CHARTER: Trustees discussed the proposed charter for nine state-supported colleges passed by the House of Representatives this week, and although this charter has been revised twice since the first draft was submitted (see minutes of February 22 for discussion), Trustees feel that any re-writing of the charter of East Carolina College will prove a disadvantage and particularly would they regret to see "for young white men and women" omitted from the charter, as it is in the one now being considered--which applies to the Negro colleges, also. (A copy of the proposed charter is attached to these minutes).

Trustees gave Dr. Messick a rising vote of thanks for his untiring efforts and dynamic leadership and achievements during the past year.

The Board adjourned at 2:30.

Agnes W. Barrett, Secretary

EAST CAROLINA COLLEGE
Greenville, N. C.

MEETING OF THE BOARD OF TRUSTEES
August 9, 1957

The Board of Trustees of East Carolina College met in the college library at 10:30 on Friday, August 9, 1957.

Members present: Ralph Hodges, I. H. O'Hanlon, A. L. Tyler, Charles H. Larkins, Henry Belk, W. W. Taylor, Jr., and Herbert Waldrop. (Mr. Waldrop, who served as a member of the Board from 1941 to 1947, was appointed this year to succeed Mrs. B. T. Williams whose term expired June 30.) Dr. Charles F. Carroll, former member and later chairman ex officio, met with the Board.

Members absent: Luther Hamilton, Fred Willetts, Mrs. William B. Umstead, Elton Aydlett, and E. E. Rawl.

The minutes of the last meeting, held May 18, 1957, were approved.

RESIGNATIONS: Resignations of the following people were accepted: Dr. W. E. Marshall, Mrs. W. E. Marshall, Dr. Eva Williamson, Dr. Elwood Keister, and Dr. Philip Graef.

NEW FACULTY EMPLOYED: The following teachers employed since May 18th were approved: Harold McGrath, business education; Ruth Modlin, John H. Horne, education; Marie Browning, Richard Capwell, Mary Goodman, Janice Hardison, Antoinette Jenkins, Edgar B. Jenkins, and Earle LeBaron, English; Ralph Brimley, Public Relations and Foundations; Frederick Wolf, foreign language; Lorrayne Graff, health and physical education; A. C. Holland, mathematics; Thomas Miller, Carl Hjortsvang, music; Ruby Bliss, Robert L. Ormsby, Julia Marshall, psychology; George Douglas, C. J. Bradner, J. M. Howell, James LaPoe, social studies; Floyd Read, Jr., Robert Haubrich, science; Robert W. Leith, industrial arts; Vernie Bert Wilder, library science.

Trustees approved the appointment of Dr. J. K. Long, formerly head of the education department, as Director of Graduate Studies.

CHARTER: Trustees read the charter adopted by the General Assembly last June, and discussed changes in the charter affecting East Carolina College.

The new charter provides that at the first meeting after June 30 of each year the board of trustees shall elect one of their own members as chairman and one as vice chairman. In compliance with this provision a chairman and vice chairman were elected.

Arthur L. Tyler was unanimously re-elected as chairman and the board elected E. E. Rawl as vice chairman.

The chairman will appoint members of designated committees. It was agreed that the two committees of long standing, the Executive and the Building-Budget, would seem to be a part of the permanent organization of the Board and others could be appointed as needed.

SALARIES: The Board approved the salaries as set up by the Administration of the college following the eleven per cent increase in funds for salaries.

INVESTMENT COMMITTEE: (See Articles 2, Section 116-46, (g) 2, charter adopted June, 1957) ".....Trustees shall appoint an Investment Committee to be known as 'The Board of Trustees of the Endowment Fund of.....' The Board of Trustees of the Endowment Fund shall consist of five members, including the chairman of the Board of Trustees, the President of the College, and three other persons, not necessarily members of the Board of Trustees.....to be chosen by the Board of Trustees....." Trustees passed a resolution empowering the chairman and the vice chairman to select such a committee and submit the recommendation to the board for approval at the next meeting.

APPLICATIONS Requiring Special Consideration: In a discussion of policy or procedure should the college receive applications from Negroes (they, formerly, have been told that the charter specified that the college was established for the education of young "white men and women") the Trustees authorized the administrative officers of the college along with the chairman and the vice chairman to act on individual applications if and when received, at their discretion, calling a meeting of the full board if they deemed it advisable.

