MEETING OF THE BOARD OF TRUSTEES
EAST CAROLINA COLLEGE

November 12, 1957

The Board of Trustees of East Carolina College met in the board room at the college Tuesday morning, November 12, 1957, at eleven o'clock.

Members present: Messrs. Henry Belk, J. H. Waldrop, E. E. Rawl, W. W. Taylor, Jr., Ralph Hodges, I. H. O'Hanlon, Arthur L. Tyler, Luther Hamilton, Charles Larkins, Carl Goerch (appointed August 28 to fill the unexpired term of Elton Aydlett), and Mrs. W. B. Umstead.

Absent: Fred Willetts.

The minutes of the last meeting, August 9, 1957, were approved.

Graduates as of August, 1957, two-year business certificates, 4; A.B. degree, 10; B.S. degree, 90; M.A. degree, 71; and candidates for graduation November 27, two-year business, 2; A.B., 15; B.S., 95; M.A., 17; were approved.

ENROLLMENT, Etc.: President Messick gave a general report on the work of the college this fall, in which he announced that enrollment for the fall term is 3415 on-campus students, with 645 taking extension courses in the various off-campus centers. He reported on the large number of state, regional and local agencies such as church conferences, civil defense, State Congress of Parents and Teachers, which use college facilities for meetings, in addition to the many college-sponsored conferences and workshops which are held here all through the year.

The President announced plans for a pageant, depicting the history of the college since it was chartered in 1907, which will be given on May 4. He asked trustees to take part in this pageant. The spring meeting (unless pageant plans are changed) will be held on Saturday, May 3, and rehearsal for the pageant will follow that.

TIME OF MEETINGS: Trustees discussed a suggestion that board meetings be held in the afternoon, rather than at eleven o'clock as heretofore, and a vote was taken to determine the concensus; members voted 9 to 2 in favor of continuing to meet at eleven o'clock in the morning.

COMMITTEES APPOINTED: The following Committees of the Board were appointed by the Chairman and approved by the Board:

Executive: the President of the college, Chairman of the Board (A. L. Tyler), E. E. Rawl and J. Herbert Waldrop.

Building-Budget: E. E. Rawl, chairman; Ralph Hodges; Charles Larkins; W. W. Taylor, Jr.; and I. H. O'Hanlon.

Investment Committee: A. L. Tyler, chairman; Dr. Messick, J. H. Waldrop, Fred Willetts and Harvey Anderson. (See charter of the college, as re-written and adopted by the General Assembly last June.)

Public Relations Committee: Carl Goerch, Henry Belk, Mrs. W. B. Umstead, and Luther Hamilton.

COLLEGE ENTRANCE EXAMINATIONS: President Messick reported conferences held with the administrative officers of the University of North Carolina concerning his efforts to have the University and East Carolina give college entrance examinations jointly--last year the University and East Carolina gave the tests at different times in many of the same high schools. This year, the University proposes to continue its testing program but to have the tests given by the Educational Testing Service, rather than college staff members, at a cost of $7.00 each, this fee to be paid by the student at the time of taking the test and refunded to him, in tuition credit, when he enters a state-supported institution. The Board of Higher Education, approving the testing program, has requested the Advisory Budget Commission to defray the cost of these tests, but action has not been taken on this request. The Board of Trustees passed the following resolution:

"In view of economic conditions in Eastern North Carolina (as evidenced by the withdrawal last fall of approximately 500 students who had applied for admission at East Carolina), this Board opposes entrance examinations at the expense of the prospective student.

The Board of Trustees recommends to the Board of Higher Education and the Budget Commission that the State pay the seven-dollar fee for all high school students who take the college entrance examinations, at the time the tests are given.

If the State should not defray the costs of these examinations, it is the sense of this Board that East Carolina should continue to give them, as was done last year, without expense to the students."

APPROVAL OF FACULTY: Trustees approved the employment of Dr. Rachel Kilpatrick, English, and Lee Gerald Williams as assistant librarian, and for one class, Dr. C. L. Adams, retired.

The following people were approved as teachers of extension classes; Weldon Hall, Lt. David L. Hilton, Major Rex A. White, Mrs. Peggy Barksdale, Floyd G. Bryant, George Vega, Jr., Bart M. Reilly, Clifford Adams, Talmadge O. Page, Mrs. Ysolina Centifanto, and George Wilson Durr.

APPLICATION FROM NEGRO: The President read a letter from a Negro man now at Shaw, who requested application blanks and said he would like to enter East Carolina College the second semester. Trustees instructed the President not to send application blanks.

Board members re-affirmed their position that each application from a Negro should be considered by the President, Chairman and Vice Chairman of the Board (see minutes, August 9) and added the further provision that before any permission be given a Negro to enter the college, a meeting of the full Board be called.

FRATERNITIES: Trustees passed a resolution permitting social fraternities; the five which have been organized on a local basis for the past year were given permission to apply for national affiliation.

GOVERNMENT LOAN FOR DORMITORY: Members of the Board voted unanimously to authorize the President and the Business Manager to make application to the Housing and Home Finance Agency for a government loan of from $1,300,000 to $1,500,000 with which to build a dormitory for men with a capacity of approximately 500, and to execute a loan agreement with Federal Housing and Home Finance Agency whereby this loan will be amortized over a period of forty years.

