AWARD COMPETITION, an award of \$150.00 for the best student paper of interest to special librarians written during the 1982/83 academic year. Papers which meet the following guidelines are welcomed:

- 1. Entrants must be currently enrolled in a master of science degree program within the state of North Carolina or have graduated from such a program within the 12 months prior to submission deadline.
- 2. Authors should follow the current "Instructions for Contributors" in Special Libraries.
- 3. The paper will be judged on originality, professional significance, clarity of expression and consistent adherence to Special Libraries format for a full
  - length article.
- 4. The paper should not have been previously published nor should it be currently under consideration for publication elsewhere.
- 5. Length of the paper should be 1,000-5,000 words.
- 6. The Chapter reserves the right to withhold presentation if no paper meets the guidelines for the award.
- 7. The award will be presented at the Chapter's annual business meeting, where the winner will be a guest of the Chapter.
- 8. The paper will be published in the NC/SLA Bulletin, after which it may be submitted for consideration elsewhere.
- 9. Deadline for submission of papers is February 1, 1983. For further information, contact Joe Rees, Duke University Library, Durham, N.C. 27706.

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- 1. The index is alphabetized letter by letter. Names beginning with "Mc" and "Mac" precede all other entries under the letter "M."
- 2. Articles are indexed by the first-named author, with cross references from co-authors up to the number of two. Titles are indexed only when they have no author.
- 3. Book reviews are listed alphabetically under the heading Book Reviews by the author of the book being reviewed. Reviewers names follow each book title, preceded by the phrase "Rev. by." Each reviewer's name is also listed separately, with a cross reference to Book Reviews, followed by the name of the author of the book in parentheses.
- 4. Bibliographies are arranged alphabetically by title under the heading Bibliographies, with separate author entries.
- 5. Editorials are arranged alphabetically by title under the heading Editorials, with a cross reference from the name of the editor.
- 6. Death and memorial notices are listed alphabetically under the heading Deaths, with a separate entry under the name of the deceased.
- 7. All library organizations are entered under their full names. Material on the substructures of these organizations, such as committees, roundtables, etc. is listed alphabetically under the organization name. (For example, for material on the activities, officers, reports, committees, and roundtables of NCLA, see North Carolina Library Association.)
- 8. All acronyms are filed in alphabetical order, not at the beginning of each letter.
- 9. Public libraries are entered under the name of the library, not under the city or county. College and university libraries are listed under the name of the parent institution (e.g. North Carolina State University. D.H. Hill Library).
- 10. Reprints of speeches are entered with no designation that they have previously been presented to the public. However, abbreviated summaries of speeches have the designation (Report of speech).
- 11. Reports of papers not printed in full are designated (Paper).
- 12. The abbreviations "pic.," "orbit.," "bibl.," and "comp." are used to identify pictures, obituaries, bibliographies, and compilers.

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# Instructions for the Preparation of Manuscripts for North Carolina Libraries

- North Carolina Libraries seeks to publish articles, book reviews, and news
  of professional interest to librarians in North Carolina. Articles need not be
  of a scholarly nature, but they should address professional concerns of the
  library community in the state. Examples of the types of articles published
  in the journal would include evaluations of library practices and programs;
  biographical and historical studies; state of the art reviews; and reports on
  studies or surveys of North Carolina libraries.
- Manuscripts should be directed to the Editor, North Carolina Libraries, Carlyle Campbell Library, Meredith College, Raleigh, NC 27611.
- 3. Manuscripts should be submitted in triplicate on plain, white paper measuring  $8\frac{1}{2}$ " x 11". 4. Manuscripts must be double-spaced (text, references, footnotes, etc.). Manuscripts should be typed on 60-space lines, 25 lines to a page. The beginnings of paragraphs should be indented eight spaces. Lengthy quotes should be avoided. When used, they should be indented on both margins. 5. The name, position, and professional address of the author should appear in the uper left-hand corner of the first page. The number of words in the text rounded to the nearest hundred should appear in the upper right-hand corner of the first page. 6. Each page after the first should be numbered consecutively at the top righthand corner and carry the author's last name at the upper left-hand corner. 7. Footnotes should appear at the end of the manuscript. The editors will refer to A Manual of Style, 12th edition, University of Chicago Press. The basic forms for books and journals are as follows:

Keyes Metcalf, Planning Academic and Research Library Buildings (New York: McGraw-Hill, 1965), p. 416.

Susan K. Martin, "The Care and Feeding of the MARC Format," American Libraries 10 (September 1979): 498.

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Upon receipt, a manuscript will be acknowledged by the editor. Following review of a manuscript by at least two jurors, a decision will be communicated to the writer. A definite publication date cannot be given since any incoming manuscript will be added to a manuscript bank from which articles are selected for each issue. Publication can be reasonably expected within twelve months.

An honorarium of \$25.00 will be paid by the journal for each manuscript immediately following its publication; however, no honorarium will be paid for speeches.

Issue Deadlines: February 10, May 10, August 10, November 10.

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