FINANCIAL STATEMENT: The Vice President in charge of financial affairs presented a full report covering all financial transactions for the year ending June 30 -- Receipts and disbursements, Maintenance Fund, Permanent Improvement Funds, Loan Funds, Miscellaneous Trust Funds, Scholarship, Athletic, and Special Operating Funds, Student Activity Fees, ROTC Deposit account and Scholarship Foundations.

The 1957 Appropriation for Permanent Improvements was discussed. The college received appropriations amounting to $484,250 for: movable equipment for the Dormitory for 512 men to be constructed, $10,000; for an addition to the Administration Building, $175,000; for Power Plant Improvements $79,250; Addition to the Cafeteria, $200,000; Outdoor Athletic Facilities, $20,000; and, from the Bond Program, a Classroom Building, $920,000; Alterations to Flanagan Building, $80,000; Addition to Music Building, $65,000; Alterations to Austin and Graham, $26,000.

Dormitory for Women, from Revolving Fund Appropriation: In addition to the above appropriations, authorization was given to build a dormitory for women, at a total cost of $750,000. If the money to build this dormitory should be secured from the Federal Government, as proposed, it would be necessary to increase room rent over a period of thirty-five to forty years to repay the loan; at the present, the rate of interest to be paid has not been determined. The Trustees empowered the President, Vice President in charge of financial affairs, and the Executive Committee to decide whether or not the college should build this dormitory by borrowing money according to the Revolving Fund Appropriation Plan.

EXECUTIVE COMMITTEE EMPOWERED TO ACT FOR FULL BOARD: The Trustees passed a resolution empowering the Executive Committee to act, in lieu of a meeting of the full Board, between regular quarterly meetings, unless the administrative officers and Executive Committee members felt that the matter under consideration warranted calling a special meeting of the Board.

The President announced that through an anonymous source seven students, one each from Pitt, Pastquotank, Beaufort, Martin, Hertford, Washington and Chowan counties, had received scholarships of $500 a year to be continued through four years at East Carolina College. Trustees asked that their appreciation be expressed to the donor of the scholarships and to Congressman Herbert Bonner through whom selection of committees to make the awards was handled.

The Board adjourned at 12:30.

Agnes W. Barrett, Secretary

MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF TRUSTEES
September 24, 1957

The Executive Committee of the Board of Trustees of East Carolina College met in the office of the President at 2:15 P.M. on Tuesday, September 24, 1957.

Members present were: Mr. E. E. Rawl and Mr. J. Herbert Waldrop.

Member absent was: Mr. A. L. Tyler.

Pursuant to a resolution of the Board of Trustees, at a meeting held on August 9, 1957, empowering the Executive Committee to act for the full Board in matters arising between the dates of regular quarterly meetings, the Executive Committee of the Board of Trustees met to consider the award of contracts for the dormitory for men being financed from a loan from the Housing and Home Finance Agency.

Because of the fact that Mr. R. G. Bourne of North Carolina Department of Administration, upon the advise of the North Carolina Attorney General, has advised the Vice-President and Business Manager of the College that the bids of the Hilco Company of Durham, North Carolina, in connection with plumbing and heating of this project should not be considered, the Executive Committee voted to award contracts to the lowest responsible bidders as follows:

General Contract:

O. L. Shackelford Kinston, North Carolina	Base Bid	$978,319.00	
	Less Alt.#1	8,000.00	
	Less Alt.#2	3,500.00	
	Less Alt.#3	5,000.00	
			$961,819.00

Less Negotiated Changes:

1.	Use Raymond Piling, min. 12½" Head Dia.	$3,000.00
2.	Omit Item 8, Adden. #2 requiring Autoclaved Block.	1,427.00
3.	Substitute 4" facing tile for 4" block plus 2" tile.	750.00
4.	Omit folding doors in Recreation Rooms.	2,090.00
5.	Omit Bedroom closet locks.	1,775.00
6.	Omit accoustical treatment in all areas	9,102.00
7.	Omit overhead door stops on bedroom doors and substitute floor stops.	2,278.00
8.	Use Valco aluminum windows in lieu of Ludman	3,300.00
		$23,722.00
		$938,097.00