

MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF
TRUSTEES OF EAST CAROLINA TEACHERS COLLEGE

Raleigh, N. C.
November 9, 1942

The Executive Committee of the Board of Trustees of East Carolina Teachers College met in the office of Dr. Clyde A. Erwin, Raleigh, North Carolina, Monday, November 9, 1942.

Present, as members, and otherwise: Dr. Erwin, Mr. Taylor, Mr. Andrews, Mr. Duncan, Mr. Meadows.

The following topics were discussed:

1- It was stated by Mr. Meadows that the college had 216 fewer students than last year. This means a decrease in income of approximately \$32,000. In order to meet this decrease suggested cuts in expenditures in the appropriation were offered. In this way it was found that expenses for the year could probably be met with the exception of from \$8,000 to \$10,000. Already, the President and Treasurer of the college had asked the Budget Committee to permit the college to use the \$8,500 which was appropriated by the legislature for the purpose of buying a generator at the power plant during the school year 1941-42. (Due to war conditions the generator could not be bought). The committee approved the plan suggested, and agreed to wait until an answer concerning the use of the \$8,500 could be secured from the Budget Committee before taking further action.

2- In mapping out plans for the year 1942-43 it was suggested that the President of the College secure from each member of the faculty information concerning the subjects that faculty member could teach. This step was taken in order that class work might not be seriously hindered in case members of the faculty should be called into service.

3- It was suggested that possibly some teachers sixty-five years of age or over might be retired and that their places might remain temporarily unfilled, provided the enrollment continues to drop. This was merely a suggestion.

4- Mr. Meadows announced to the Committee that changes in the closing and opening of the fall and winter quarter had been made to comply with the request of transportation agencies. Holidays for the year have been eliminated with the exception of Christmas. This step was taken for the purpose of conserving gasoline and tires.

5- For the information of the Committee Mr. Meadows presented several pages of figures and two graphs that had been worked out by a Committee at the college. These showed the teacher load and the student load at the college for the past eleven years.

6- Mr. Meadows stated to the Committee that the college was doing everything possible to cooperate in the war program. Under this topic he mentioned, first: special courses are being offered to help students who plan to go into service; second, a new room has been built at the college and turned over to the American Red Cross so that both the women of the town and students at the college will have a place to work regularly in meeting the demands of this work; third, teachers and staff members have

made addresses over a large section of eastern North Carolina in support of war work; fourth, a campaign for scrap iron has been carried on at the college and over 100,000 pounds of material has gone for war purposes--this includes a rather heavy shipment of railroad iron which was sold to a railroad leading into one of our campus; fifth, War Savings bonds and stamps in the amount of \$26,971.70 had been purchased by staff members up to October 1, 1942.

There being no further business, the Committee adjourned.

Read and approved
by Board of Trustees
May 27, 1943.

Fron Meadows

Secretary