

NORTH CAROLINA LIBRARIES

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NORTH CAROLINA LIBRARIES

Vol. XXXVI, 1978

Compiled by

Joan M. Spencer

North Carolina Library Association

1979

THE HECKMAN BINDERY, INC. N. MANCHESTER, INDIANA

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**Guidelines for Using the Index
To
NORTH CAROLINA LIBRARIES**

1. Indexing terms given in Library Literature are, in all possible situations, used.
2. The index is alphabetized letter by letter. Identical entries are arranged chronologically by date of publication. For identical entries appearing in separate issues, the designation "Same" along with a page number is used.
3. Major words in titles are capitalized.
4. Without being superfluous, the names of as many individuals and institutions as possible are indexed.
5. The subject heading "North Carolina Library Association" is used only for those items of general interest to the entire membership (i.e., "North Carolina Library Association, Executive Board," "North Carolina Library Association officers"). Articles pertaining to the individual sections of NCLA are found under their specific names (Public Libraries Section). Committees of NCLA are noted under their specific title (Membership Committee, Grievance Committee.)
6. Reports from the President are found under the name of the individual President with no other entry ordinarily being used. No pages are given for the Reports. The inclusive dates of each President's tenure are given. In some cases, subject headings are used for Reports from the President.
7. Reprints or speeches appearing in the journal are given as any other, with no designation that they have previously been presented to the public.
8. The one abbreviation of "bibl." has been used for both bibliography and notes appearing at the end of an article.
9. All book reviews are listed alphabetically by the reviewed author's last name under the subject heading "Book Reviews." No title entries appear.
10. The word "obituary" appears after the name of the subject of the obituary.
11. NCLA Conferences are listed under the heading "Conferences" along with the date and place.
12. Public libraries as subjects are generally listed under the name of the town or city in which they are located
13. The subject entry "Portraits" has been used; here are entered all individuals whose picture (snapshot or photograph) appears in the journal.

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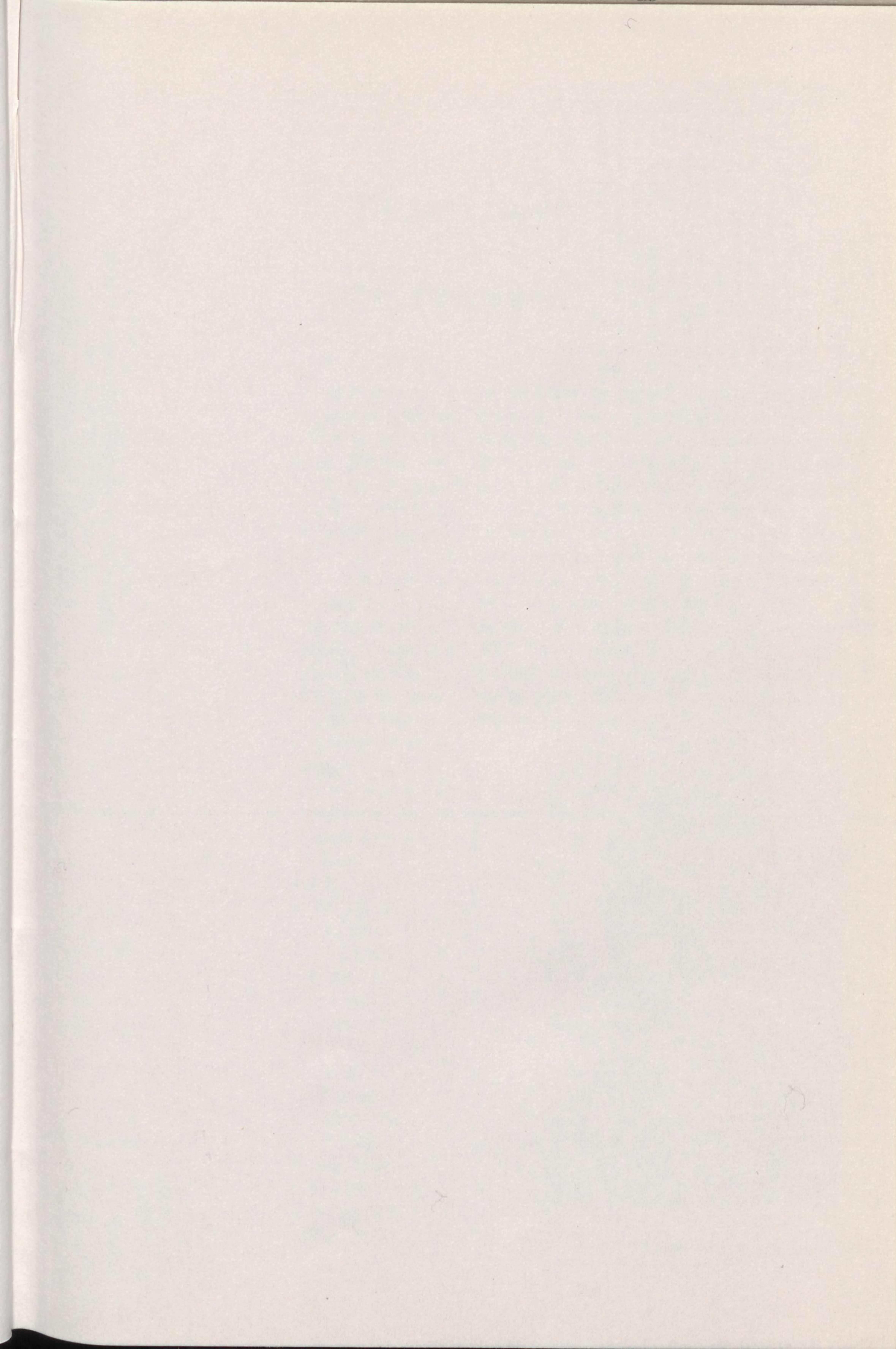
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