WAIVER: In the Loan Agreement executed between the Housing and Home Finance Agency and the College as of February 1, 1956, the College pledged to Housing and Home Finance Agency all revenues to be derived from additional room rents collected as a result of increased charges put into effect after May 25, 1955, on Garrett, Cotten, Fleming, Jarvis, Ragsdale, Wilson, Slay and Umstead dormitories. The room rental rates for these dormitories has been increased to $105.00 annually ($35.00 a quarter) and revenues derived from these increased rentals plus other revenue available from the new dormitory for 512 men are entirely adequate to liquidate the loan for the dormitory for 512 men.

The Board of Trustees voted to request the Housing and Home Finance Agency to execute a waiver relinquishing claim to revenue which would be derived from a further increase in room rentals which might be made after September 1, 1957. This waiver is being requested in order that the College might apply for an additional loan for another dormitory of approximately 500 students capacity.

In order to repay the loan to provide for the additional dormitory, it will be necessary to increase the room rental rate to $135.00 a year ($45.00 a quarter). The Board of Trustees approved this proposed increase for additional room rents, to be put into effect at such time as the President and the Vice-President and Business Manager deem necessary, if the loan to build the additional dormitory is secured and if the Government will execute a waiver permitting this proposed increase to be applied toward the liquidation of a loan for a second dormitory.

SALARIES: The Board of Trustees approved the following salary schedule, set up by the Board of Higher Education:

$4,000	-	5,280	Instructor
4,700	-	6,050	Assistant Professor
5,400	-	6,820	Associate
6,000	-	8,000	Professor
7,000	-	8,600	Department heads

In the matter of summer school salaries, the President explained that summer school must be more nearly self-supporting and salaries paid depend largely on the enrollment; since summer school salaries are in addition to that received for the regular year, most staff members wish to teach at least six weeks; if a large

number of those in the upper salary brackets teach and are paid a proportionate amount of their salary for the time, expense is high for the personnel used; therefore, the President recommended and Trustees approved the following basic salary schedule for a six-week term:

For those whose salary for the regular academic year is:

$4000 - 4500	six weeks summer	$ 750
4600 - 4900		800
5000 - 5500		850
5600 - 5900		925
6000 - 6500		1000
6600 - 6900		1050
7000 - 7400		1125
7500 and up		1200

BUILDING PROGRAM: Mr. Duncan, Business Manager, gave a report on the present status of the building program. Contracts have been awarded for construction of the 512 capacity dormitory for men, to be financed through a government loan. (See minutes of Executive Committee, September 24, 1957, for contractors). Architects are completing plans for a new classroom building, and extensions to the music hall, the administration building, the power plant and the south cafeteria. Installation of closed-circuit television equipment will begin soon.

Upon the recommendation of the Business Manager, the Board of Trustees authorized the execution of a change order in the contract for erection of a dormitory for 512 men students, this change order to provide for moving the location of the building by approximately 20 feet from the location shown on the plans of the architect. It was explained that this slight relocation was desirable in order to avoid destruction of several valuable trees and to align the building properly in relation to Fourteenth Street.

In connection with the construction of a dormitory for 512 men students the Board authorized the Business Manager to execute, with approval of the Construction Division of the Department of Administration, such change orders as might become necessary in the future. The Board further requested that the Housing and Home Finance Agency accept this procedure for the execution of any change order which might become necessary, since it is obviously impractical to call a meeting of the Board of Trustees to approve such matters. It was pointed out that it has not been the practice in the past for the Board to approve change orders in contracts for buildings for which State appropriation was made and it was therefore deemed advisable that the Housing and Home Finance Agency be requested to accept the procedure used on all previous construction of buildings at the College.

The Business Manager informed the Board that he had received from the bond attorneys, Reed, Hoyt, Washburn and McCarthy, a proposed bond resolution providing for the issuance and sale of bonds in the amount of $1,425,000.00 and that he had

sent two copies of this resolution to the Housing and Home Finance Agency for consideration and approval. The Board voted to authorize the Executive Committee of the Board of Trustees to execute the bond resolution after the content and form of the resolution have been approved by the Housing and Home Finance Agency, if the approval of the Executive Committee for the execution of the resolution is acceptable to the Housing and Home Finance Agency.

LAND: Trustees, again, discussed the need for additional land and the recommendation that the 110 acres between Fourteenth Street and the new highway, which is being negotiated for, would be secured.

COLLEGE UNION--BUDGET: The President recommended that from 2½ to 3 per cent of the Student Activity Fees be set aside and earmarked for the College Union; the Board passed a resolution authorizing the setting aside of as much as three per cent of Student Fund fees for use in the College Union.

Following this meeting, Trustees were guests of the college at a luncheon at which Student Government officers, class presidents, and other student leaders spoke briefly about the work of the different college organizations they represented.

Agnes W. Barrett, Secretary

MINUTES
BOARD OF TRUSTEES

EAST CAROLINA COLLEGE
Greenville, N. C.

February 25, 1958

The Board of Trustees of East Carolina College met in the board room at the college at eleven o'clock Tuesday morning, February 25, 1958. This was a regular quarterly meeting.

Present: A. L. Tyler, chairman, Henry Belk, E. E. Rawl, Ralph Hodges, J. H. Waldrop, Mrs. W. B. Umstead, Charles H. Larkins, Carl Goerch, I. H. O'Hanlon.

Absent: Fred Willetts, Luther Hamilton, and W. W. Taylor.

The minutes of the last meeting, held November 12, 1957, were approved.

Candidates for graduation, February 22, were approved as follows: A.B., 28; B.S., 94; M.A., 16.

RESIGNATIONS: Resignations were accepted from: Martha Pingel Wolf, Frederick Wolf, Judson White, Frances V. Henry, Violet Altman, Edward Ramsaur, Alvertia Quesenberry, Roberta Persick, and William Persick.